

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
June 12, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Oviatt, Acting Board President, called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Oviatt, Mr. Edwards, Ms. Fletcher, Mrs. Parnell
Student Representative: Sophie Paradis

MEMBERS ABSENT

Ms. Van Noy
Student Representative: Delaney Tobin

RECESS

Ms. Oviatt recessed the regular meeting and the Board immediately entered into Executive Session at 6:35 PM to discuss the Superintendent's Contract for 2018-2021 for approximately 25 minutes.

EXECUTIVE SESSION

Superintendent Contract for 2018-2021

CALL BACK TO ORDER

Ms. Oviatt called the meeting back to order at 7:00 PM.

Ms. Oviatt had Student Representative Sophie Paradis come forward and presented her with some parting gifts as this is her last official meeting as a Student Representative. We wish her all the best as she moves on to Western Washington University! Ms. Oviatt then showed a slide show of graduating seniors returning to their elementary schools wearing their caps and gowns. Elementary students high-fived the seniors as they traveled down the school hallways.

PUBLIC HEARING

2018 Capital Facilities Plan

The acting Board President will ask if anyone wishes to speak to the Capital Facilities Plan. No one came forward and no one emailed any comments.

COMMUNITY SERVICE AWARD

For the 2018 Community Service Award, the School Board chose **McPhoto**. Shaun McWhinney is the owner of McPhoto and came forward to accept this award. Ms. Oviatt said Mr. McWhinney has donated countless hours to our community with sports pictures and other events. Each Board member thanked him for all the wonderful photography he has provided.

TRANSPORTATION YEARS OF SERVICE RECOGNITION

Sabrina Warren, Transportation Supervisor, recognized Terri Schults, Bus Driver, who has worked for the district for 20 years. In Ms. Warren's position as Transportation Supervisor, she has come to recognize she has many transportation staff members that have been very loyal to our district. Transportation bus drivers are the first person students see in the morning and the last person they see in the afternoon. Terri runs a tight ship and the kids pay attention to her. Ms. Warren knows she can trust Terri to get the job done and get it done right.

Melinda Clark, Becky Frederickson, Kerry Anderson, and Diane Magnochi were all recognized as driver trainers for our school district. No one has ever failed the driver's test for our district, which requires about 4-6 weeks of training by our driver trainers. It is all done by memorization and our mentor drivers have a 100% success rate for training new drivers to pass their CDL driver's test.

Ms. Fletcher commented that as a parent, her sons took the bus to and from school. She appreciates our Transportation Department keeping our children safe!

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Ms. Oviatt loved starting the meeting with pictures of our graduating seniors. Tonight, the Board had an Executive Session prior to the meeting. Ms. Oviatt reported that Ms. Van Noy had double knee surgery and is excused from tonight's meeting. Delaney Tobin is busy with activities and is also excused tonight. Ms. Oviatt attended many June activities so far. Last night she attended Riverview Learning Center's graduation where 21 students graduated. It was an amazing event to attend and she was able to hear where the students are going and where they have been. The Board congratulated our retirees prior to the Board meeting with 290 years of Riverview School District experience! The Board also conducted an exit interview with Dr. Ken Heikkila right after the District Retirement Reception. Tomorrow is Transition's Open House and Friday is Cedarcrest's graduation, where the Board will be handing out diplomas. Ms. Oviatt reported that last year at Washington State School Board Directors' Association (WSSDA) Annual Conference, the Board presented on student voice and they will do it again this. Our Board received Board of the Year in 2016 and Quincy School District received it in 2017. Our Boards submitted a joint session proposal on best practices in award winning districts. Ms. Oviatt attended Senior Awards Night and gave Student Representative Sophie Paradis her Board scholarship.

Mrs. Parnell is back after a six-week absence – thanks to the Board for their support. She was well enough to attend the Duvall Day Parade and gave thanks to the Transportation Department for creating a fun event. Attended REF (Riverview Education Foundation) Run at Smith Corner. Her daughter is graduating on Friday and she will also be attending tomorrow's Transition Open House.

Board Communications (Continued)

Danny attended Snoqualmie Valley's Rise and Shine Breakfast at the Riverview Educational Service Center.

Ms. Fletcher also attended Snoqualmie Valley Community Center's Rise and Shine Breakfast, Riverview Learning Center Graduation, and is working out the bugs for skyping meetings. She was due to be back to help at Duvall Days, but her flight was cancelled, due to plane engine problems.

Last week Ms. Paradis participated in a Decathlon. She is very busy with senior events, such as Senior Awards, Senior Sunset, Senior Slide Show, and Graduation.

Ms. Bechtel reported that she participated in Eagle Rock Multi-Age Program's Booknic last Friday. She read two books she selected to rotations of up to six students at a time, ranging from kindergarten to fifth grade. She thoroughly enjoyed it and hopes to return next year.

Hearing of the Public

No one came forward or signed up to speak.

CONSENT AGENDA

"A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items."

Motion 18-23: To approve the June 12, 2018, Consent Agenda, as presented (Edwards and Fletcher). Motion passed unanimously.

Approval of the Regular School Board Minutes for May 22, 2018, and Board Work Study Minutes for June 1, 2018.

Approval of Warrants.

General Fund Warrant No. 205945 through 206015 in the amount of \$190,106.06; and No. 206083 through 206133 in the amount of \$95,877.34; and direct deposits of \$107,354.55, \$1,104.76, and \$88,488.31 for a total of \$196,947.62. Capital Projects Fund Warrant No. 206134 in the amount of \$2,000.00; and direct deposits of \$133.25 and \$290.97 for a total of \$424.22. ASB Fund Warrant No. 205016 through 206022 in the amount of \$3,114.98; and No. 206135 through 206145 in the amount of \$11,451.36; and direct deposits of \$4,237.39, \$270.13, and \$9,228.60 for a total of \$13,736.12. Total Payroll for May 31, 2018 was \$2,826,551.36, which includes General Fund Warrant No. 206023 through 206034 (Employee Warrants) in the amount of \$8,835.72; and General Fund Warrant No. 206035 through 206082 (Payroll Vendor Warrants) in the amount of \$958,357.70; and direct deposits of \$1,365,585.87.

Approval of Personnel Actions.

Approval of Service Contracts.

CONSENT AGENDA (Continued)

Approval of Donations.

Ms. Oviatt noted the generous donations by the following:

- Red Wolves Football Boosters donated \$2,681.49 to Cedarcrest High School for football equipment.
- California Casualty Management Co. donated \$1,250.00 to Carnation Elementary for receiving the Green Team Award.
- Stillwater PTSA donated \$1,295.07 to Stillwater Elementary for Arts Day for the metal hawks.

Approval of Budget Status Reports for March and April 2018.

Approval of Additional 2018-19 Cedarcrest Fees for AP Exams.

Approval of Out of State Travel for Cedarcrest Band and Colorguard on April 8-11, 2019, to perform at Disneyland and attend Soundtrack Session Workshop.

Approval of Superintendent's Contract for 2018-2021.

BUSINESS

ASB Budget Presentation

Tolt Middle School

Tolt ASB Advisor, Wes Pierce came along with ASB Officers Erin Dalton, Aubrey Carpenter, Swara Savagaonkar, Tejasvini Vijay, and Bailey Perin. Swara reported that the ASB held a winter dance for the first time in a long time. It went really well, and students liked it. Students now want to have more dances. Erin said the ASB went to two leadership activities – one in Snohomish and one at Cedarcrest. Next year's 8th graders will get to attend some really great events next year. In Snohomish, students put on plays and showed how they make their schools better. Tolt's ASB used some of their activities and loved sharing ideas with Snohomish. One of the biggest things they implemented was reaching out to all the grades, so everyone is included. Aubrey said they provided hot chocolate mornings, which they gave to students as they exited the buses in the morning. Tejasvini said they had guest speaker John Noland come and had an assembly to spread kindness throughout the school. Bailey reported that they did Spirit Week with a lot of different themes like "Tacky Tourist Day" and made kindness rocks to spread throughout the school – this was an idea they learned from the leadership class in Snohomish. On one day, students went into the art room and painted rocks. Then the band and choir switched and went into the art room to paint rocks. Students liked the dress-up days, which helped them go outside their own comfort zone. Everyone is having fun and feeling more welcome. They held a magazine drive in the fall and next year they will have another fundraiser in the spring, since the magazine drive doesn't generate enough revenue. They had a parent come in who wrote a \$1,000 check to the Tolt ASB and then Microsoft matched it.

Mrs. Parnell remarked that she thinks it is fantastic all the things the ASB officers are doing to make Tolt Middle School even better.

Mr. Pierce said they have eighth graders working with sixth graders and will have a leadership elective course next year to work on projects.

ASB Budget Presentation (Continued)

Dr. Smith commented that it takes a lot of dedication and leadership to be the advisor. He likes the students taking the next steps to raising Tolt Middle School to another level.

Cedarcrest ASB

Mike Ruhland, Assistant Principal and ASB Advisor, said these young people are the new executive officers for next year. Sophie Paradis and Delaney Tobin, Student Representatives to the Board, came from the Riverview School District and are shining stars because of elementary, middle and high schools. Cedarcrest High School (CHS) has started changing ASB from now on. We are done being leaders and caring about just one school. They now care about all the schools in the district. Cedarcrest ASB is now a Riverview School District ASB. The 2018-19 ASB Officers are: Berrit Stow, ASB President; Jake Tisdale, ASB Vice President; Shareni Ojeda, ASB Secretary; and McKenna Cato, ASB Treasurer. The ASB officers had a budget committee meeting to discuss the budget for the 2018-19 school year, where they reviewed budget requests, reviewed the uniform rotation schedule, and planned special projects and special request spending to benefit the Cedarcrest ASB. Shareni briefly went over the uniform schedule, which they keep track of on a yearly basis. For 2018-19, the ASB approved spending for uniforms in the sports of girls' basketball, track and field, and boys' soccer. McKenna said for special projects they chose to continue funding for CHS t-shirts for all students that buy an ASB card, along with Action Agenda Daily Planners for Students. They also agreed to host a one-day leadership conference in August for all class and club leaders at Cedarcrest, plus a large printer for poster making, cement ping pong table for the courtyard, winter formal dance, and video screen for the gym. Jake said startup clubs will have \$500 to start up their club and athletics general account is allotted \$10,000 to help offset team equipment needs. The post season costs for teams qualifying districts or finals was replenished to \$20,000 and LINK Crew was allotted \$300 for social events partnered with ASB, including freshman registration. The amount of funds for distribution to all accounts, including general athletics was \$46,479.16. The estimated ending fund balance for all ASB accounts will be \$70,721.61. Berrit said the ASB budget reflects money revenues generated from ASB cards, gates receipts, vending machine revenue, parking permits, and interest earned. They are looking forward to the fun events planned this year with Leadership Advisory with every CHS club leader attending, as well as the Annual August Leadership Camp, where they all come together as an entire school. This year they will have Riverview School Interhigh inviting schools from every school in the district to discuss what leadership means to them from elementary to middle to high school. Berrit said she went to watch the Cedarcrest Choir performance and an elementary student came up to her and said she loved the idea of the inspirational posters and they now have them at Cherry Valley Elementary.

Ms. Oviatt appreciates that they are more inclusive and report back throughout the year.

Motion 18-24: To approve the ASB budgets for the 2018-2019 school year, as presented (Mr. Edwards and Ms. Oviatt). Motion passed unanimously.

STUDENT REPRESENTATIVE DISMISSAL

Ms. Paradis was dismissed at 7:55 PM so she could attend Cedarcrest's Senior Sunset event.

2018 Capital Facilities Plan Adoption

The Six-Year Capital Facilities Plan generates impact fees from Duvall, Carnation, and King County through a formula projecting enrollment and facility capacity in our district. Ms. Ruby Perez, Director of Business and Operations, briefly explained this year's plan and is recommending its approval. Ms. Perez said it is fascinating to hear what other school districts are doing. There is a push to increase our impact fees. Ours has doubled. King County has accepted it and is interested in our growth and plans. We went from a 1% growth to a 2% growth. Currently we are a headcount of 3,277 and are projecting to be at 3,357 next year. We will need to hire some new teachers next year. The biggest picture that drives us is the six-year snapshot of where we are. We are seriously in need of more space and are in the process of pre-bond planning. Currently, as far as capacity, we are at negative 474 for grades K-5 and with portables, it is negative 282. We need more space. We have created the Pre-Bond Planning Advisory Committee and we are definitely moving in the right direction. As far as the middle school, we are at a deficit of 169 and do not plan to add any portables next year, but one for the 2019-2020 school year. At the high school, we are currently at -97 and will be at a deficit of 239 in 2021-22 if we continue to grow at the rate we are going. For K-12, we are currently we are at a deficit of 740, due to surviving on portables. As far as new projects, we will be purchasing two new portables in 2018-19 and another portable in 2019-20. In 2021-22, hopefully we will build a new elementary school, so the 2022-23 school year will be at a positive of 343.

Mr. Edwards asked what the cost was for a portable. Ms. Perez said the cost for a new portable is \$250,000 plus an additional \$250,000 for site prep. In replacing an old portable, it costs an additional \$50,000 to remove the old portable. Mr. Edwards commented that he is glad we are looking for permanent solutions in the future, rather than relying on portables.

Ms. Perez said we are hoping to get state matched funds for the new elementary and high school remodeling. She went over impact fees and the district reduced the discount for cities from 50% to 25%. Currently our rate for single family housing for the cities is \$12,738 and multi-family is \$3,397. The impact fee for King County is \$8,492 for single family and \$2,265 for multi-family.

Ms. Oviatt asked how we get community input for what the community wants. Mr. Perez responded that Sarah Schoening from CBRE Heery will be gathering input at the beginning (fall) and then closer to the voting date. We are using Island Associates for surveying and bond, with exhaustive reach out projections for the last bond and what the support level was. They will have a baseline for us this fall. Data collection is much different now and we will have a communications plan.

Dr. Smith said lots of calculations that are force-fed for the first six years of the plan, so now we are no longer connecting our 20-year plan with our 6-year plan. Student headcount has been increasing and there are a lot of inconsistencies. This needs to be explained to the community if they are looking at both plans. The cities have to improve their impact fees. Pushing the discount down to 25%, there are RCWs (Revised Code of Washington) that prohibit any more than that and there are other issues at play here and unintended consequences. This fee is paying for our portables. Thanks to Ms. Perez for doing a masterful job of communicating complicated information.

Mr. Edwards said he appreciates Ms. Perez for presenting this is a way that makes more sense, because it is a very complicated issue.

2018 Capital Facilities Plan Adoption (Continued)

Ms. Perez said we walked away with a win-win with our impact fees. We meet with the cities regularly now, which helps with the communication. We have to align with other districts. We are in the job of educating children, not building schools. This is the best way to go.

Motion 18-24: To adopt the 2018 Six-Year Capital Facilities Plan, as presented (Mrs. Parnell and Ms. Fletcher). Motion passed unanimously.

Twenty-Year Capital Facilities Plan

The Twenty-Year Capital Facilities Plan is intended to provide our own student enrollment at acceptable levels of service over the next twenty years (2018-2037). Since the purpose of this plan is primarily aimed at identifying facility and property acquisition needs over the period, financing the projects with impact fees or bond issue(s) will not be the main focus of this plan. However, the district will continue to analyze the need to put construction measures on future voted bond propositions. Ms. Ruby Perez provided a brief overview.

Alternative Program Review

John Bomar, Riverview Learning Center Principal, provided the annual report to the Board on the ALE (Alternative Learning Education) program, according to law. Mr. Bomar thanked the Board for being at last night's RLC Graduation, which was a great event. Each year he reports to the Board on the ALE programs and what they are doing. Mr. Bomar said they graduated 21 students last night; which included 5 students from CLEAR (Cyber Learning Education Alternative at Riverview). One of the highlights of graduation was that 2 students from CLIP/CLEAR program were first time graduates from their family. For 2017-28 year, the ALE programs (PARADE and CLIP combined) had an average dropout rate of 6.67%. One dropout was a student from PARADE who was going to full-time homeschool, but did not fill out the paperwork, so they are still considered a dropout. Seven students from the CLIP Program that dropped out. They dropped out from other schools previously and five were due to attendance issues. Another CLIP student had a baby in April and is planning on returning in the fall. Two students dropped out to work on their GEDs. The CLIP Program has students writing their own Written Student Learning Plan (WSLP) and leading the discussion, which is working very well.

Mr. Edwards complimented Mr. Bomar for doing a great job on the graduation and he enjoyed handing out the diplomas.

Dr. Smith said someone who has been a long-time district supporter attended the RLC graduation, stopped her car and rolled down her window to let him know that this was the best graduation ceremony ever.

REPORTS

Enrollment Report

Dr. Smith said enrollment went slightly down 3.5 student FTE from May to June, which is normal for this time period.

Superintendent Report

Dr. Smith reported on the following:

- The district had a clean audit and learned ways to improve on our practices.
- He attended Rube Goldberg event at Cedarcrest High School, which involves all students. It was a wonderful event and he talked to many students and their families.
- Board Work Study
- Negotiations are going very well with PSE (Public School Employees) and REA (Riverview Education Association).
- It was an epic weekend for Duvall Days – he was highly engaged both days and loved it!
- We are really saturated with budget work and looking at hiring quite a few people this year.
- He met with Kathy Lambert and prepared a speech to testify for urban growth planning. There will be a series of meetings about urban growth.
- He attended the Snoqualmie Valley Community Network Rise and Shine Breakfast and thanked the Board for coming and all their hard work. He nominated Dr. Heikkila, Theresa Tenney, and Sophie Paradis for their outstanding community volunteer service. Theresa Tenney and Sophie Paradis received Volunteer of the Year in their categories.
- He visited five programs with Kari Schuh and Seth Thomas and they are working on a manufacturing/prefabrication certification program for interested Cedarcrest students. We may be the first school district to do this. Ms. Oviatt said her former shop teacher said they need more future students trained through the shop program. Our district did not cut many of our programs that most districts ended up doing, like CTE (Career and Technical Education, music, the arts, etc).
- He attended the Cedarcrest Senior Awards Night, which was amazing and so much recognition.
- He filmed another superintendent’s video and next year his videos will be interviewing other people in the district.
- He attended the Pre-Bond Advisory Committee meeting, which went very well.
- He attended Tolt Middle School’s Induction Ceremony and gave kudos to Katie Switaj for her work on this.
- Carnation Elementary (CE) is one of only four in the State of Washington to receive the Green School Award, which is the highest honor given. Congratulations to Carnation and a shout out to Elizabeth Wing and the entire CE staff.
- He attended the Riverview Learning Center Graduation, which showcased what a wonderful job all the RLC teachers and staff are doing. RLC has 10% of all graduates in the Riverview School District this year. At least 75% of those students would not be walking if they were not in one of the RLC programs.

ADJOURNMENT

There being no further business, Ms. Oviatt, Acting Board President, adjourned the June 12, 2018, Board meeting at 8:55 PM.

Board President

Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors