

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
May 22, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Mr. Edwards, Ms. Oviatt, Ms. Fletcher (via Skype)

MEMBERS ABSENT

Mrs. Parnell
Student Representatives: Sophie Paradis and Delaney Tobin

CEDARCREST DECA PRESENTATION

Cedarcrest High School DECA students came forward to talk about their recent DECA International Career Development Conference in Atlanta. The students are: Nathan Rhodes, Kylie Thomas, Berrit Stow, and Kolby Nelson. Nathan Rhodes, Chapter Co-President, talked about his bid to run as Washington DECA's nominee for International Executive President. Kylie Thomas was his campaign manager and she did an amazing job. He was one of five candidates running for DECA International Executive President and attended caucuses to try to earn the votes required to become the next Executive President. After attending the caucuses and then reading some of the messages afterward about how they were inspired by him, it was incredibly humbling. It was an amazing opportunity and he thanked Marc Hillestad, DECA Advisor, Principal, and Dr. Smith for supporting him along the way. He felt successful, even though he did not win. He learned things that will lead to a bigger goal. Before joining DECA, he did not have a sense of direction or purpose. He thought he wanted to go into computer science, but after working on the DECA Annual Big Rock Classic Car Show and applying his skills in the real world, it changed him for the better.

Kolby Nelson is a sophomore in DECA. The DECA car show is what interested him in the program. He spent 36 hours working on providing vendors for the event and Nathan Rhodes helped him get into DECA and mentored him. Through DECA, he is now taking chances and trying new things. Nathan inspired him to run for State Office his senior year. DECA has prepared him to be a better person in the world.

Kylie Thomas, Chapter Vice President in DECA, said she has improved her communication skills through DECA. As Nathan Rhodes's campaign manager, it helped her grow by having to talk to a variety of people. She also had to use organizational skills and has completed various projects. Without the experiences in DECA, she would not have been able to receive direct admittance to the University of Washington's Foster School of Business as an incoming freshman. She is so thankful that she lives in such a loving community that fosters a perfect place to learn.

CEDARCREST DECA PRESENTATION (Continued)

Berrit Stow is a junior and a DECA competitor in Human Resource Management. She has always been driven but getting into this club has given her direction. Her communication skills have improved, and she has enjoyed the opportunity to meet more people. The skills she is learning can really apply to her future. She wrote a 30-page paper on HR Solutions and got the chance to talk to their owner and managers about what it means to be a business leader in the community. Berrit then showed her HR display boards from the DECA competition and said it was interesting to see all the things that go into making a business profitable.

Mr. Edwards commented that he can't remember another presentation where the students were so composed and communicated so well. All of you did an excellent job!

Nathan Rhodes responded that DECA has given them a jump start on their lives and career. It has changed their lives for the better.

Ms. Oviatt commented that their skills are not only going to prepare them for their future, but also open up opportunities along the way.

Ms. Van Noy thanked the DECA students on their presentation and asked them to check back to let the Board how they are doing and possibly come to another meeting.

Nathan Rhodes thanked the Board for allowing them to present tonight to talk about how thankful they are for DECA. Nathan will be attending Pamplin School of Business at the University of Portland, studying law and business.

Susan Rhodes, Nathan's mother, said DECA should be something all students participate in. The skills that they learn are going to be relevant for whatever they do. These kids are incredible in the way they engage themselves. When they go to the conferences, they have to dress up, they work hard, and they never miss a cue. It is an incredible experience to watch. She encourages every student to get involved in DECA.

Ms. Van Noy thanked Ms. Tobin for arranging the DECA Presentation.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Student Rep Report

Since Ms. Paradis and Ms. Tobin were absent tonight, the Board took turns reading their report about events happening at Cedarcrest High School:

Robotics is preparing for Duvall Days with the t-shirt cannon. They will have a booth during the parade as well. Other than that, they are focusing on a few off-season projects including a drift car. Two of the club mentors are working on setting up Robotics teams at Tolt Middle School and the elementary schools in our district. They also successfully set up a LEGO league team and FRC team. The club is considering setting up a color run with a couple of other local FRC teams.

Student Rep Report (Continued)

FBLA did not receive enough applicants to run their Shark Tank competition, but they are hoping to start it earlier next year. Currently, they are planning a summer officer leadership training. They are also planning an end of the year celebration. Their chocolate bar fundraiser has been extended through next week.

TSA (Technology Student Association) is preparing to attend nationals at the end of the school year in Atlanta, Georgia. The officers are also beginning to plan next school year's activities.

Link Crew just prepared a fun event of sideline soccer for the Freshman during advisory. They played music and had a blast in the gym. This was to keep them motivated to finish the school year strong!

DECA has been busy planning the father-daughter dance event, as well as their annual car show which will be during the first weekend in June.

RAK (Random Acts of Kindness) participated in a Miracle League baseball event on May 12th and are getting ready to vote for next year's officers.

GSA (Gay Straight Alliance) assisted Art Club to set up and take down the District Art Show. They are continuing their work in compiling a book and song list in support of the LBGT community for members who are looking for additional support and have been planning their Ice Cream Social and are going to begin the process of choosing next year's officers.

NHS (National Honor Society) had some of their members attend this year's We Day event that was held in Seattle on May 3rd. We Day is an event that inspires and celebrates young leaders to make a change in their communities through speakers, videos, and musical performances. They have also sent out applications for next year's NHS officers.

Ms. Van Noy thanked the Student Reps for submitting their report and the Board for reading it.

Board Communications

Ms. Fletcher commented that she can't believe we only have one more month of school left!

Mr. Edwards stated he has not done anything school-related, due to being out of the country.

Ms. Van Noy wished Ms. Oviatt a happy birthday. Ms. Van Noy reported that Ms. Fletcher is attending tonight's meeting via Skype, while Mrs. Parnell is excused, due to surgery. Also, both Ms. Paradis and Ms. Tobin are excused from tonight's meeting. Ms. Van Noy and Mrs. Parnell attended the Board Leadership meeting with Dr. Smith last week. June 1st is the next Board Work Study Breakfast and June 7th is Ms. Van Noy's knee surgery. She commented that she has been working as a mentor at Carnation Elementary and their 5th graders were getting ready for camp. It was such a wonderful, fun time with excitement.

Ms. Oviatt said she appreciates our small community. She just got back from Des Moines, Iowa, where she attended a family high school graduation party. (Continued on next page)

Board Communications (Continued)

Ms. Oviatt said there were 750 seniors graduating at the high school in Iowa. Ms. Oviatt really appreciates the fact that we have a smaller community, class sizes, etc. She had a fun time and then drove 26 straight hours back to Washington.

Ms. Bechtel wished Ms. Oviatt a happy birthday.

Mr. Edwards said he will be unable to attend the June 1st Board Work Study Breakfast, since he will be out of town.

Ms. Oviatt congratulated Carnation Elementary for receiving national recognition as one of just four Green Ribbon Schools in the State of Washington.

Hearing of the Public

No one signed up or came forward to speak.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 18-19: To approve the May 22, 2018, Consent Agenda, as presented (Ms. Van Noy and Mr. Edwards). Motion passed with three votes and one abstention (conflict of interest).

Approval of Regular School Board Minutes for May 8, 2018; and Board Work Study Minutes for May 8, 2018.

Approval of Warrants.

General Fund Warrant No. 205886 through No. 205935 in the amount of \$98,021.18; and direct deposits of \$106,771.89. Capital Projects Fund direct deposits in the amount of \$350,211.03. ASB Fund Warrant No. 205936 through No. 205941 in the amount of \$8,517.88; and direct deposits of \$1,075.61. Total Payroll for May 1, 2018 was \$989.69, which includes General Fund Warrant No. 205884 through No. 205885 (Employee Warrants) in the amount of \$834.36. Total Payroll for May 15, 2018 was \$52,415.87, which includes General Fund Warrant No. 205942 through No. 205944 (Employee Warrants) in the amount of \$2,241.41; and direct deposits of \$38,636.87.

Approval of Personnel Actions.

Mr. Edwards noted that he is pleased to see that Meisha Robertson, current Cedarcrest Secretary II and former student, was selected as the Fiscal Coordinator for the district.

Approval of Service Contracts.

Approval of Donations.

Ms. Van Noy noted the generous donations by the following:

- Tolt Middle School PTSA donated \$5,000 to Tolt Middle School for WEB.

CONSENT AGENDA (Continued)

Approval of Donations (Continued)

- Carnation Elementary School PTSA donated \$1,132.97 to Carnation Elementary School for the playground.

Approval of Budget Status Reports for January and February 2018.

Approval of Out of State Travel for Tim Kennedy and Sharissa Farrell, Technology Student Association (TSA) Advisors, and Jason Frederick, district chaperone, to bring seven Cedarcrest TSA members to the 2018 National TSA Conference and Competition in Atlanta, Georgia, on June 21-27, 2018.

Approval of Washington Interscholastic Activities Association (WIAA) Renewal.

Approval of Textbook Surplus.

BUSINESS

Project Management Services Agreement

At the February 27, 2018, School Board meeting, the Board authorized the Superintendent or designee to request qualifications from project management firms interested in providing pre-bond planning services for a planned 2020 Capital Facilities Bond. The district received five Request for Qualifications (RFQ) and assembled five district staff to review and rate each proposal independently. After checking references, we are recommending CBRE Heery Inc. be awarded a project management services agreement. The contract was reviewed by our district lawyers and edited to our satisfaction.

Motion 18-20: To approve entering into a project management services agreement with CBRE Heery Inc. for pre-bond planning services for a planned 2020 Capital Facilities Bond (Ms. Van Noy and Ms. Oviatt). Motion passed unanimously.

Approve Strategic Plan for 2108-2020

Strategic Plan Advisor, Mike Vidos, and Strategic Plan Leader, Janet Gavigan, presented the draft Strategic Plan for 2018-2020 at the May 8th Board meeting. Board members have reviewed this plan and it is now ready for approval.

Motion 18-21: To approve the 2018-2020 Strategic Plan for the Riverview School District as presented (Ms. Oviatt and Mr. Edwards). Motion passed unanimously.

Strategic Plan Updates

Goal 1: Increase the academic achievement of all students.

Objective 1D. Continue to implement the district's technology 1:1 plan.

Strategic Plan Updates (Continued)

Task 5: Evaluate the Success of the 2017-2018 8th grade 1:1 take home program. Christopher Collins, Director of Technology, reported that the original plan was revised to include all students 6th through 8th grade at Tolt Middle School and all students in grades 5-12 in PARADE and all CHOICE students. Devices were inventoried, imaged, and then deployed through the Learning Resource Center with an average deployment time of 11 minutes per student. Changing the deployment schedule saved money by repurposing and extending equipment to elementary classrooms. Mr. Collins thanked everyone for shifting the plan. He shared some comments from staff members and principals regarding the roll out, which was hugely successful. Of the total devices deployed, 94% had no issues, 3% had warranty issues, and 3% had accidental damage. Less than 0.5% was due to negligence and that really says something when 11-12-year-old students can handle the responsibility of having a laptop. The \$25 device insurance fee was to protect parents if their child damaged the device and we may need to reconsider that, since less than 1% needed to utilize this. We only lost about \$1,400 due to negligence. We are trying to encourage students and parents that the learning continues at home. We have entered into an agreement to take part in a pilot program, one of the first schools in North America to participate. It is a program that shows up on the bookshelf with summer offerings to show parents what tools and options are available. These kids clearly know how to handle the laptops.

Task 6: Provide detailed plan for the 2017-2018 roll-out of student-issued devices for all 6th through 12th grade students. Christopher Collins said for 2018-19 going forward, all the remaining carts from Cedarcrest will go to further expand the elementary classrooms, grades 3 through 5. Current 6th, 7th, and 8th grades, along with PARADE 5-12, and CHOICE students carry forward their devices. New devices were already issued at Tolt. Kudos go out to Stacy Eldredge for opening over 1,000 boxes and cataloging everything!

Task 7: Determine feasibility of adding sound fields in classrooms throughout the district. Christopher Collins reported that they have done extensive research on different sound field brands and opted to test with the Juno System from Front Row. Two sound field systems were added to the new portables at Stillwater Elementary, as these were being furnished with technology equipment that represents today's classroom. Considerations for further implementation are:

- What is the cost of a large-scale implementation?
- How are teachers utilizing the sound field system?
- How do sound fields support other technologies, such as digital display panels and wireless projection that untether teachers from the front of the room?
- Do sound fields make sense with the shift to more student-centered instruction?

Recommendations: Provide sound fields for teachers and/or students who need them (student IEP or teacher preference). Continue to explore options more integrated with our levy technologies and current shifts in instruction.

Mr. Edwards agrees with Mr. Collins about not purchasing sound fields with a huge price tag that will be obsolete in a few years. It is our responsibility to be fiscally responsible for our taxpayers' money.

Strategic Plan Updates (Continued)

Mr. Collins further reported that last school year, the Riverview School District was recognized as a founding member of the Microsoft FLEET community – a global consortium of Technology Leaders that started with a handful of participants across multiple countries, which has since grown to over 70 members from around the world. With this participation, we were invited to attend a FLEET call in person on the Redmond headquarters where we met with and exchanged thinking with a group out of Norway looking to extend their Skooler LMS (Learning Management System) to North America. Following an invitation to the Microsoft Educational Leadership Summit in late 2017, talks were extended.

With the recent technical developments of the Riverview IT infrastructure, Skooler had asked to partner with us to further develop and fine-tune their product. Together Riverview and Skooler (in its very successful educational European market of over 1 million users), has been building a North American product that supports our language and culture, but founded on the principles that define Riverview. Aside from the technology, they are intrigued with our staff, beliefs, vision, administration, development, location, growth, and community as both a model and destination district. This is ongoing work, but together we are excited for our release in the 2018-19 school year. This product development will be what is released to the country over the coming years.

Technology and its place within education has been push-pull for years. This work is about shifting practice to support student growth. Information Technology builds bridges for students, families, and teachers to use technology as a tool to further enhance both our mission and vision while highlighting our outcomes and indicators. This is an exciting and humbling time to be in education.

Dr. Smith requested Mr. Collins do a bulleted synopsis of this with the timeline to share at the WSSDA (Washington State School Directors' Association) Annual Conference and Legislative Conference.

Ms. Van Noy thanked Mr. Collins for his presentation.

Community Service Award Nominations

The Community Service Award is given to a business group by the Riverview Board of Directors in recognition of service benefiting our students and district. This award will be presented at the June 14th Board meeting. The Board has reviewed a list of past winners and suggested winners to review from. Ms. Oviatt suggested McPhoto, a company owned by Shaun McWhinney, who has been the photographer at our high school events for the past ten years. He has contributed free photos for many of our yearbooks and has taken photos of our activities and athletics over the years.

Motion 18-22: To select McPhoto, a company owned by Shaun McWhinney, for the 2018 Community Service Award (Ms. Oviatt and Mr. Edwards). Motion passed unanimously.

REPORTS

Superintendent's Report

Dr. Smith reported on the following:

Superintendent's Report (Continued)

- For the first time, our district sent four of our women administrators to the Women's Conference on May 6th in Chelan. This was followed by the WASA (Washington Association of School Administrators) Superintendent's Conference where Dr. Smith presented on Superintendent Entry Planning.
- At the WASA Superintendent's Conference, he attended a presentation about responding to traumatic events, including school shootings, fires, and staff crises. They went over lessons learned from these tragic events.
- He is having quarterly meetings with the high school administration.
- He helped Snoqualmie Dollars for Scholars select senior scholarship recipients.
- He met with central office administrators on next year's budget. All districts are having to rewrite the rule book on what the structure will look like.
- He attended meetings with central office leadership and PTSA Council to present "*School Threats: What You Need to Know and What You Can Do.*" We are working on incorporating some form of ALICE training throughout the school district, beginning in the fall.
- He met with Captain Jesse Anderson from King County Sheriff's Office regarding hiring a School Resource Officer (SRO) for the south-end of our district. Many middle schools have School Safety Officers (SSOs) that are not armed. Right now, the King County Sheriff's Office cannot even fill positions they have open, so they would not be able to support having an SRO. Captain Anderson did give some suggestions, such as having a single officer working 8 hours of overtime. Dr. Smith is also considering hiring a retired police officer, or seeing if an existing officer in our area can get into the schools more often. Dr. Smith is working on a system we can implement in the fall.
- He has been busy completing principal and central office evaluations.
- He has been meeting monthly with the City of Duvall and quarterly with the City of Carnation. Board members are welcome to attend as this enhances our discussions at work studies.
- He continues meeting with principals on schedules and staffing. We anticipate hiring another teacher for Carnation Elementary and Stillwater Elementary.
- He took a team of 14 Ad Team members and Emergency Management Teams to the Tolt Dam and Reservoir with Seattle Public Utilities (SPU). After 911, SPU stopped arranging public tours, but as community partners we were allowed access. We will work on arranging a tour for the School Board to be scheduled right after a Board Work Study Breakfast in the future.
- Friday evening, he took Dr. Ken Heikkila and his wife Lynn out to dinner to celebrate Ken's upcoming retirement. It was really nice to honor Ken for his excellent work in our district.
- He volunteered in Rotary's Challenge Series Race with gravity car races for special needs students.
- He attended meetings with REA (Riverview Education Association) leadership to prepare for negotiations.
- Today he spent the whole day with Kari Schuh and Seth Thomas visiting five schools/colleges regarding certification programs for manufacturing/fabrication. There is also an opportunity for students to earn OSHA (Occupational Safety and Health Administration) training with most programs.

Superintendent's Report (Continued)

- He congratulated Carnation Elementary for being recognized as an “elite level” Green Ribbon School. There will be an official ceremony at Carnation Elementary and Dr. Smith will send out the date to the Board. He complimented Elizabeth Wing for spearheading this, as well as the entire staff at Carnation. Students came to Elizabeth to start an Environmental Club, which is thriving at Carnation Elementary.

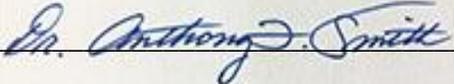
Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the May 22, 2018, Board meeting at 8:41 PM.



Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors