

RIVERVIEW SCHOOL DISTRICT NO. 407
DRAFT Minutes of Board of Directors' Meeting
May 8, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Oviatt, Ms. Fletcher, Mr. Edwards
Student Representative: Sophie Paradis and Delaney Tobin

MEMBERS ABSENT

Mrs. Parnell

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Ms. Bechtel noted this week was Certificated Employee Appreciation Week. Certificated staff include not only teachers, but specialists, counselors, librarians, and administrators, to name a few. We are very fortunate to have such wonderful certificated staff in our district.

Ms. Paradis has been competing in several track meets and invitationals. She attended Cedarcrest High School's musical, *Grease*, which was a lot of fun.

Ms. Tobin has been busy with homework and babysitting. She attended WE Day through Cedarcrest's National Honor Society and listened to some great speakers. Cedarcrest's DECA wants to come and present to the Board on May 22nd to talk about their national competition. We will add them on the agenda at the beginning. Ms. Tobin then introduced her younger sister, who was in the audience.

Ms. Fletcher thanked Ms. Bechtel for coordinating the gifts for Certificated Staff Appreciation Week. The Board enjoyed handing out the gifts on Monday.

Mr. Edwards said thanks also go out to Ms. Fletcher for organizing the Board schedule on Monday to hand out certificated gifts. Mr. Edwards attended and Audit Status meeting with the State Auditor, Dr. Smith, and Ruby Perez, Director of Business and Operations.

Ms. Oviatt thanked our hardworking certificated staff and appreciated going and seeing the work they do on Monday. She volunteers at Stillwater Elementary and gets to see our finest doing their job and it is really enjoyable.

Board Communications (Continued)

Ms. Van Noy said the Board had a Work Study prior to tonight's Board meeting on Board Evaluation/Self-Assessment and Superintendent Evaluation. She and Ruby Perez, Director of Business and Operations, attended an Ad Hoc School Impact Fee Committee meeting with representatives from the cities of Carnation and Duvall. The Board had a Work Study Breakfast last Friday with Dr. Randy Stocker, Director of Teaching and Learning and Kristin Edlund, incoming Assistant Director of Teaching and Learning. They reviewed student growth and score data presentation and implications. Ms. Van Noy and the Board went out on Monday to show their appreciation of certificated staff, but many were busy with SBA testing. She attended the Resiliency Team meeting with school district and the Snoqualmie Valley Community Network last Thursday. Ms. Van Noy and Ms. Oviatt attended the reopening of Hockert Park. It is great to see so many kids using the park!

Hearing of the Public

Kim Lisk, Mayor of Carnation and Dustin Green, Deputy Mayor, came forward to provide updates about the City of Carnation as Carnation's new liaisons to the Riverview School District. The Yellow Park, also known as Hockert Park, has reopened after remodeling. She thanked Ms. Van Noy for attending and commented that the weather was great, and it was the first day of the Farmer's Market. Amy Arrington is the City Manager for Carnation and they have been very pleased with her progress. The Tolt Avenue Corridor Plan is ready to go to bid by the end of this year, with work starting after July 4, 2019. This year, starting after July 4th and ending by September, the City is removing and replacing the existing degraded pavement on West Morrison Street, which includes widening the street, adding a rain garden for storm water control, and adding a pedestrian walkway. On East Morrison Street, improvements will consist of pavement repair and asphalt overlay. Carnation City representatives have been meeting with Dr. Smith and Ruby Perez, Director of Business and Operations, quarterly, which is resulting in good communication. As you may have heard, China is no longer accepting our recycling. Recycling will be changing, and prices will increase. Citizens are asked to empty, clean, and dry your recycling. If it's not dry, it is contaminated and needs to go into your waste. The City is partnering with the Chamber of Commerce to talk about waste energy, which consists of burning all trash. The meeting will be held on June 7th at 7 PM at the Senior Center and Kathy Lambert, King County Councilmember, will be in attendance. The City has suffered another loss with the death of longtime City Council Member Lee Grumman, who was scheduled to be the Grand Marshall in the 4th of July Parade. She will still be the Grand Marshall and the City will be creating a non-profit arts project in her honor. It has been a tough year for the City with the loss of Fred Bereswill and Lee Grumman.

Ms. Lisk also talked about the upcoming partnership event with Riverview PTSA Council and the Riverview School District called, "School Threats: What You Need to Know and What You Can Do. This event will be held on Friday, May 11th from 6:00 to 8:00 PM in the Riverview Educational Service Center. This will be an interactive session featuring three separate groups. One group will have school district employees, city, and emergency responders. Another group will feature Chantel Thurman, LMHS with the Trauma Recovery Network of Western Washington, to talk about how to deal with these issues at home. The third group has Laura Smith, Director of the Snoqualmie Valley Community Network, to talk about suicide prevention. Dr. Smith noted that suicide is now the number one cause of death in children ages 10-14 years old.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 18-17: To approve the May 8, 2018, Consent Agenda, as presented (Ms. Fletcher and Ms. Oviatt). Motion passed unanimously.

Approval of Regular School Board Minutes for April 24, 2018; and Board Work Study Minutes for May 4, 2018.

Approval of Warrants.

General Fund Warrant No. 205774 through No. 205822 in the amount of \$249,782.53; and direct deposits of \$66,553.59 and \$1,554.89, for a total of \$68,108.48. Capital Projects Fund direct deposits of \$7,223.64. ASB Fund Warrant No. 205823 through No. 205826 in the amount of \$3,779.00; and direct deposits of \$3,749.83 and \$271.39, for a total of \$4,021.22. Total Payroll for April 30, 2018, was \$2,720,933.59, which includes General Fund Warrant No. 205827 through No. 205832 (Employee Warrants) in the amount of \$4,145.66; and General Fund Warrant No. 205833 (Payroll Vendor Warrants) in the amount of \$937,683.83; and direct deposits of \$311,236.13.

Approval of Personnel Actions.

Ms. Van Noy noted the retirement of Melody Tjossem, Special Education Paraeducator at Cedarcrest High School, who has worked for the district since 2004.

Approval of Service Contracts.

Approval of Donations.

Ms. Van Noy noted the generous donations by the following:

- Michelle Jacob donated \$1,104.32 to the Cedarcrest High School ASB for the Equestrian Team.
- Stillwater PTSA donated \$6,981.10 to Stillwater Elementary for staff gifts.

Approval of 2018-2019 Elementary and Tolt Middle School Fees.

Approval of Out of State Travel for Chris Collins to attend the International Society to Technology Education Conference in Chicago, Illinois, on June 24-27, 2018.

Approval of Out of State Travel for Kaye Wetli to attend the School Nutrition Association Board Meeting and Annual Conference in Las Vegas, Nevada, on July 6-12, 2018 (at no cost to the district).

Approval of 2019-20, 2020-21, and 2021-22 School Calendars (Appendix I)

The 2018 Calendar Committee has recommended approval of the 2019-20, 2020-21, and 2021-22 school calendars. Committee members are:

- Dr. Anthony Smith, Facilitator
- Ray LaBate, District Administrator
- Chris Lupo, District Administrator
- Kaeleigh Wilson, REA At Large Member
- Kory Loesch, PSE Member
- Meisha Robertson, PSE Member

CONSENT AGENDA (Continued)

Approval of 2019-20, 2020-21, and 2021-22 School Calendars (Continued)

- Bruce McDowell, REA High School Rep
- Carrie Cain, REA Middle School Rep
- Laurie Minaglia, REA Elem. School Rep
- Sara Sprague, REA At Large Member
- Shelly Campbell, Parent Rep
- Theresa Tenney, Parent Rep
- Kim Lisk, Community Rep

Committee members met on three dates, February 12th, February 22nd and March 26th to create the three-year school calendars and then shared them with other staff members, parents, etc., for their feedback. At the March 26th meeting, the committee finalized the calendars for submittal to the School Board and REA Leadership. Winter Break, Mid-Winter Break, Spring Break, TRI Days, and Early Release Day are subject to labor negotiations, which will occur in Spring 2019.

BUSINESS

Riverview Education Foundation (REF) Donation for District Initiatives

Sue Davenport, Amy Jacobson, Linda Rubin, and Dustin Green, representatives from the Riverview Education Foundation (REF), came to present a check in the amount of \$67,583.65 for two district initiative projects. They are:

- K-5 Science Kits – to equip the district with an in-house, elementary level science kit inventory - \$61,412.26
- Three LED Display Panels – to put an LED display panel, portable teaching device for displaying and mounting hardware in the Cedarcrest HS Library, Tolt MS Library, and a Riverview Learning Center classroom that would impact the greatest number of students (with a preference to the secondary age) - \$6,171.39

Motion 18-18: To approve the donation of \$67,583.65 from the Riverview Education Foundation for two district initiatives (Mr. Edwards and Ms. Oviatt). Motion passed unanimously.

Ms. Van Noy thanked the Riverview Education Foundation for supporting our staff and students with their grants.

Review Strategic Plan for 2108-2020

Mike Vidos, Strategic Plan Advisor, briefly went over the new Strategic Plan for 2018-2020. Goal managers presented to the Board at a Board Work Study on March 27, 2018. The 2018-2020 Strategic Plan will be officially adopted on May 22, 2018. Colonel Vidos thanked the Board for their commitment and support. Goal 1 is to increase the academic achievement of all students. Goal 2 is to provide a financial process, business practices, and safe facilities to support the improvement of student learning. Goal 3 is to provide Human Resources and Communication practices to improve student learning. In conclusion, we will continue to set the standard for Washington schools and set clear measurable standards for achieving our mission and vision within a collaborative culture.

Review Strategic Plan for 2108-2020

Ms. Van Noy commented that the Board had a great Work Study meeting on the proposed Strategic Plan in March.

Colonel Vidos thanked Ms. Bechtel for typing up the plan, saying she does a phenomenal job. He also complimented Janet Gavigan, Assistant Superintendent and Strategic Plan Leader, for her excellent leadership with the Strategic Plan.

Ms. Van Noy thanked Colonel Vidos for their work on the Strategic Plan.

Dr. Smith said other districts are reaching out to us to find out about our process. He thanked Colonel Vidos for mentoring him for the past seven years.

Board Agenda Items

The Board reviewed upcoming board agenda items:

- May 22nd Board meeting – The Board could have up to three board members absent – Ms. Oviatt will be our first line to Skype in and Ms. Fletcher will be the second.
- Transition Open House on Wednesday, June 18th from 3-7 PM in the Transition Classroom – The Board can drop in at any time to celebrate with Travis and Nikole and learn about their achievements as Riverview Transition students (this is replacing their annual barbecue).
- Add DECA Student Presentation to the May 22nd meeting (right after the flag salute).
- Remove Legislative Report agenda item from the Board agenda on May 22nd.
- Ms. Van Noy said she will be preparing the Superintendent’s Evaluation for Board members to review prior to sharing with the Superintendent at the first part of June.

REPORTS

Enrollment Report

Dr. Smith said we have are up 2 students from April to May 2018. We are still deviating from our budget by 19 students this year. We are only increasing our enrollment projections by 1% next year.

Superintendent’s Report

Dr. Smith reported on the following:

- He said many events are happening around the district and he has been attending of them.
- On Tuesday, May 1st, he attended part of STEAM Night at Stillwater Elementary School, which was going on at the same time as Financial Literacy Night at Cedarcrest, which he also attended.
- He completed his Superintendent Video for this month, which focused on safety, summer opportunities, and thank you’s.
- If there is a doubt whether to dial 911, please dial 911. First responders have said that too many people do not call 911 when they should.
- On May 2nd, he had a 45-minute phone call with Kathy Lambert in response to King County not making any concessions for school districts.
- He attended the musical *Grease* at Cedarcrest on Friday.

Superintendent's Report (Continued)

- He and Ms. Van Noy attended the Riverview Community Job Fair on Saturday. Ms. Van Noy said it was amazing and the companies that attended had great information for students about internships and employment opportunities. This is really a quality act put on by Stacy Cook and Donna Reier in the Human Resources Department.
- He met with Nancy Potter, College Board Director of State and District Partnerships for Alaska, Washington, and Montana. She showed graphics of student participation in Washington and our students were one of the best. We are high performing in that regard.
- We have contracted with Buzz Porter from Porter, Foster, and Rorick to be helping us with negotiations in the future. We want to thank Jerry Gates for his help and even though he is retired, he has agreed to help us with PSE (Public School Employees) negotiations this year. Dr. Smith is looking forward to introducing the Board to Buzz Porter.

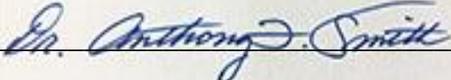
Ms. Van Noy suggested giving Jerry Gates and Bridge Builder Pin and Dr. Smith will set this up. Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the May 8, 2018, Board meeting at 7:53 PM.



Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors