

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
November 27, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Oviatt, Ms. Fletcher, Mrs. Parnell, Mr. Edwards
Student Representative: Delaney Tobin, Cedric Nagata

MEMBERS ABSENT

Ms. Fletcher

CARNATION ELEMENTARY STUDENT PRESENTATION

Chris Lupo, Carnation Elementary Principal, brought Brianna Grant and four of her 2/3 PAT students to share some of their multi-step problem solving they are working on in math. The students are: Jackson Culbertson (2nd grade), Lewis Hart (2nd grade), Benjamin Innis (3rd grade), and Arin Kotiya (2nd grade). Ms. Grant said one of their third grade goals is for students to fluently add, subtract, multiply, and divide. We can build these skills with traditional drill practice, which we do, but we can also create a dynamic application of these skills in ways that provide greater interest and rigor. Warm-ups like Broken Calculator, which you are about to experience, engage students by providing a low floor and high ceiling experience. That is, students can solve the problems with simplicity or complexity, based on their own personal approaches and numerical skills to reach the same goal. The problem-solving rigor can grow with the students, simply by changing a digit, making operation keys the broken keys to force multiplication or division, or changing the target. The math development team is working this year to integrate more learning opportunities like this, enhancing our math talks and teacher students to analyze and extend their math understanding. The students then worked with the School Board on finding different solutions using a broken calculator.

Mr. Edwards commented, "This might be the best presentation we have had all year!"

Ms. Van Noy thanked them for their fun and informational presentation!

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Mrs. Parnell said the Board was in Spokane for the WSSDA (Washington State School Directors Association) Annual Conference. This was the one conference she had the most success in finding presentations she enjoyed. She spent Thanksgiving with her family, including her dad who had recent health issues.

Board Communications (Continued)

Mr. Nagata enjoyed going to the WSSDA Conference and has been busy with homework.

Ms. Bechtel said she and her husband spend Thanksgiving in Columbus, Georgia with his daughter Brittany, son-in-law Troy, and 2-year-old granddaughter Barritt. Troy is an Army drill sergeant stationed at Fort Benning.

Ms. Tobin attended the WSSDA Annual Conference and has been busy with college applications, homework and her dotting art.

Mr. Edwards said while at the WSSDA Annual Conference, he attended a Legislative meeting and worked on preparing them for the Legislative Assembly. Our student representatives were remarkable at the conference, representing our community and school district well.

Ms. Oviatt said she is grateful for this team of individuals that worked together on the Student Voice presentation. Thanks to Ms. Bechtel for organizing everything. Carol Van Noy was highlighted on the WSSDA website. Ms. Oviatt spent the last eight days in Iowa. Her whole family was there for the first time in many years and it was nice to have everyone back there.

Ms. Van Noy reported that Ms. Fletcher is excused from tonight's meeting, as she is back east. Ms. Van Noy informed the Board that Fred Bereswill's wife, Helen, passed away, so they will send a sympathy card to their daughter. Ms. Van Noy was very excited to hear about the landing on Mars. She is thankful for our Board and their involvement in WSSDA - Ms. Oviatt is on the Interscholastic Advisory Committee, Mr. Edwards is on the Legislative Committee, and Mrs. Parnell is on the Nominating Committee. Ms. Van Noy attended the Riverview School District meeting on the land acquisition near Cedarcrest, where Ruby Perez, Director of Business and Operations, did an excellent job facilitating. Tomorrow Ms. Van Noy is attending the Snoqualmie Valley Governments Association meeting in Snoqualmie.

Student Representative Report

Ms. Tobin and Mr. Nagata went over the Student Representative Report for November:

Clubs

NHS (National Honor Society) has sent out their acceptance letters to new members and will be holding their induction ceremony on November 28th at the District Office. They also have been reaching out to local organizations for new volunteer opportunities for members. The annual food-ball is scheduled to take place early December as well.

DECA has their Jolly Holiday fun run in Duvall on December 8th. They are preparing for DECA competitions with testing being on December 5th and competition on January 10th. People in marketing classes are preparing their 10 and 20 page written events for the state competition.

Link Crew has been planning activities for freshman in their advisories as well as a tailgate before one of the home basketball games. They are also preparing for the annual holiday door decorating contest with the other freshman advisories.

Student Representative Report (Continued)

FFA has been fairly busy this past month. The floral, landscape design, and job interview CDE teams all had competitions. Floral competed to earn 2nd place overall in Tacoma at the beginning of the month. The landscape design placed 2nd overall as well at Hudson's Bay High school, with several individuals from Cedarcrest placing in the top 10. Hosted by Cedarcrest, there was recently a large job interview competition. Cedarcrest individuals placed 1st in the Interview and resume portion, as well as 5 more individual placings in the top 5 in the categories of interview, resume, and job application. Entering the holidays, FFA had been busy preparing for several holiday fundraisers. They just completed Cornucopia sales for Thanksgiving, with floral arrangements made by the floral design students. With Christmas just around the corner, FFA is also starting to make wreaths and centerpieces. FFA is planning to sell these at several events, such as Christmas Tree Lightings and the Senior Center.

RAK (Random Acts of Kindness) has had the new idea of putting on a hot cocoa stand in Taylor's Ridge this year and their hoping to do this within the first weeks of December. They also finished the personal products drive and donated all the products collected to Hopelink the Wednesday before Thanksgiving.

Band had their state competition in Auburn on Veterans Day weekend and now concert season is almost in full swing. They'll be marching this Saturday in the parade for the tree lighting ceremony in Carnation and their Winter Concert will be on December 18th.

ASB (Associated Student Body) put on their Veterans Day assembly where Ava Erhardt and her mom shared a poem written by Ava's grandfather and three officers from the Duvall Police Force shared their experiences. Connection Weeks is starting where ASB members each come up with a creative way to connect with students during a week. They have also continued planning for this year's Winter Formal.

GSA (Gay Straight Alliance) has been planning a poster making campaign and have planned for a guest speaker to be coming in December. This speaker is a former CHS student who is coming back to talk about his experiences as an LGBTQ+ member beyond high school.

FBLA had 27 members attend their fall conference at Bellevue Church which included a series of workshops and presentations designed to educate FBLA members, ranging from college application advice to HR and business profiling. They also hosted elections for PR and Historian positions and have begun preparing for the winter conference competitions and state.

TSA (Technology Student Association) members are hard at work on their projects for upcoming competitions. They will also be having their officer elections soon.

Robotics had their first FTC league competition on November 3rd. Four teams participated from Cedarcrest and 10 teams were competing total. The highest ranked team placed 3rd and all the teams had a great experience. This was the first of three league events with the next happening in early December, followed by the Interleague event. FRC season will be kicking off in early January. The first one is this Saturday at Cedarcrest. They have also continued planning a Color Run and are starting to plan using the shirt-cannon at basketball games this year.

Student Representative Report (Continued)

Sports

Football, Volleyball, Cross Country, and Girls' Soccer have wrapped up their seasons. Girls' soccer received the 2018 2A State Academic Award for the academic achievements of the team. The Girl's Cross-Country Team won 4th in state this year as well. Winter Sports season has now begun with the boys and girls basketball games starting this week and wrestling matches starting this week as well.

Student Life

Thanksgiving: One way that students celebrated the Thanksgiving holiday was with having a "friendsgiving" at lunch with friends. Each person would bring a food item and they'd have a feast at their lunch table as a fun way to celebrate Thanksgiving at school and appreciate their friends.

Ms. Van Noy thanked Ms. Tobin and Mr. Nagata for their report.

Hearing of the Public

No one signed up or came forward to speak.

CONSENT AGENDA

"A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items."

Motion 18-53: To approve the November 27, 2018, Consent Agenda, as amended (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

Approval of the Regular School Board Minutes for November 13, 2018, and Board Work Study Minutes for November 9, 2018, and November 13, 2018.

Approval of Warrants.

General Fund Warrant No. 207113 through No. 207179 in the amount of \$150,225.86; and direct deposits of \$1,190.93 and \$152,455.86, for a total of \$153,646.79. Capital Projects Fund Warrant No. 207180 through No. 207181 in the amount of \$6,057.50; and direct deposits of \$2,129.59. ASB Fund Warrant No. 207182 through No. 207190 in the amount of \$6,581.12; and direct deposits of \$294.89 and \$1,632.59, for a total of \$1,927.48. Total payroll for November 15, 2018, is \$55,398.43, which includes General Fund Warrant No. 207111 through No. 207112 (Employee Warrants) in the amount of \$1,687.84; and direct deposits of \$41,809.29.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Donations.

Ms. Van Noy thanked the Carnation Elementary PTSA for their generous donation of \$1,748.73 to Carnation Elementary to purchase wood to build a gaga ball pit on the playground.

BUSINESS

Riverview Education Foundation (REF) Grant Awards, Season I

Sue Davenport, Interim President of the Riverview Education Foundation (REF) presented a check in the amount of \$29,092.09 to fund 23 classroom and enrichment grants in Season I. Also present from REF were Treasurer Nicole Rohwer, Secretary Kim Piira, Board Member Amy Jacobson, and Ex Officio Mike Ward.

Ms. Davenport explained they used a new process this year, as it was all online. Applicants need to follow the parameters and priority is given to projects that stimulate learning and enhance or expand the school curriculum, support innovative teaching methods, possess a high degree of active student engagement, maximize the number of students involved, introduce useful supplies/resources to the school, and have potential for repetition or can be adapted to other classes/groups. A positive change has been having conversations with Dr. Smith, Dr. Stocker, and Ms. Lutz prior to accepting applications to find and get to the right goals. We are excited as a foundation and we will start having conversations about possibly funding professional development in the future. Ms. Davenport that Brianna Grant's students wrote her application and it was smart and very well-written.

Motion 18-54: To approve the donation of \$29,092.09 from the Riverview Education Foundation for the Grant Awards Season I (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

Strategic Plan Status

Goal 1: Increase the academic achievement of all students.

Objective 1B. Align initiatives of Information Technology (IT), Student Services (SS), and Teaching and Learning (T&L).

Task 1: Develop professional learning calendar that supports the initiatives of the three departments (T&L). Dr. Randy Stocker, Director of Teaching and Learning, said this task is completed and the professional learning calendars are on SharePoint for them to review. Ms. Van Noy thanked him for his report.

Task 2: Complete secondary device initiative at Cedarcrest High School. Christopher Collins, Director of Information Technology, reported that Eric McFarland actually worked on the Mars project. Mr. Collins gave each Board member a quote to read from a teacher on how the student issued laptops are working in their classroom. It took 18 months of design and engineering for laptop images and network upgrades, 40+ hours of professional learning for staff, 2 terabytes of data transferred on the district website, 100 laptops were imaged per day and 1 laptop was handed out every 58 seconds over the first 2.5 days of the school year.

Ms. Oviatt said there was still some bandwidth issues. All students could connect their personal laptops and we are putting dedicated wireless into a student laptop. It was interesting to hear from students during our Board Roundtable that students want to have the option of doing it by paper or laptop. Some still prefer paper. Mr. Collins replies that this is a typical pattern when trying something new. How is the tool being used? As we make the change, we'll see the students move with it.

Strategic Plan Status (Continued)

Mrs. Parnell asked why students would still prefer paper. Mr. Collins explained this is how the learning has happened to date – a student in 12th grade has been using paper for their work since they were in elementary school. We are going to support teachers and students where they are at and help them move forward.

Ms. Tobin commented that she always does her work on paper, since that is what she has done for the past 12 years. It was how she learned to do her work and she finds that she learns better when she writes it down. Her younger sister, who is two years younger, uses Teams in all her classes, but Ms. Tobin does not know how to use Teams.

Mr. Collins said this type of change takes about five years. This change only happened 55 days ago.

Ms. Van Noy thanked Mr. Collins for his report.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3A. Implement the 2018-2023 Human Resources (HR) Plan.

Task 1: Recruit, select, and retain highly qualified staff to increase student learning and report turnover/retention data. Janet Gavigan, Assistant Superintendent for Human Resources (HR), Donna Reier, HR Coordinator, and Stacy Cook, HR Specialist, came forward and presented a PowerPoint presentation called Building Bridges News, Addition III. We hired 36 certificated staff, 38 classified staff, 9 co-curricular/coaches, and 1 administrator. They had 117 job postings. Hiring is now starting in January. We added 5.2 certificated FTE and 2.4 classified FTE. They shared information on their turnover data and the percentage of employees in the categories of Baby Boomers, Generation X, and Millennials. The majority of staff resigning did it because they wanted to work closer to their home. We have seen a decrease in applicants and a pretty dramatic decline. There is a teacher shortage and our substitute pool is low.

Recruiting and promoting has continued to be important by attending career fairs, our own community job fair, publications and involvement in HR organizations. Ms. Reier sat on a board regarding certification, while Ms. Cook completed a three-year HR certification program and is currently the Secretary for our regional WSPA (Washington School Personnel Association). The new employee orientation this year included classified staff and personalized new staff learning, provided swag bags, t-shirts, and fun mixing activities. Last year they created the recruiting video and it has really taken off with 2,912 views. It has been viewed in every state and the following foreign countries: India, Poland, Mexico, and Australia. It continues to get 3 or 4 view per day.

The majority of our applicants hear about Riverview from our own employees and they are our best marketing tool. They also hear about us from our RSD website, community members, and career fairs. This year we have processed 413 volunteers, bringing our grand total of volunteers to 1,612!

Ms. Oviatt asked if they are having problems finding substitutes in custodial and transportation. Ms. Gavigan responded yes. Dr. Smith added that most districts actually had to cancel their bus routes, due to not have enough drivers. With a 2.9% unemployment in this state, we have to convince people that they need to work, and this is where they should be working.

Strategic Plan Status (Continued)

Ms. Gavigan commented that some districts still have unfilled teacher positions. We are fortunate and have been able to fill all of our positions.

Ms. Van Noy commented that we have an award-winning school district. She thanked the HR team for their presentation.

Objective 3B. Strengthen communications program infrastructure.

Task 3: Create Communications home/portal on Riverview School District website. Mike Ward, Communications Coordinator, showed two posters on The Riverview Way and Outcomes and Indicators. This will be delayed until we are in ADA compliance. He will be reporting this at a later date.

Objective 3C. Continue to increase community outreach.

Task 1: Create a destination home page and website placement for alumni features and articles. Mike Ward, Communications Coordinator, showed a sample of what a preliminary website will look like for this. We will have a nice site for alumni to report their site.

Ms. Van Noy thanked Mr. Ward for his report.

REPORTS

2018 WSSDA (Washington State School Directors Association) Annual Conference Report

Mrs. Parnell was able to attend her first Delegate Assembly and was pleased to be able to be on her first WSSDA level committee. She attended a couple of different sessions – one was an update on social practice and the other was a session on the 24-credit graduation requirement, which she was pleased that we are already doing. She also attended a great session on Governing Differently, which was fantastic, because it showed her, we are a high performing district. The single most important part of a district is the relationship between the School Board and the Superintendent. Stay in your sand box and stay nice. It also talked about strategic planning and while she learned a lot, she learned we are doing a lot right.

Dr. Smith was struck by three things: Be, Know, and Do – our Board checks the list like: stay in your lane, don't get into the weeds, be intentional about what you want to do. He was struck by the lunch address and session on bias. He will send out his notes to the Board, which he sent out to his cabinet. The speaker was very positive oriented. He also attended presentation by the Quincy School District on How to Build a Successful School After Bond Passes. They had a drone do passes over the entire site of the building while it was being constructed. Dr. Smith commented that this was a very diverse conference and huge learning for me.

Mr. Edwards said he has never been quite as proud to be on this Board, then at this conference. To our session where we knocked it out of the park, to the legislative assembly where we taken all the things, and Board of Distinction for the fifth year in a row. Other districts in the state are looking at us as a role model for other Boards.

2018 WSSDA (Washington State School Directors Association) Annual Conference Report

Mr. Edwards said as a voting delegate, Mrs. Parnell wanted to see how it all worked – it made it that much enjoyable for him. Our charge is all the students in the State of Washington, not just Riverview. We have to start thinking that way and the Legislative Assembly is a great way to do that. This is the best annual conference he has attended in many years. He went to a session on Advocating for Special Education Funding and Mary Randolph's session on the key to a successful meeting. We run by Robert's Rules and it was a good refresher. It was a great conference and thanks to all for representing our district and getting our professional development like we expect our staff to.

Ms. Oviatt attended the IAC (Interscholastic Activities Committee) and was reelected as an IAC representative. There are many changes to the WIAA (Washington Interscholastic Activities Association), because their director is leaving. She enjoyed hosting the student rep breakfast that had 5 tables with over 50 student reps. She shared tips and tricks for attending the conference and also hosted the networking reception for student reps. Ms. Oviatt also co-presented a WIAA session on hot topics and then introduced Todd Conley, who talked about e-Sports. She was asked to be on the Board for them. A lot of high schools are taking up E-Sports. She noticed there were many sessions on student voice and is not sure they use it the same way we do. She attended a session on Social, Emotional, Resilience and the session with Mandy Manning. Based on what our school district has done, she would be an excellent presenter. She has a very good and interactive session, which got you thinking about things differently. Learn to be an active listener and tell your story. She talked about changing our culture to be a little more open-minded mindset.

Ms. Van Noy very impressed with the Issaquah School District session on Special Education. She attended the resiliency session with Christian Moore, which was very touching. Ms. Van Noy is proud that we are the Board of Distinction for the fifth year in a row. There were several sections on student voice and she feels we have started that trend. This year there were 5 tables with 50 student reps and she remembers when there was only one table of student reps. She feels we played a role in pushing that trend forward. Besides the sessions, Ms. Van Noy enjoyed our times and meals together. She was glad that former student rep, Sophie Hunter, could join us for a meal and tell us how the Student Rep Program has helped her in her college career.

Mr. Edwards commented said it was great that Ms. Van Noy took the microphone during our session on Student Voice and gave it to students for their voice.

Superintendent's Report

Dr. Smith reported on the following;

- All meetings are going well with the Strategic Plan and meeting with different groups about pre-bond planning.
- This is an elite school Board to receive Board of Distinction for five times in a row and all five times we have applied.
- Finished up evaluation conferences and getting into schools.
- Met with Michael Fissette about financial planning and completed letter of recommendation for Taylor Berberich.

Superintendent's Report (Continued)

- Finished up Superintendent's video and thanked our volunteers, business partners, and people modeling what we want our students to be. Talked about Elizabeth Wing's award, on-time graduation rates have improved from 87% to 97% over the past 5 years.
- Public meeting on property went stunningly well. That was fantastic.
- January he is going to focus on Equity and Access, pre-bond planning, and get into classrooms, especially classrooms supporting our students with special needs. Will be in classrooms almost all day tomorrow.
- Working on pre-bond planning.
- Will be in negotiations with all groups except PSE (classified staff) and REACA (coaches).
- Excited for what is coming up next in the Riverview School District!

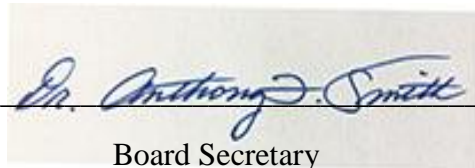
Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the November 27, 2018, Board meeting at 9:01 PM.



Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors