

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
October 23, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Oviatt, Acting Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Oviatt, Mrs. Parnell, Mr. Edwards
Student Representative: Cedric Nagata

MEMBERS ABSENT

Ms. Van Noy, Ms. Fletcher
Student Representative: Delaney Tobin

CEDARCREST HIGH SCHOOL STUDENT PRESENTATION

Students from Cedarcrest High School came to talk about their Peer Mentoring Programs. Cade Norris does Life Skills Peer Mentoring with special needs students. Cade said first off, they are amazing students, and we help them out with their everyday classroom activities. We make sure they are involved with whatever the classroom is doing and interacting with other students. Most importantly, we just want to make sure they are having fun. When they are at school, this is probably the only social interaction they have with other people, other than their family. To have other kids who are the same age around them, respecting them and helping them out means the world to them. For the school, it helps students realize how bad it could be for them or how we take things for granted. It also helps the schools as a whole and allows people to have the opportunity to do things they normally wouldn't be able to do outside the school. For me, I am very passionate about this and believe we need to be more kind to people and serve our community. I got into this program because I had a PE class as a freshman with Josh Turnage. Josh was the most full-of-life special needs student I had ever met. We had so much fun and during the summer, every single morning at 5:00 AM, he would ring my doorbell to ask me if I wanted to go fishing! For me, it's created a passion and it's shown me that as a man in this society, I can show empathy and compassion for others. It also makes me appreciate what I have and that sometimes I take things for granted that they can never do. It has given me confidence and more drive in my life – if they can do it, I should be able to do it. Cade has been a peer mentor for three years. He worked at Bridge of Promise over the summer, has done one-on-one tutoring with an autistic student, and has worked with students with cerebral palsy and Down's Syndrome.

Jake Tisdale started the Peer Tutoring Club last year at Cedarcrest High School for his Eagle Scout project. He wanted to help pull the community together and create a long-term support system for educational programs. A lot of people came to him needing help, but they didn't have a place to find it. Traditional tutors can cost a lot of money and Jake wanted to be able to help those in need. He talked to Mr. Ruhland, after seeing a video about a high poverty school that started this type of program.

CEDARCREST HIGH SCHOOL STUDENT PRESENTATION (Continued)

Jake Tisdale said they kept this on a smaller scale than the video he watched, but our biggest problem was marketing it. Our marketing included CHS TV, posters, announcements, and flyers. He worked with the counselor, Mr. Clifford, to see which students needed help, so they could be matched with students that were excelling. He was only able to complete this with the help of all the advisors and support. We created a math advisory, English, and science, which was a larger scale tutoring for test preparation. He showed a picture where they helped with test prep after school for up to 40 people at time. Anyone could come in and help at advisory. All of our tutors would have taken the class previously and would have done well. We also did individual tutoring to help students with whatever help they needed. We not only helped high school students, but middle school students as well.

Ashwin Subbaraman is also a Peer Tutor and it has been an awarding experience for him. He struggled when he was younger in school and it's nice to be able to help other students. We do it during advisory and after school as well. They have worked with a lot of students. It is nice feeling when a student they've helped has come back and said they did well on a test because of the extra help the tutors provided. Jake said for the club's future, Cedric Nagata is taking over the club for this upcoming year.

Cedric Nagata said he is very excited to take over this great program. He has many plans for the upcoming years. One is to extend the tutoring club to the elementary and middle schools. Another is to involve more than just core subjects like programming, marketing, and other electives.

Ms. Oviatt asked how many people are involved as a tutor. Jake replied that tutors come in and out of the program, with around 7 people working with about 100+ students. Ms. Oviatt also wanted to know what they thought was the most rewarding part of tutoring. Jake said he and Ashwin tutored a middle school student that was struggling and now he is at the high school and succeeding. That was very rewarding, as well as helping the teachers, since they have so many students to work with.

Mr. Edwards said this was a terrific way to start the Board meeting, because the four students are so inspirational and selfless.

Ms. Bechtel commented that she was a peer tutor when she was in high school. It is a great program!

Mike Ruhland said that the teachers do the heavy lifting at Cedarcrest, but the kids do as much heavy lifting to make a difference for the school. There are 10 students in the Life Skills class making a difference. It is important to know that there are huge numbers at that school that make the school work. The kids step up constantly, so tonight was to make sure they get the recognition for helping to make the school run.

Ms. Oviatt thanked the students for their presentation.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Dr. Smith said we had a Board Roundtable with students from Cedarcrest High School, Tolt Middle School, and the Riverview Learning Center that was fantastic about schools of the future.

Board Communications (Continued)

Mr. Nagata has been enjoying his classes, basketball open practices, and club meetings. He also enjoyed the last home football game, which was a lot of fun.

Mrs. Parnell has been dealing with some personal issues with her father's illness. She leaves this week for Montana to see her daughter, who is attending college there. She enjoyed tonight's Board Roundtable and is looking forward to the start of the RSD Ambassador Program.

Mr. Edwards said he spent last weekend attending the WSSDA (Washington State School Directors Association) Legislative Committee to work together on a message and legislative priorities to give to the legislature. It is time consuming, but important work. He will be attending the WSSDA District 2 meeting on Saturday at the Northshore School District and will get to do a tour of the new North Creek High School.

Ms. Bechtel announced she will be on vacation for one week, starting tomorrow. She and her husband are headed to Sisters, Oregon.

Ms. Oviatt said Ms. Van Noy is excused from tonight, as she is on vacation. Ms. Fletcher is excused tonight, as she is dealing with some family issues and Ms. Tobin was not feeling well and stayed home. Ms. Oviatt reported that prior to tonight's meeting, the Board held a Roundtable with students from the Tolt Middle School, Cedarcrest High School, and the Riverview Learning Center. It was great to have a cross-group of students. Ms. Oviatt and Ms. Van Noy attended a Board Leadership meeting last meeting with Dr. Smith. The Board also attended a training with the PLLs (Professional Learning Leaders) on providing more interactive presentations for the RSD Board Ambassador Program. The program starts tomorrow with about 20 new enrollees, which helps them learn more about the district. The Board had a Board/Superintendent Advance on October 11th and Ms. Oviatt facilitated it. They ran through some different exercises and what our Board can do to move from great to greater. They also discussed what they would like to see in the future and got to know each other a little better. The Advance was held at the Brightwater Education Treatment Center in Woodinville, which is a good place for meetings.

Ms. Bechtel complimented the Board on receiving the Boards of Distinction for the fifth year in a row.

Dr. Smith commented that this is an award that is independently judged by former and current Educational Service District superintendents, State Board of Education board members, former school directors, and others who are involved in education leadership on a statewide level.

Student Rep Report

Mr. Nagata went over the Student Representative Report for October.

NHS (National Honor Society) has been very busy preparing for the fall blood drive. They have been signing people up at lunches to participate in the drive and are expecting between 40 and 50 volunteers. They also sent out invitations to apply to the sophomores who had a high enough GPA (Grade Point Average) this past week. They are expecting those applications back next Friday and will be inducting members into the club mid-November at the latest. They currently have 100 members and expect around 60-70 more.

Student Rep Report (Continued)

DECA is preparing for their DECA competitions during meetings. They held a Miracle Minute at the homecoming football game, raising \$450 for Seattle Children's Hospital. They recently held a fiesta lunch for DECA members who had paid their dues by the deadline.

Link Crew held a tailgate the first week of school with face painting and games to get freshmen excited for their first football game as a high schooler. They have also had a couple scavenger hunts and questionnaires during advisory that have been helping the freshmen get accustomed to Cedarcrest.

FFA has stayed busy. Competition season has begun, and Career Development Event (CDE) teams have sprung into action. Meetings are being held every day after school for various teams like Nursery Landscape, Forestry, Veterinary Science, Floriculture, and Job Interview. Additionally, Megan Reid, a senior at Cedarcrest, is heading to Indianapolis, Indiana on October 21st to represent our school as the Washington State National Delegate. Though CDE teams work hard, FFA has also hosted and participated in several fun events so far this month. We hosted the CTSO Pumpkin Carving on October 10th, where students carved pumpkins, ate yummy food, and danced to groovy Halloween hits. On October 17th, FFA also headed out to Snohomish to Bob's Corn Maze. Our chapter met up with several other school's FFA chapters and ate smores and hot dogs after trying to find their way through maze.

RAK (Random Acts of Kindness) had their first meeting a couple weeks ago and are now holding meetings every other Thursday during advisory. They have been talking about more volunteer opportunities and the plan for the club throughout the year.

Band has been keeping up with their rehearsals and performed at the homecoming game. They had their first competition on the 6th and won the people's choice award. Last weekend they went to their second competition in Yakima and their marching season will conclude soon with the state championships in Auburn. After that, they will transition to concert band season.

ASB (Associated Student Body) put on this year's homecoming on October 6th at the Pacific Science Center. It was very successful and fun with over 650 students attending. ASB also put on a homecoming assembly where royalty was announced for freshmen, sophomores, and juniors and the senior king and queen were announced at the football game that night.

GSA (Gay Straight Alliance) hosted their annual clothing drive, bringing in over 700 articles of clothing. They are currently discussing plans for their poster campaign, the annual Halloween event at the school, and fundraising. They will also be doing a poll in the club about safety and inclusion of LGBTQ+ party members at the school.

FBLA is preparing for the fall conference on November 5th where they will be participating in presentations, workshops, and trainings. Anyone in the school is welcome to attend with a \$30 fee. They worked with GSA on their clothing drive, collecting over 700 articles of clothing. They have been working on fundraising, with their chocolate bar fundraiser raising over \$200 thus far. They have also recently trained 6 new students to work at their coffee stand, Growling Grounds, as baristas.

TSA (Technology Student Association) is getting ready to charter with the state organizations and members are well on their way to preparing teams for the upcoming regional competition.

Student Rep Report (Continued)

Robotics is preparing for the first FTC competition which is coming up this month. Later this month, the Girls Generation Event will be held where the teams compete with all-girls drive teams. They have been working on fixing up last year's FRC competition bot for this event. Members are also currently helping at Tolt to mentor several FLL teams.

Sports

Girls Soccer is continuously winning games with an 11-2 conference record, placing them in second place in their new Wesco conference. Attendance at home games are exceeding expectations and there has been a significant increase in fans attending as opposed to previous years. They have senior night on October 23rd to celebrate and recognize the seniors on the team and they are also playing against Archbishop Murphy which will have serious playoff implications.

Cross Country is preparing for their championship races with Wesco being last Saturday and Districts being on the 27th. They are hoping for some state qualifiers which is on November 3rd. They wrapped up their Saturday invites in September with their last invite was the Portland meet where the girls finished 3rd in Division 2 and boys finished 8th in Division 2.

Football currently has a 3-3 record. Captains and coaches still think the season is going well and everyone continues to perform well during games and in practice.

Volleyball's varsity team has only won one match this season, however, the players haven't let that stop them from fighting for every last point. With a chance to make it to districts, the team is fighting for the last remaining spot. The team has been very good at maintaining a positive spirit both on and off the court. To fundraise, the booster club and the volleyball program held their 5th annual mattress drive, in total raising \$4,000. This year, the volleyball program held a "dig pink night" at the beginning of October where they raised money to be donated for breast cancer research.

Student Life

Ping Pong Tables: This year, ASB invested in two ping pong tables in the courtyard. As the year has progressed, the number of people playing ping pong at lunch or after school has continually increased. The use of the tables is treated like an open gym or open field where people challenge each other one to one or have small tournaments. Another effect of the new ping pong tables is the creation of Ping Pong Club, it has already become popular with over 50 students attending the first meeting. The tables have proved to be a popular way for students to have fun and compete during the school day and almost everyone has said they enjoy the tables to either play or watch others play.

Homecoming: This year, homecoming was held at the Pacific Science Center. There were many exhibits open for students to look at, including the butterfly room. Over 650 students attended, and all had a fun time dancing, spending time with friends, and looking at the open exhibits throughout the venue. Overall, homecoming was a fun, positive event and ASB did a wonderful job at hosting another wonderful homecoming.

Ms. Oviatt thanked Mr. Nagata for presenting the Student Rep report.

Hearing of the Public

No one signed up or came forward to speak.

CONSENT AGENDA

“A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.”

Motion 18-45: To approve the October 23, 2018, Consent Agenda, as presented (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

Approval of the Regular School Board Minutes for October 9, 2018, and Board Work Study Minutes for October 9, 2018.

Approval of Warrants.

General Fund Warrant No. 206859 through No. 206919 in the amount of \$315,668.21 and No. 206933 in the amount of \$127,233.59; and direct deposits of \$122,944.46 and \$34.77, for a total of \$122,979.23. Capital Projects Fund Warrant No. 206920 through No. 206923 in the amount of \$25,126.25; and No. 206934 in the amount of \$8,398.08; and direct deposits of \$72,021.99. ASB Fund Warrant No. 206924 through No. 206927 in the amount of \$1,645.04, and direct deposits of \$10,344.12. Total payroll for October 15, 2018, is \$42,976.54, which includes General Fund Warrant No. 206928 through No. 206932 (Employee Warrants) in the amount of \$2,342.44; and direct deposits of \$31,177.20.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Donations.

Ms. Oviatt thanked Cedarcrest Select Basketball for their very generous donation of \$2,288.80 to Cedarcrest Boys and Girls Basketball to purchase uniforms.

BUSINESS

Strategic Plan Status

Goal 1: Increase the academic achievement of all students.

Objective 1A. Further develop curriculum and supports for student learning.

Task 1: Refine data disaggregation and delivery for school leaders. Dr. Randy Stocker, Director of Teaching and Learning, said the task is completed. Amy Jacobson from the Teaching and Learning Department has worked with School Data Solutions to provide monthly automated student data reports for building principals. We piloted this last year on a more frequent basis and have settled on a once a month update. Just as this task has been completed, Dr. Stocker has entered into another conversation to School Data Solutions regarding the development on an online dashboard through which building principals could get real-time data on students. This is in development and may be the next iteration of data disaggregation for student leaders.

Strategic Plan Status (Continued)

Task 2: Analyze program review recommendation to develop a 3-5 year plan based on a special education program review completed in 2017-2018. Molly Lutz, Director of Student Services, provided a PowerPoint from the PSESD (Puget Sound Educational Service District) to review this with the Board. Ms. Lutz said on Teacher Day #5, we met with our team and talked about our strengths. Then we split into groups and went through different parts of the PSESD review. Conversations were very good and they were able to express what they did know and what they didn't know. Then when we got to the recommendations and findings, three of my teachers took over and presented to the group. Here are the recommendations:

Curriculum – Areas of Need

- ELA, Math, Social Emotional
- Work together with Teaching and Learning
- Have built a committee and have them pilot one area by the end of 2018-2019 school year

Service Model

A committee:

- Study examples of different models
- Staffing
- Inclusion model
- Complete by June 2020

Professional Development

- IEA Writing – Transition plans, goals, and evaluations
- New software by February 2019 with training
- Having time to work together as a Special Education Staff
- New teacher training
- Complete by 2020-2021 school year

Roles – Define and Coaching

- The role of administrator, general education teacher, special education teacher, counselor, and psychologist
- Complete by September 2019

Equity

- Collaborating with Teaching and Learning
- Building a new Student Intervention Team (SIT) process
 - Tools for the SIT process
- Complete by September 2020

Ms. Lutz commented that the roles for the group have never been defined before to let them know their voice matters.

Ms. Oviatt commented that you might want to have a parent role as well, since some parents do not realize what their role is and their rights. Ms. Lutz said that is a good point.

Strategic Plan Status (Continued)

Mrs. Parnell appreciated Ms. Lutz's presentation and the work she has done. It has helped her understand Special Education much better.

Mr. Edwards said his job is to talk about IDEA (Individuals with Disabilities Education Act) and this helps him with his voice for Special Education.

Ms. Lutz said in 1975, before IDEA, 4 million children were not in school. We are making progress.

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Objective 2B. Establish and implement a prioritized list of projects consistent with capital projects levy financing with the consent of the School Board.

Task 1: Implement current year prioritized capital project(s) and establish new priorities annually. Ruby Perez, Director of Business and Operations, said capital projects are moving right along. Right now we are working on property acquisition and a portable being installed at Cherry Valley Elementary. We are moving forward and planning for new portables at Stillwater Elementary and Tolt Middle School. In addition to that, we are looking at finally tearing down the old Maintenance building at Tolt and installing the new portable there. There are lots of pre-bond planning and moving forward and having discussions as far as capital facilities that meets the district's needs going forward. There will be a Community Information Night in November to let our community know what our plans are with the property near Cedarcrest High School moving forward.

Objective 2C. Manage all aspects of the District's Safety and Emergency Operations Plans.

Task 1: Confirm annual implementation of building-level Emergency Response Teams (ERT) and associated tasks to include: a) Assign roles/responsibilities to team members in the ICS Organization Chart; b) Plan a minimum of one meeting each year to discuss the respond plans and maintain a high level of readiness; and c) Each ERT will drill one scenario a year related to a building emergency. Ruby Perez, Director of Business and Operations, reported that all of the Emergency Response Teams (ERTs) have been updated for the year. Next week she is meeting with Maria Mahowald to introduce Run, Hide, Fight to the Ad Team staff in November. She has been in communication with Santa Anna School District that has one of the best programs that we have seen so far. They are allowing us to use some of their materials, videos, and curriculum. Ms. Perez and Ms. Mahowald will meet to work on implementing this program in our district.

Ms. Perez commented that several of the ESC (Educational Service Center) staff are taking a leadership class together and they each took the CliftonStrengths assessment. They have a great presenter and their next meeting is tomorrow in the ESC Assembly Hall. They've had a really great time with the class and everyone is very engaged and transparent.

Goal 3: Human Resources and Communication practices to improve student learning.

Objective 3B. Strengthen communications program infrastructure.

Strategic Plan Status (Continued)

Task 3: Create Communications home/portal on Riverview School District website. Mike Ward, Communications Coordinator, had a scheduling conflict and this task will be postponed until November.

Objective 3C. Continue to increase community outreach.

Task 1: Create a destination home page and website placement for alumni features and articles. Mike Ward, Communications Coordinator, had a scheduling conflict and this task will be postponed until November.

Career & Technical Education (CTE) Goals and Action Plan for 2018-2023

Kari Schuh, Director of CTE (Career and Technical Education), briefly went over the revisions to the CTE Five-Year Plan for 2018-2023, which contains the vital elements for going forward with this work, including a vision, mission, guiding principles, goals, and needed actions that provides both the structure for the district Perkins plan and a blueprint for strengthening Riverview's CTE system overall (attached). She invited Board members to judge a DECA presentation on October 30th at 7:30 AM in Bellevue and/or judging for FFA, who will be doing their Job Interview pre-competition on November 8th at Cedarcrest High School.

The CTE Five-Year Plan was first presented to the Board in July of 2017. There are not a lot of changes and we took off some things that were already accomplished. On October 3rd her CTE Advisory Committee met to go over the five-year plan and work on the Perkins plan and state compliance. It is a living document and we visit with the document with our advisory committee. The Cedarcrest Metals and Woods Shop has been painted and remodeled, all with Perkins funding from last year. It has become a fabrication/manufacturing lab. Added sports medicine and possible aeronautics program onto the plan. They would like to create a video to get students excited and interested in CTE programs. The Teaching Academy was put on hold, because the Site Based Council thought we were stretching their FTE too much. There are lots of needs, wants, and big wishes in this plan.

Dr. Smith said CBRE HEERY has encouraged us to not close any doors until we have meetings with the architect. What Ms. Schuh is doing with the program actually matches our process.

As far as data, Ms. Schuh reported that for our October Career and Tech Ed count, we have 835 students involved in CTE classes, as well as 17 in the Sports Medicine lab and 19 in the CHS TV. For the WaNIC (Washington Network for Innovative Careers) summer programs we offered at Cedarcrest, we hosted 69 students from all over the WaNIC districts; 37 of which were Riverview School District (RSD) students. Of those 37 RSD students, 7 came from the Riverview Learning Center (RLC). These are great opportunities for students to be able to experience different classes that they might not have been able to fit into their schedule before. In addition, 19 RSD students, which includes 3 from the RLC, participated in outside campuses for summer classes. This is everything that CTE is all about - being able to let kids experience something that excites them that they can connect to either college, career, or life experiences.

Dr. Smith commented that during Ms. Schuh's tenure, the WaNIC Summer Program involvement has gone from 2 students to 56 or 2,800%!

Career & Technical Education (CTE) Goals and Action Plan for 2018-2023 (Continued)

The Board each expressed their thanks to Ms. Schuh and the opportunities for our students.

Ms. Schuh said the CTE staff members are the heart and soul of the CTE Program in Riverview.

Motion 18-46: To approve the Career and Technical Education (CTE) Goals and Action Plan for 2018-2023 as presented (Ms. Oviatt and Mr. Edwards). Motion passed unanimously.

Discussion on CliftonStrengths Assessment Results

It was agreed that this agenda item will be postponed until a later Board meeting.

REPORTS

Superintendent's Report

Dr. Smith reported on the following;

- He recently attended a WASA (Washington Association of School Administrators) Board meeting and WASA Fall Conference where Chris Burton from Issaquah did an all-day session called, "Legal Issues Focusing on HR." There is much more work for the legislature to do this upcoming session to level the playing field for districts throughout the state.
- He worked with Ruby Perez, Director of Business and Operations, on the Duvall Comp Plan and they are back up and running with the Cedarcrest property. It was a very collaborative meeting.
- He had another quarterly meeting with our Athletic Directors and Assistant Superintendent.
- He continued to attend WEB (Where Everyone Belongs) leadership at Tolt Middle School. He appreciates the way the middle school is pushing out this program out and modeling it by having a high level of diverse students participation in that program.
- He met with Laura Smith from the SVCN (Snoqualmie Valley Community Network). He encouraged Ms. Smith to get on board in February with influencing our strategic planning and partnerships that exist, so that at the building level in August we can incorporate some of the things wanted. Once the school year has started, it is really hard to push in programs later in the year.
- He attended "Hidden in Plain Sight" at the Riverview Educational Service Center. There were about 50 people in attendance and is the first step in making these events a normal activity for parents to attend.
- He had a really productive Board Advance with Ms. Oviatt facilitating.
- He and Tom Oldenburg met with the Athletic Directors, Principals, and Assistant Superintendent from the Snoqualmie Valley School District (SVSD). We are having problems with SVSD dropping off their middle school student athletes by bus early and then having the parents pick them up. Since they say they can't change this process, the supervision needs to be better since their coaches are driving in separate cars. We still haven't solved this but want to find a solution. The new superintendent is committed to continuing to take a new look at this. Transportation staffing is a problem in all districts right now. All districts have signs posted wanting to hire bus drivers. Transportation staffing is at the root of the problem and solution for Snoqualmie.

Superintendent’s Report (Continued)

- He is happy to say that the Mercer Island School District is reenlisting in all the programs they pulled out before, such as CCS (Center for Collaborative Support) and WaNIC (Washington Network for Innovative Careers). The CCS book studies have gone spectacularly well and are keeping current with the issues faced by teachers. Teachers can log in on their own time to participate.
- He attended an Eastside Superintendent’s Luncheon to welcome the new superintendent from the Lake Washington School District. After the luncheon, he attended the WaNIC Superintendent meeting. Our summer program has gone so well, that the extra money will be used for CTE departments in the districts to replace equipment.
- He attended PSESD (Puget Sound Education Service District) Regional Superintendents meeting with Mike Ward, which had a focus on communications. One of the interesting points that came out was that districts keep adding more things for communication given social media impact. He will share some of the innovative ideas that districts are using that we may want to consider.
- He continues to have goal setting meetings with the principals.
- He also continues to enjoy attending many events at the schools.

Ms. Oviatt thanked Dr. Smith for his report.

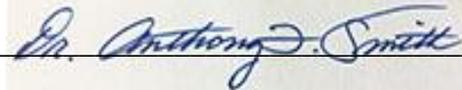
Mr. Edward commented that he appreciates that we don’t have a 9-5 superintendent.

ADJOURNMENT

There being no further business, Ms. Oviatt, Acting Board President, adjourned the October 23, 2018, Board meeting at 8:36 PM.

Carol Van Noy

Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors