CALL TO ORDER AND FLAG SALUTE

Ms. Van Noy, Board President, called the meeting to order at 6:02 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Oviatt, Mrs. Parnell, and Danny Edwards
Student Representatives: Cedric Nagata

MEMBERS ABSENT

Ms. Fletcher

PUBLIC HEARING – 2019 CAPITAL FACILITIES PLAN

Ms. Van Noy asked if anyone wished to speak to the Capital Facilities Plan. No one came forward.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Mr. Edwards said he needs a day off! He has been busy with WSSDA (Washington State School Directors’ Association) Legislative Committee meeting this past weekend, answered three questions for the video on WSSDA’s website since he is running for Vice President of WSSDA, and an interview for interview on Saturday afternoon. Plus, he is flying to Chicago to see her son Tommy graduate from basic training for Naval Reserves. He now has two sons in the military.

Ms. Bechtel commented that she is glad today is the last day of school.

Student Representative Cedric Nagata said he just finished his junior year today! Cedarcrest High School had a nice Moving Up assembly and he is looking forward to senior year.

Mrs. Parnell enjoyed attending graduation and on Saturday will be headed down to Olympia for WSSDA officer interviews.

Ms. Oviatt reported that the Board will be presenting at the WSSDA Annual Conference again. We were one of the top ten selections. Ms. Oviatt may be presenting up to five sessions as well.

Ms. Van Noy said she is very excited that the Tolt Middle School Moving Up Ceremony is tonight. The Board held an exit interview with Ruby Perez, Director of Business and Operations, prior to tonight’s meeting. She thanked Ms. Perez for joining them.
Board Communications (Continued)

Ms. Oviatt commented that she is glad we have the Tolt Moving Up Ceremony here at Cedarcrest High School, so 8th graders can see the school they will be attending.

Hearing of the Public

No one signed up or came forward to speak.

Student Rep Report

Student Representative Cedric Nagata went over the following events at Cedarcrest High School:

Clubs

NHS (National Honor Society) has recently collected hours for the year, marking the end of the year for members. They also elected new officers and held a meeting to introduce and congratulate the new officers while simultaneously wrapping up the year for the members. The officers also held a meeting to go over a summer game plan and any new ideas for next year.

DECA is wrapping up the year by doing a debrief of this year’s car show and getting feedback from the participants. The newly elected president and Vice president are beginning the writing process for next year’s state competition. Also, there are two sophomores working on a yearlong project as well.

Link Crew recently handed out application packets for any upcoming juniors and seniors interested in becoming a link leader for next year. They are also currently working on planning for next year’s freshman orientation.

FFA recently held officer elections, and our very own Sierra Owens received an officer position. They also held the end of year banquet recently to say goodbye to the seniors and welcome the new officer team. They are now planning for the upcoming year and wrapping this year up.

RAK (Random Acts of Kindness) recently had officer elections for next year’s cohort, and they held an end of year meeting to wrap up the school year and reflect.

Thespian Society held auditions recently along with their annual club/musical cast lock in. They recently held elections for officer positions and their annual thespian banquet, where they presented senior awards. Graduated seniors Johny Mumfort and Alison Ward also performed the opening for the 5th Avenue Theatre Awards on June 3rd.

Camerata recently held auditions for next year’s group and performed the national anthem at graduation on June 14th.

Choir had their spring concert in late May, marking the last concert of the year for them. Other than that, they have been wrapping up the year and planning for summer and the following year.

GSA (Gay Straight Alliance) recently held their last meeting of the year, where they discussed the club conduct for next year’s possible events. They also held their annual ice cream party in early June after school.
Student Rep Report (Continued)

ASB (Associated Student Body) took advantage of the extended advisory period on Thursday and Friday to plan the end-of-year assembly, which was held today, the welcome back assembly for next year, and freshman orientation. The assembly was a great end to the school year, and the traditional cutting of the ribbon for the juniors to officially become seniors was very exciting.

FBLA’s Annika Bauman and Mandy Holyfield are headed to Nationals this week. The new Growling Grounds coffee cart opened this week and productivity has never been better. Other than that, the new officers, led by President Kolby Nelson, are excited for an amazing school year.

TSA (Technology Student Association) is getting ready for nationals in Washington DC, and they are leaving on Thursday. They are taking eight students and are extremely grateful to have received funding from the district CTE (Career and Technical Education) funds to cover transportation costs. They came back from state with all competitors getting at least one plaque for first, second, or third place.

Robotics is currently planning for the offseason, including possible attendance at offseason events: Peak Performance and Girls Generation. Peak Performance is an offseason competition hosted by Glacier Peak High School and Girls Generation is an all-girls event hosted by Auburn High School. They are also planning for freshman orientation.

Sports

Many of the sports teams have been starting summer leagues and holding workouts for athletes to prepare for the upcoming year.

Something important to note is that Coach Sanchez, the Cedarcrest Varsity Soccer coach, has recently stepped down from coaching due to personal reasons, so the soccer team is currently looking for a replacement.

Student Life

Graduation was on June 14th. It was a great moment for the seniors, and all those I talked to said they enjoyed the event and were excited to see what the future holds. There were many great speeches given, and the graduates agreed the performances were amazing.

Ms. Van Noy thanked Student Representative Cedric Nagata, along with Mr. Edwards and Ms. Oviatt for doing a great job of handing out diplomas at graduation. Ms. Oviatt noted that Austin Jenckes, former Cedarcrest student, performed at the Grand Old Opry!

CONSENT AGENDA

A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.

Motion 19-19: To approve the June 25, 2019, Consent Agenda, as amended (Mrs. Parnell and Ms. Oviatt). Motion passed unanimously.
CONSENT AGENDA (Continued)

Approval of Regular School Board Minutes for May 28, 2019.

Approval of Warrants.
General Fund Warrant No. 208590 through No. 208664 in the amount of $281,806.82; and direct deposits of $211,226.90 and $5,003.36 for a total of $216,230.26. Capital Projects Fund Warrant No. 208665 through No. 208666 in the amount of $19,329.70; and direct deposits of $3,320.15 and $31.15 for a total of $3,351.30. ASB Fund Warrant No. 208667 through No. 208669 in the amount of $706.98; and direct deposits of $8,336.69 and $24.77 for a total of $8,361.46. Total Payroll for June 14, 2019 was $52,296.12, which includes General Fund Warrant No. 208586 through No. 208587 (Employee Warrants) in the amount of $9908.19; and direct deposits of $40,494.00.

Approval of Personnel Actions.
Dr. Smith noted that our new Director of Business and Operations, Meisha Robertson is present. Ms. Robertson said she is so thankful for this opportunity. She had worked at a bank for 18 years, then went to Cedarcrest High School to work as a Secretary III. Last year she accepted the Fiscal Coordinator position in the district. She has already met with lots of the operations team and is so excited to get to the job learning! We thank Ruby Perez, Director of Business and Operations, for our service to this district.

Approval of Service Contracts.

Approval of Out of State Travel for Mike Ward Communication Coordinator.
Mike Ward, Communications Coordinator, will be headed to Washington DC on July 14-18, 2019, to attend the National NSPRA Conference. Our Communications Department received an honorable mention.

Approval of Out of State Travel for Carrie Cain, Erica Lemcke, and Holly Thomas.
Carrie Cain, Tolt Middle School Teacher; Erica Lemcke, Carnation Elementary School Teacher; and Holly Thomas, Tolt Middle School Teacher; will be headed to Los Angeles on July 25-26, 2019, to attend Year 2 Summer Academy sponsored by Open Up Resources.

At the last Board meeting, the Board held an Executive Session to discuss the contract for Dr. Smith, Superintendent, for 2019-2022.

BUSINESS

Alternative Program Review

John Bomar, Riverview Learning Center Principal, came forward to provide the annual report to the Board on the ALE (Alternative Learning Education) program, according to law and Board policy. He briefly went over the ALE report. PARADE (Parents and Riverview Actively Delivering Education) head count this year has averaged about 116.1 student a month, equally approximately 114.48 FTE. CLIP (Contracted Learning for Individual Pacing)/CLEAR (Cyber Learning Education Alternative at Riverview) had averaged 33.4 head count a month, equaling 32.95 FTE.
Both the PARADE and CLIP/CLEAR programs have educational assistant support daily to provide instructional support for students. ALE programs total 5.9 teacher FTE for the 2018-19 school year. The ALE Programs have supported the district’s overall goals and objectives for academic achievement by the following:

- The Alternative Learning Environment programs support the district’s overall goals for academic achievement. Students meet the state and the district requirements for graduation.
- Many of the CLIP/CLEAR and PARADE students and families have struggled to find success in the traditional five-day-a-week programs and have found that success in the ALE programs.
- This year the RLC graduated 13 students from CLIP and 5 from PARADE. This represents roughly 8% of the overall graduates in the Riverview School District for 2019. For the ALE programs at the RLC, the 18 graduates represent 12% of the RLC ALE student population. One of the highlights of graduation was having two students in the CLIP/CLEAR program becoming the first-time graduates from their family.
- For the 2018-19 school year the ALE programs (PARADE and CLIP combined) at the RLC had an average dropout rate of 0%. The PARADE program had 0 students drop out, while the CLIP Program dropout rate was 15% or five students. This is down from 23% last year and all five students were taking a second attempt at high school.
  - The powerful part of the ALE programs is that each student has a story; this includes those who are considered dropouts. We are currently working with one of these students to explore the CLEAR program next year and an additional student to access resources to complete her GED next fall; she is also working full time and raising her daughter. Of the other three, one is living out of the area raising her son, and the other two we have not been able to get in touch with as their living situations are somewhat fluid at times.
- Written Student Learning Plans, also known as the WSLPs are designed for each student in the alternative programs. The WSLP is planned, developed, and supervised by a certificate teacher. The WSLP is built by the teacher and parents at the primary level. At the secondary level students collaborate in the planning of their WSLPs. The document used to monitor student monthly progress through onsite, remote, or online courses. These designations are based on where the student is doing the majority of his/her work. Onsite means at the RLC, remote means mostly at home or away from the RLC and online means the student is completing the content online. If a student does not meet monthly satisfactory progress, development and monitoring of the intervention plan occurs. If a student does not make adequate monthly progress for three consecutive months, then the student is dropped from the program and a new WLSP needs to be written or the student is counseled to a program that will better address his/her learning needs.

Mr. Bomar reported that the ALE programs were not audited by the State Auditor’s Office this year. As a district and building, they did voluntarily participate in multiple forms of input to OSPI (Office of the Superintendent for Public Instruction) in order to help inform ALE decisions for the future. ALE full day kindergarten continues to find its way and they continue to provide input in this area. They are also providing input on ALE attendance rules that are being adopted over the next year.

Ms. Oviatt commented that she attended PARADE’s “I Hate Shakespeare” play and it was hilarious. Mr. Bomar commented that Carol Gould does an excellent job in this area.
2019 Capital Facilities Plan Adoption

The Six-Year Capital Facilities Plan generates impact fees from Duvall, Carnation, and King County through a formula projecting enrollment and facility capacity in our district. Ms. Ruby Perez, Director of Business and Operations, came forward to explain any nuances to this year’s plan. She is recommending approval of the plan. She used a 2% student growth in some areas (about the average) from year to year. We are projecting 3,370 student FTE next year, which is a little bit of growth. We are hoping the new homes being built do get filled with children. In addition to factors which affect the amount of space required, government mandates, contractual requirements, and community expectations may affect how classroom space is used. For example, the state financed All-Day Kindergarten program and lower-class sizes for kindergarten through 3rd grade is creating the need for additional classrooms at the elementary level. To meet these capacity needs in the near-term, the district is in the preliminary planning stages of a new K-5 elementary school in the Duvall area where the most substantial district population growth is occurring. We are pushing out a 2020 bond to build the new elementary school. The old maintenance building is gone, and we are setting the area up to house three classroom portables at Tolt Middle School. Carnation Elementary will get a new portable in August and Stillwater Elementary will also get a new portable on Friday. Overall, we are looking at $1 million in expenditures in 2019-20. With the 2020 bond, we will build a new elementary school and remodel the high school. After that, we should be done with purchasing portable. For impact fees, we kept King County at a 50% discount, and the city at a 25% discount. The impact fee in the City of Carnation and Duvall will be 15,406 for a single-family home and $8,635 for multi-family. The impact fee for King County will be $10,271 for a single-family home and $5,757 for multi-family. This should help to offset the cost of our portables. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing facilities used to meet existing service demands. It only goes towards how much the increased student population impacts the district facilities.

Motion 19-20: To adopt the 2019 Six-Year Capital Facilities Plan, as presented (Mr. Edwards and Ms. Oviatt). Motion passed unanimously.

Annual Audited Financial Statement

Ruby Perez, Director of Business and Operations briefly went over the State Audit results, which Board members received a copy of. The State Auditor reviewed Title I and Special Education, along with financial reports. It was a clean audit with no audit findings and some minor recommendations. They took a look at inventory at IT (Information Technology) to make sure tracking was done correctly. They also looked at ASB and credit card transactions. The State Auditor commended us on the work we have done. Ms. Van Noy, Mr. Edwards, and Dr. Smith participated in the exit conference.

Strategic Plan Updates

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Objective 2A. Provide a financial and operational process that strengthens student learning and leverages financial markets to benefit district taxpayers.

Task 3: Provided annual audited financial statement to the Board. Ruby Perez, Director of Business and Operations just completed providing the Board the annual audited statement (see above).
Strategic Plan Updates (Continued)

Task 5: Review district internal controls for federal grants and implement new guidelines to ensure federal compliance. Ruby Perez said we gave them our plan and she will come back in August to audit those plans. She wants to make sure everything is on track and everyone is on board.

Task 6: Assess and identify training needs for Transportation, Food Services, and Maintenance and Operations personnel. Ruby Perez reported that we all completed our Leadership Academy and the participants all loved it. They were able to see them grow as leaders and see themselves in a leadership capacity. It was acknowledgement for them, and they were able to really see what great leaders they are. It was nice to see John Mark learn what an exceptional leader he is. We are looking at additional training for Maintenance and Operations in the future.

Objective 2B. Establish and implement a prioritized list of projects consistent with capital projects levy financing with the consent of the School Board.

Task 2: Review district best practices; develop and review final process. Ruby Perez reported that this task is complete.

Task 3: Assemble and complete recommendations for pre-bond planning. Ruby Perez reported that this was a great process and she enjoyed working with Hutteball + Oremus Architecture and CBRE Heery.

Ms. Perez thanked the Board for an amazing role and said it has been an honor to work here. She will miss you!

Goal 1: Increase the academic achievement of all students.

Objective 1A. Further develop curriculum and supports for student learning.

Task 7: Implement Learning Management System (LMS) that integrates with O365/Teams (IT). Christopher Collins, Director of Information Technology, reported that this has been another year of continued development as we took a deeper look at not only design, but more importantly how it can support student learning – this is not something that we just “turn on.” We have several staff using the new Skooler system and providing great feedback. After a year of development and a presentation to Cabinet, we are ready to announce the formal adoption of the Skooler LMS for the 2019-2020 school year. This is a Learning Management System that supports student learning while protecting student privacy, integrating district software, and fostering parent communication and collaboration. This does not mean we are all in right now, but this will be a three-year process.

Objective 1B. Align initiatives of Information Technology (IT), Student Services (SS) and Teaching and Learning (T&L).

Task 7: Revise district and school websites to reflect federal changes regarding ADA (American Disabilities Act) compliance (IT). Christopher Collins reported that in the spring of 2012 the district website was brought online in its current state. In January of 2018, new federal requirements came online for revised ADA (American Disabilities Act) compliance, examples being adding Alt-Text (text describing images), narrator, and keyboard navigation.
Strategic Plan Updates (Continued)

We have an opportunity in becoming compliance to off-load district sites to our cloud services, which will provide the following: guaranteed uptime, ease of updates/quick changes for ERT, modern functionality, and auto design of mobile sites. Overall design/layout of the district websites are very popular and efficient. Phase One is to copy content to new cloud services to achieve compliance. The new platform will allow for strategic future design upgrades. Analytics will allow us to tailor the end user experience. It is not practical to migrate these services during the school year, so we are looking for a fresh launch with the start of the 2019-2020 school year. We are still working on the design and other websites will follow through on January 1st. Our number one goal is ADA compliance that opens the door to constant advantages. Thanks for a wonderful year!

2019-2020 Board Meeting Schedule

The Board reviewed the proposed Board meeting schedule for 2019-2020 and Mrs. Parnell noted that there are no surprises. Every year the Board reviews the schedule for the coming year.

Motion 19-21: To approve the 2019-2020 School Board meeting schedule, as presented (Mr. Edwards and Mrs. Parnell). Motion passed unanimously.

REPORTS

Superintendent’s Report

Dr. Smith reported on the following:

- He just filmed his end-of-year Superintendent video, where he gives congratulations to our Class of 2019 graduates, discusses summer offerings and opportunities for students, updates the community on the work of Riverview’s Pre-Bond Planning Committee, and wishes everyone a safe and healthy summer.
- For this year’s graduation, we had a total of 221 students graduate with 203 from Cedarcrest and 18 from the Riverview Learning Center.
- He congratulated Joe Ayers, Julie Bawden, and Rachel Tomczek who stepped up and saved a student’s life at Tolt Middle School!
- At the July Board meeting, he will present on the upcoming bond and then in August, the Board will approve the bond resolution.

Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the June 25, 2019, Board meeting at 6:47 PM.

Carol Van Noy
Board President

Dr. Anthony Smith
Board Secretary
MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors