RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors’ Meeting
May 28, 2019
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Oviatt, Ms. Fletcher (via ZOOM), Mrs. Parnell
Student Representatives: Delany Tobin, Cedric Nagata

MEMBERS ABSENT

Mr. Edwards

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Student Representative Cedric Nagata said he wrapped up AP tests, so that was good. He went to Cedarcrest High School’s Prom and it was a really cool venue and spacious.

Mrs. Parnell said it is great to have the members of the Pre-Bond Planning Committee here to present the recommendations for the upcoming bond. She was the Board representative and she is very excited for the Board to hear their presentation.

Student Representative Delaney Tobin wrapped up her AP tests and is finishing off projects. She only has 12 more days if school. She also attended prom and is busy getting ready for graduation, where she will be one of the valedictorians!

Ms. Bechtel reported that she and her husband spent some time on vacation in Columbus, Georgia, visiting with her three-year-old granddaughter.

Ms. Oviatt reported that she and Ms. Van Noy has been busy applying to NSBA (National School Board Association) and WSSDA (Washington State School Directors’ Association) to present on the RSD Ambassador Program. She will miss the July 23rd Board meeting. She asked Ms. Bechtel to send out June events for the Board.

Ms. Van Noy wished Ms. Oviatt a happy birthday. She reported that Mr. Edwards is out sick today and is excused from tonight’s meeting. Ms. Van Noy attended the Puget Sound ESD (Educational Service District) Equity Conference and it was the best one she has gone to. She learned that students are not really going to listen to you unless they know you care about them. Relationships are key. Ms. Van Noy reported that the Board had a Board Work Study tonight to discuss the Superintendent’s Evaluation.
**Student Rep Report**

Student Representatives Delaney Tobin and Cedric Nagata went over the following events at Cedarcrest High School:

**Clubs**

**NHS (National Honor Society)** has been working on getting officer applications out and helping members reach the 30 hours of volunteer hours they need to remain in the club. Hours will be turned in by May 30th so that they can determine which seniors will be getting their cords before Senior Awards Night. They hope to have their new officer team selected by June 6th, which will be the final meeting of the year.

**DECA** had many members help run the 4th annual Father Daughter Dance at the high school. This year was Hawaiian-themed and over 20 couples attended. They are currently working on the 13th annual Big Rock Classic Car Show that will be on Saturday, June 1st. They are working with their sponsors, vendors, promoting the show, and figuring out registration for car entries.

**Link Crew** had a successful staff trivia that the freshmen completed during advisory. They are currently working on spreading the word to the sophomores and juniors about applying to be a Link Leader next year when they are juniors and seniors.

**FFA** had their annual plant sale which was a huge success. FFA members rely heavily on the plant sale for funding, so all members participated in volunteer planting beforehand, as well as organizing and spreading the word about the plant sale. This year, enough money was raised to fund all the students’ trips to the state convention. The state convention, held at Washington State University, was amazing this year with just under 3,000 students and advisors attending. Cedarcrest had solid teams all around, placing in top teams and individuals several times. Currently, FFA is working on selecting next year’s officer team and organizing the end of the year banquet to thank parents, students, advisors, and everyone else who helped FFA this year.

**RAK (Random Acts of Kindness)** had a successful Miracle League Baseball recently. The only thing they are currently working on is officer elections in the next meeting.

**Thespian Society** is having auditions this week, as well as their annual Club/Musical Cast Lock In at the school. Additionally, juniors and sophomores recently ran for officer positions, along with voting for senior awards for their thespian banquet on June 10th. *Mamma Mia*, this year’s musical, was a huge success and received an honorable mention for music direction from the 5th Avenue Theatre Awards. In addition to this, state-wide thespian and president, Marcus Wolf, is a finalist in the 5th Avenue Awards for supporting male role; while vice-president, Alison Ward, placed in the top 20 for actress in a lead role. Lastly, Johny Mumford placed in the top 20 for supporting male role. Johny and Alison will be performing the opening number with other selected performers from other schools for the 5th Avenue Theatre Awards as well, which is on June 3rd.

**Camerata** is holding auditions on May 30th. They will also be electing new officers for the club. Their last performance for this year will be performing the National Anthem at graduation on June 14th.
Student Rep Report (Continued)

Choir has their spring concert on May 30th; this will be their final concert for the year. The theme of the concert is pop music so they will be preparing pop songs from multiple different decades. Tolt Middle School’s choir will also be joining the CHS choirs for a song or two as well.

ASB (Associated Student Body) held their officer elections for both the executive and class officer positions for next year. The executive officers have been chosen and the class officer applications have been released and election campaigns are currently underway, with voting on June 5th. The annual prom assembly was held on June 17th where they had a guest speaker and announced prom royalty.

GSA (Gay Straight Alliance) recently held club officer elections and the new officers are taking a backseat in running the club. Their next meeting will be held this coming week, where they will be discussing the club conduct for next year and the things people would possible be interested in. They are holding their ice cream party after school and are still debating whether they should host a movie night or not.

FBLA is proud to announce their new coffee cart opened today for the school. Eight members of the team traveled to San Francisco to train at the Mr. Espresso Conference in preparation of operating the new espresso machine.

TSA (Technology Student Association) has their national conference coming up in the month of June and the qualifying members are excited to compete next year. It is also very fortunate for the club that many of the traveling costs will be covered by the CTE department funds.

Robotics is currently working on offseason projects. This includes a possible redesign of the t-shirt cannon that they use for sporting events and assemblies. They are also working on preparation for a project next year to possibly qualify for the Chairman’s Outreach Award. They will also be making an appearance at the Duvall Days parade and festival.

Sports

Golf had a great season for both boys and girls, with competitors attending the 2A State Tournament at the Liberty Lake Golf Course in Spokane on May 21st and 22nd.

Track had a very successful season, with many competitors qualifying for the 2A/3A/4A Championship Meet this past weekend and even those who didn’t qualify agreed it was a great start within the new conference.

Boys Soccer did very well this season considering they had been moved up to a much more competitive league. Varsity played two games in the playoffs and finished with a record of 7-11. They all played their hearts out and are ready to come back strong next season. JV had a record of 2-7-1 and many of their players are ready to move up to varsity next year now that the teams are more experienced in this competitive Wesco Conference.

Softball finished with a record of 10-13 overall and a record of 6-8 in district, and they advanced to the playoffs. Many of the players agreed this was a beneficial season and they hope to come back even better next year.
Student Rep Report (Continued)

Baseball had a rough season with varsity finishing with a record of 4-16, but again this was due to the jump to a much more competitive league. The team has learned a lot from this season and are ready to bounce back next season.

Student Life

Prom was held at the Thomas Family Farm on May 18th. The theme this year was Moonlight Memories and many of the students agreed that the venue was very creative and provided a great setting for the dance.

Student Representative Cedric Nagata reported that he has gone around and talked about the Student Rep program to other students. Currently three applications have been picked up. He and Student Representative Delaney Tobin will spread the word about this amazing opportunity.

Agenda Adjustment

Motion 19-14: To amend Consent Agenda Item C. Personnel Actions and Item D. Service Contracts, to reflect current changes; and add Consent Agenda Item I. Textbook Surplus and Item J. Revised Student Fees for 2019-2020 (Mrs. Parnell and Ms. Fletcher). Motion passed unanimously.

Hearing of the Public

No one signed up or came forward to speak.

CONSENT AGENDA

A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.

Motion 19-15: To approve the May 28, 2019, Consent Agenda, as amended (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

Approval of Board Work Study Minutes for May 14, 2019.

Approval of Warrants.
General Fund Warrant No. 208374 through No. 208440 in the amount of $143,319.13 and No. 208452 in the amount of $13,180.00; and direct deposits of $173,044.24 and $1,476.51, for a total of $174,520.75. Capital Projects Fund Warrant No. 208441 through No. 208446 in the amount of $24,449.56; and direct deposits of $13,949.92. ASB Fund Warrant No. 208447 through No. 208451 in the amount of $4,357.60; and direct deposits of $909.97 and $50.91, for a total of $960.88. Total Payroll for May 15, 2019, was $41,655.48, which includes direct deposits of 33,322.59.

Approval of Personnel Actions.
Ms. Van Noy noted the retirement of Margie McGill, bus driver, who is retiring after working in the district since 1986.
CONSENT AGENDA

Dr. Smith noted that Robert Gallagher, our new Director of Human Resources, is present tonight. Robert has a pretty remarkable career with extensive experience as a teacher and principal. Mr. Gallagher said he is very excited to be joining our team. He said it was an honor to be interviewed and selected. This is his 23rd year in education. Both he and his wife Audrey are from Canada and have worked overseas. They have three children and they are the reason he believes in education. His oldest son is a Marine, his daughter is graduating this year and his youngest son is graduating next year. He loves the HR video on our website and that is why he applied. He looks forward to working with us!

Approval of Service Contracts.

Approval of Donations
Ms. Oviatt noted the generous donations by the Stillwater PTSA to Stillwater Elementary in the amount of $2,000 for Arts and Field Day and $9,721.08 for staff grants, Girls on the Run, and a water bottle filling station.

Approval of WIAA (Washington Interscholastic Activities Association) Renewal.

Approval of Out of State Travel for Cedarcrest High School CTE/FBLA.
The Career and Technical Education FBLA will be headed to San Antonio, Texas to attend the FBLA National Conference from June 27 to July 3, 2019.

Approval of Out of State Travel for Kaye Wetli, Food Services Supervisor.
Kaye Wetli, Food Services Supervisor, will travel to St. Louis, Missouri, to attend School Nutrition Association Annual National Conference and Board Meeting on July 11-16, 2019. School Nutrition Association will pay all expenses.

Approval of Textbook Surplus.

Approval of Revised Student Fees for 2019-2020.
The only change is TMS Choir is going up from $15 per year to $25 per year.

BUSINESS

2020 Pre-Bond Advisory Committee Recommendations

Dr. Smith said they had a Pre-Bond Advisory Committee of 25 people, which included district employees and community members. They committee settled on three different areas to focus on, which the three committee representatives will talk about. One is Greg Bawden, Duvall Fire Battalion Chief (former Riverview Board member) and now PSESD (Puget Sound Educational Service District) Board Director. The other is Lloyd McCracken is a STEM (Science Technology Engineering Mathematics) expert, as well as a community member and parent. Ray LaBate, Cedarcrest High School Principal, was unable to attend tonight. Mr. McCracken has been in the community since 1997 and spend years in the Air Force. He now works in at Liberty Mutual, volunteers as a Board member for Northwest Art Center and Stealth Robotics and has two kids in the district.
2020 Pre-Bond Advisory Committee Recommendations (Continued)

Mr. McCracken said it was an interesting process. The committee met monthly during the school year. We balanced potential projects and developed a proposal that meets the district needs and respects taxpayer obligations. Our efforts focused on overcrowding of schools, facilities to assist students in being future ready, and safety and security. Chief Bawden talked about school safety – all the things that are important to make our schools secure and safe. Facilities are only part of it; you cannot strictly build your way to safety. It is a well-crafted list that balances safety, cost, not wanting to have a prison attitude, and fits most of our needs. The devil is in the details and things are broadly listed. For public safety, our radio transmission needs to be updated, especially at Cedarcrest High School. This is a complicated process and King County is updating their radio system. We need to make sure we have funding for this.

Ms. Van Noy asked if cell towers would help. Mr. Bawden responded no; it only improves Wi-Fi and cell service. It needs to be a two-way alerting system so staff can tell what they see. The police security system works with telecommunicating from inside the building to the outside. Dr. Smith said we do have ongoing tech support through our technology levy.

Mike Ward, Communications Coordinator, talked about the community survey. We worked with Tom Eiland of CFM Communications and Marketing, who did our survey at 1998 and 2006. We far exceeded our expectations and had online and phone surveys conducted in February. A total of 785 individuals participated with 156 phone surveys and 529 online surveys. We used a sample set of 230 to determine the results. Some key points were that 80% of respondents Strongly Favor or Somewhat Favor moving forward with the bond with 52% Strongly and 28% Somewhat. Across all demographic groups, the lowest amount of support was 67%; at least two in three in all demographic groups support the proposed bond measure. Among the important issues cited by respondents were: Updating CTE (Career and Technical Education) classrooms and preparing students for the workforce (72%), modernizing and expanding CHS (Cedarcrest High School and TMS (Tolt Middle School) to relieve overcrowding conditions (69%), and tax rate (60%). It was a very favorable survey. Tom Eiland has worked with many school districts and of the ones he’s worked with – top tiered school districts – we had the third highest in favorability among districts. The plan is to go back out to the community in October/November to put out a survey and take the pulse to see where we are at.

Steve Moore from CBRE Heely, and Katie Pond and Steve Busig from Hutteball and Oremus Architecture, came forward and went through a PowerPoint presentation (attached). Ms. Pond went through the process and explained they met monthly for the last year. They brought in experts in the field, hired experts to do a safety and security assessment, and a building condition assessment for the next 15-20 years. The community survey was done in May, and a third party came in and looked at the school sites and when things needed to be replaced. Taking all this information, we used this three project selection criteria:

1. We have a capacity problem – elementary schools are overcrowded.
2. Safety and security are on everyone’s mind.
3. We have schools that need facility improvements to align with district outcomes and indicators.

To fix the capacity problem, a new elementary school will be built with a 500-student capacity and 65,000 square feet. This will relieve crowding at the existing elementary schools, provide a new home for ERMA (Eagle Rock Multi-Age), and explore the potential for a satellite transportation area. The cost is estimated at $54 million.
Steve Busig talked about facility improvements to address Cedarcrest High School (CHS), Tolt Middle School (TMS) and other projects. This is needed for the district to secure its value for the next 15-20 years. At CHS: commons and kitchen expansion; CTE and art upgrades; additional classrooms; and “substantial alterations” building upgrades; for a total of $28 million. At TMS: science classroom upgrades; commons and kitchen expansion; athletic room upgrades; and staff lounge relocation; for a total of $7 million. Other Projects: roofing and siding; sewer/septic lift stations; soffit fire sprinklers; fire alarm panels and devices; building controls; and parking lot; for a cost of $12 million.

Steve Moore talked about the roofing replacements and/or repairs. Maintenance has done a fantastic job maintaining your buildings. At Carnation Elementary, it looks pretty good. Cherry Valley Elementary needs half of the roof worked on, while Stillwater needs the entire roof and siding replaced. This is high on the list, since it is 35 years old. At Tolt Middle School, the siding is pretty decent, but the roofing needs to be worked on, as well as Cedarcrest’s. The city may require windows be replaced to meet current city codes.

Steve Busig talked about the $12 million needed to identify to address mechanical, electrical, fire, and building envelope needs district wide. The projects may include: roofing and side replacements; replacement of sewer/septic lift stations; correction or problematic fire sprinklers at soffit locations; replacement of unsupported fire alarm panels and devices; replacement of unsupported building controls; and a new 250-staff parking lot near Cedarcrest High School (CHS).

Katie Pond said they would love to take down the towers at CHS. We are reserving the right to add that to the list if we have enough money remaining. We would have to do this during the summer.

Steve Moore said the entire cost is $125 million. The estimated tax rate in 2020 without a bond is $3.28 per $1,000 assessed valuation. The estimated tax rate in 2020 with a bond is $4.39. That is an increase of $1.11 per $1,000 assessed valuation. For a $400,000 home, that would be an additional $444.00 per year. He then showed the bond projects broken up by year. Ruby Perez, Director of Business and Operations, said our community is very well aware of this number, since this was on the survey. The assessed evaluation of homes will go up in February of 2020 and the cost of the bond would go down. The cost of the bond will not go any higher than $1.11 for $125 million. Knowing that voters are aware of $1.11 for the bond is really good news. A simple way to explain it to voters and our community is that $125 million is going to give us a lot and it is a good deal. It will probably be down even more than $1.11.

Dr. Smith said there is one difference between us and other surrounding districts – we don’t have a significant business tax base. We wanted to honor what our taxpayers can afford and what we need to move forward.

Ms. Perez commented that we do not want to burden our taxpayers much more. This helps us keep our package lower and helps it to be more affordable.

Ms. Van Noy said Mrs. Parnell has done a great job of keeping the Board informed and updated on the committee’s progress.
2020 Pre-Bond Advisory Committee Recommendations (Continued)

Mrs. Parnell said she really appreciated the work of the Superintendent’s Cabinet, community members, and especially the group here tonight. It was a pleasure to watch them manage the different personalities and dreams.

Student Reps Dismissed

The Student Representatives were dismissed at 8:15 PM.

Strategic Plan Approval for 2019-2020

Janet Gavigan, Strategic Plan Leader, presented the draft Strategic Plan for 2019-2020 at the May 14th Board meeting. Board members have reviewed the plan and it is ready for approval.

Motion 19-16: To approve the 2019-2020 Strategic Plan for the Riverview School District as presented (Ms. Van Noy and Ms. Oviatt). Motion passed unanimously.

Strategic Plan Updates

Goal 1: Increase the academic achievement of all students.

Objective 1B. Align initiatives of Information Technology (IT), Student Services (SS), and Teaching and Learning (T&L).

Task 7: Implement PBIS Tier 2 training for elementary and Tier 1 PBIS training for the high school and middle school (SS). Molly Lutz, Director of Student Services, passed out the PBIS (Positive Behavioral Intervention and Supports) update for 2018-19. This year their goal was for elementary training on Tier 2 and high school and middle school on Tier 1. She showed what each group did on each day. Some schools moved faster, and some moved slower. It just depended on what level their teams were on. Lots of training has been done and each school’s PBIS team receives three 3.5-hour coaching sessions. You can see the systems at the elementary schools. Tier 2 details what students need assistance and looks through those screeners and what motivates them. Every decision is made by data only.

Dr. Smith commended Ms. Lutz for pushing this program out and navigating it. It takes a lot of skill and understanding this as a whole. This is one of the most challenging things and aligns with what we are doing as a district.

Ms. Lutz said she will arrange for the Board to see this in action.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3A. Implement the 2018-2023 Human Resources (HR) Plan.

Task 5: Create a review cycle for job description updates. Janet Gavigan, Assistant Superintendent/Human Resources, reported that she created a review cycle for job description updates, which was a recommendation from Sherrie Evans, HR Consultant.
Strategic Plan Updates (Continued)

Ms. Gavigan has eliminated or consolidated about 50 job descriptions. Currently we have about 140 job descriptions and she realized that she has redone about 60 lately. As we hire and replace people, we always review the job description. It is now on a six-year rotation cycle. Our job descriptions are foundational and job requirements and ADA regulations.

Board Agenda Topics

The Board reviewed upcoming agenda topics and made the following changes or additions:

- June 4th – Student Rep Interviews – 3-5 PM – Mrs. Parnell is available and would like to do it. Ms. Van Noy can do it, or we will see if Mr. Edwards or Ms. Fletcher can attend. The interviews will be held here at the Educational Service Center.
- The next Board meeting will have executive session for the Superintendent’s Contract.
- Review district calendar and Board yearly calendar quarterly - starting in August, the Board will then review the yearly calendar in November, March, and June. Also, add elections to the month of November.

REPORTS

Superintendent’s Report

Dr. Smith reported on the following:

- High Level View: We have been staying a week ahead of our SSOs (School Safety Officers) in their onboarding process. They started on May 15th and participated in the Emergency Dam Drill. They have a variety of things ahead of them. So far, they have done visitations in Renton and Tahoma schools. They have also met with Cory Clark, SRO (School Resource Officer) at Cedarcrest High School (CHS), along with local police and fire officials.
- Lots of Hiring: We have hired a third of the Superintendent’s Cabinet this past week. This is along with hiring at the building level for administrators.
- Lots of Coaching: He has been working on a communication, structure and planning system for the BESTT (Behavior Education & Social Thinking Training) Program at Cherry Valley Elementary.
- He spent a considerable amount of time with Mr. Ward on communication about staff measles vaccinations.
- Events:
  - He honored the Riverview PTSA Council at the WASA (Washington Association of School Administrators) 110 Community Award Ceremony at the Puget Sound Educational Service Center.
  - He attended CHS Band Booster fundraiser on Friday, May 17th.
  - He attended a very successful exit conference with State Auditor.
  - He attended the Riverview Resiliency Teen Night Out on Friday, which was very fun.
  - On May 24th he asked to do a trumpet clinic for TMS (Tolt Middle School) Jazz Ensemble.
Superintendent’s Report (Continued)

- Events (Continued)
  - He participated in an online chat on levies and how our state legislature has changed some things. Other superintendents are in the same boat and trying to figure out how the timing works with increasing the levy lid. We’re leaning toward waiting.
  - On May 24th he attended Kick-Off to Kindergarten at Carnation Elementary. All teachers got involved with this and it was a great event.
- Hiring, hiring, hiring!

Ms. Van Noy thanked Dr. Smith for his report.

There being no further business, Ms. Van Noy, Board President, adjourned the May 28, 2019, Board meeting at 8:41 PM.

Carol Van Noy
Board President

Dr. Anthony Smith
Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors