

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Zoom Meeting
November 10, 2020 Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Lori Oviatt, Board President, called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance. Ms. Oviatt read the following, “Members of the public will be accessing this meeting by phone access only, per Governors Proclamation 20-28 Open Public Meetings issued on March 24, 2020 and extended through December 7, 2020, restricting public participation to online or phone access, with no oral or public comment -- the public is welcome and encouraged to provide input by emailing the School Board at rsdschoolboard@rsd407.org or Stacy Cook at cooks@rsd407.org.

MEMBERS PRESENT

Ms. Oviatt, Ms. Van Noy, Mr. Edwards, Ms. Parnell, and Ms. Fletcher
Student Representatives: Crosby Ostercamp, Sierra Owens

BRIDGE BUILDER PIN AWARD PRESENTATION

Molly Lutz, Director of Student Services presented Jolene Barrett with the Bridge Builder Pin Award for her outstanding service as Lead Teacher in the PAIVE Program (formerly Transition). Read nomination letter [Here](#).

Ms. Parnell stated that it is primarily because of Ms. Barrett that Ms. Parnell’s daughter, Grace, is pursuing a degree and teaching endorsement in Special Education. Ms. Parnell thanked Ms. Barrett for the modeling she did and making a difference in her daughter’s life.

Ms. Barrett thanked Ms. Lutz for nominating her and how it was very heartfelt and special to be recognized for the work that she does in front of the entire School Board. She went on to explain that it is not hard work, it is work that she loves doing and she gets to do it every single day. She acknowledged the importance of the support from the Administration is and how she gets a tremendous amount of support, especially from Ms. Lutz.

Dr. Smith stated that Ms. Barrett embodies everything that excellence represents in public education. Dr. Smith went on to explain how Ms. Barrett looks for opportunities to help others, above and beyond her program.

REF (RIVERVIEW EDUCATION FOUNDATION) GRANT AWARDS

The following Riverview Education Foundation (REF) Board members, Amy Jacobson and Kappie Ayers came forward to present a check in the amount of \$6,667.77 for REF Grants, Season I. Ms. Ayers explained that because of the environment we are in this year due to COVID-19, they expected it to be a light season. However, they were happy to approve six grants out of eight submitted. There were two for Tolt Middle School, two for Cherry Valley Elementary, one for Eagle Rock Multi-Age and one for Carnation Elementary. Among the grants were some great Social/Emotions tools for the kids at home learning virtually. REF is in the process of planning their virtual auction for this year and it will be early in February.

Motion 20-73: To approve the donation of \$6,667.77 from the Riverview Education Foundation for the Grant Awards, Season I and District Initiatives (Ms. Van noy and Ms. Fletcher). Motion passed unanimously.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Ms. Oviatt announced that the School Board had a Board Work Study before the start of the regular Board meeting. They discussed the upcoming Washington School Directors Association (WSSDA) Annual conference and potential policy updates. The Board has been doing weekly updates on the COVID-19 pandemic to stay on top of the numbers. The WSSDA Annual Conference is November 18th through the 20th. Ms. Oviatt went over important dates that they would be involved in presenting during the conference. The Riverview School Board has been nominated for the seventh time as the Board of Distinction and will be up for Board of the Year. Ms. Oviatt will be conducting the pre-conference “Board Bootcamp” session on November 18th and a session titled, “Supercharge Your Board Meetings” on November 19th. The School Board and Student Representatives will present, “Stressed out Students, One District’s wake-up call” on November 19th and “A Vital Position: Student Representatives on School Boards” on November 20th. The Board and Student Reps prerecorded their presentations, and it went very well. Dr. Smith is planning a dinner break and will get more information out as more details are finalized.

Mrs. Parnell wanted to publicly thank Ms. Oviatt for pulling together the framework of their presentation they are giving at the WSSDA conference. She is very pleased to be a part of this presentation and believes that the Riverview School District Board of Directors and Student Representatives have a great message to share with others.

Student Representative Sierra Owens announced that Future Farmers of America (FFA) is planning a community service event called the “Trash Bash.” They will be having a competition of picking up trash as you walk around, within a mile of your house and whoever has the most steps will receive a gift certificate. Sierra announced that the Fellowship of Christian Athletes (FCA) has changed their name to Fellowship of Christian Students (FCS) because they felt the name would be more inclusive by taking out athletes and replacing it with students. Her 1st quarter of her Senior year ended last week, and she is proud of her grades. She is excited for the WSSDA conference and has had other student representatives from last year’s conference reach out to her to see if she is attending. She talked about recording the prerecorded sessions for the WSSDA conference on “Stressed out Students” with the other Board members and talking about Suicide. She felt that even though it was an emotional roller coaster, it was very powerful to be able to share their story and show their strength through our community, teachers, students and the School Board. Sierra also enjoyed being a part of the presentation on Students being a part of the School Board and how our district board listens to student voices and how important student voice is to our district. She talked about how Suicide Prevention Awareness is very important to her and she was personally invited by Laura Smith of SVCN to a “How to Help a Friend” Focus Group. She was on a zoom call for about two hours talking about suicide prevention, her experiences. They talked about ways to help and how to get the word out and being able to advocate for their class.

Student Representative Crosby Ostercamp attended the WSSDA virtual presentations on October 28th and how empowered she felt by sharing with others how she became student rep and how she attended school board meeting since she was in 8th grade. Her experience was amazing to advocate for the student representative position to other Board Directors in Washington State. She agreed with Sierra about the “Stressed out Students” presentation that they pre-recorded was an emotional roller coaster, but she felt good talking about it and talking about Suicide prevention at the state level. She feels that their presentation and the Riverview School District story is very meaningful and needs to be heard across the State Washington. She believes that Suicide Prevention is so important for school districts to be involved with. She has attended a lot of National Honor Society (NHS) meetings. They are having a blood drive later in the week and they are also starting a Hopelink food drive. She has taken on a leadership role in the food drive. They are asking for only perishable food.

Mr. Edwards stated that on October 28th he had a WSSDA Board of Directors meeting. This past Thursday Mr. Edwards had a fun secret meeting he needed to attend that everyone attending the WSSDA conference will see.

Ms. Fletcher attended the WASA (Washington Association of School Administrators) Inclusionary meeting on Friday. They are working on “Theory of Practice” and what the definition of that means so they can really focus in on it moving forward.

Ms. Van Noy announced that she along with Ms. Edwards and Dr. Smith in rotary put together lunches for Veterans at Carnation Senior Center and thanked them for their services. Snoqualmie Valley Community Network (SVCN) is having their “Be Kind” campaign month. There will be banners put up by the City Hall in Carnation and the City Hall in Duvall. They would like people to take a picture in front of the banner and send the picture to #bekindSV.

Hearing of the Public

No one emailed anything to share with the School Board.

CONSENT AGENDA

A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.

Motion 20-74: To approve the November 10, 2020, Consent Agenda, as presented (Ms. Parnell and Ms. Van Noy.). Motion passed unanimously.

Approval of Regular School Board Minutes for October 27, 2020; and Board Work Study Minutes for October 27, 2020, and October 29, 2020, and November 5, 2019.

Approval of Warrants.

General Fund Warrant No. 212306 through No. 212353 in the amount of \$148,129.06; and direct deposits of \$68,791.84; Capital Projects Fund Warrant No. 212354 through No. 212356 in the amount of \$30,584.86; and direct deposits of \$1,452.01. ASB Fund Warrant No. 212357 through No. 212357 in the amount of \$259.68; and direct deposits of \$903.43.

Total Payroll for October 30, 2020, was \$3,293,897.03, which includes General Fund Warrant No. 212358 through No. 212363 (Employee Warrants) in the amount of \$5,726.97; and General Fund Warrant No. 212364 through No. 212392 (Payroll Vendor Warrants) in the amount of \$1,089,953.85; and direct deposits of \$1,586,674.51.

Approval of Personnel Actions.

Approval of Service Contracts.

Ms. Van Noy noted the contracts for many organizations now partnering with the district.

Approval of Donations.

Tolt Middle School and Eagle Rock Multi Age each received donations

BUSINESS

Citizens' Budget

Meisha Robertson, Director of Business and Operations, presented on the Citizens Budget. Ms. Robertson goes on to explain that the Citizens Budget is not a required document. Riverview School District chooses to produce a citizens budget which is a document that is posted on our website so community members that are interested in the fiscal side of the district and our annual budget process do not have to go through our, over one hundred page document called the F-195 that must be submitted every year. View Report [Here](#).

Resolution No. 20-08, Amended to reflect the changes to the original Resolution

Meisha Robertson, Director of Business and Operations will be available for questions if needed. The Board has received and reviewed the changes.

Motion 20-75: To adopt the amended Resolution No. 20-08, correcting the clerical errors as amended. (Ms. Van Noy, Ms. Parnell) Motion passed unanimously.

Resolution No. 20-10, Certification of 2021 Excess Property Taxes

Meisha Robertson, Director of Business and Operations will be available for questions if needed.

A RESOLUTION of the Board of Directors of Riverview School District No. 407, King County, Washington, certifying to the King County Boards of Commissioners of King County, Washington or King County Council and the Superintendent of Puget Sound ESD, the amount of excess property taxes to be levied in year 2021 and collected in year 2021 for the District’s General Fund, Debt Service Fund, and Capital Projects Fund; and providing for related matters.

The 2020-21 Budget certified Debt Service Fund excess property taxes to pay debt service on all of the District’s outstanding unlimited tax general obligation bonds in the amount of \$3,500,000 to be levied in 2021 and collected in 2021. The Board has determined that the amount of the District’s Debt Service Fund excess property tax levy previously certified in the District’s 2020-21 Budget of \$3,500,000 should be increased to \$4,771,060.

All other funds remain the same as presenting in the District’s 2020-21 Budget.

Motion 20-76: To adopt Resolution No. 20-10, Certification of 2021 Excess Property Taxes and increasing the Districts Debt Service Fund excess property tax levy from \$3,500,000 to \$4,771,060 for the 2021 collection year. (Ms. Parnell, Mr. Edwards) Motion passed unanimously.

A. Board Cycle Calendar

The Board reviewed the Board Cycle Calendar and made the following changes:

- Added candidate filing for upcoming elections to May.
- Added WASA Superintendent of the Year to May.
- Replaced Board of the Year application with Board of Distinction application and move from September to August.

Board Agenda Topic

Board members reviewed upcoming agenda topics and made the following adjustments:

- January 12, 2021 board work study topic – Discipline Policy

- February 23, 2021 board work study topic – Attendance Policy
- April 27, 2021 board work study topic – Equity Policy

REPORTS

Enrollment Report

Dr. Smith reported on the enrollment for the month of November. He reported that from October to November we were down 27.59 FTE students which would be just short of 1 %. When looking from November to November we are down 310.5 FTE students which represents a 9.6% enrollment decrease. If we were only to look at this part of the budget that would represent just short of \$3.3 million dollars. Looking at the drop in enrollment combined with a loss in revenue in Transportation and Food Service Dr. Smith projects seeing a 25-33% loss in ending fund balance.

Meisha, Director of Business and Operations has been working on the projections. She goes on to explain how Food Services is running in a deficit of about \$30,000 per month. They are still determining the impact of Transportation although they know it will be big, Office of Superintendent of Public Instruction (OSPI) has not given them the tools to determine the impact yet. Our childcare program is running a small deficit, but we are still running it because that is what our students need right now. Dr. Smith is spot on with his assessment. The Superintendent’s Cabinet has been doing great work on understanding their budget and how they work. It really shows how much they care about the being fiscal wellbeing of the schools.

Dr. Smith explained that most districts are reporting they are not in crises right now but are really going to get hit in the 2021-2022 school year. We are planning early in February of what kind of cuts or reductions we will be implementing.

Superintendent’s Report

Dr. Smith reported on the following:

- Policy: Before COVID-19 hit the district was about 90% ready for policy review and input with the discipline policy. We were 75% ready for board review and updating the attendance policy and 50% ready for board review and updating of the equity policy. We were advised from an equity consultant to go back to our people of color and ask what equity means to them. There are placeholders in the calendar for this work to get done.
- Dr. Smith completed his video for the SVCN “Be Kind” video. His challenge was, be kind to yourself for 20 minutes. You will be able to view the video on the 28th of November.
- Dr. Smith reported that the fourth meeting of the Riverview Reopening Advisory Committee has been completed and the work is going well. They are thinking of getting a small team together to visit an elementary school that has already been opened. There has been an Elementary Specialist Committee started that will be meeting for the next three weeks. They are working to find a way for Specialists time to work within teachers’ times. Starting in January, Dr. Smith will be starting a Learning Management System (LMS) committee. Dr. Smith will be one of the leaders of that committee and has recruited a parent to be a co-leader and would like to have student representative Sierra Owens as a co-leader and a teacher. Student representative Crosby Ostercamp has already volunteered to be a participant on this committee. He is hoping to send out a survey to parents, students, and staff before it starts. If Skooler is not working, the question will be: What will we be using? We will be using a model of research, best practice, applicability to our setting and reaching out to fellow teachers and students in other districts.

- Last year there was the Riverview Wellness Community Task Force, and the plan is to start this work back up in February. We have renamed it to Riverview Community Wellness Alliance. Crosby, student representative, was very involved in this work last year at the PTSA Forums. Dr. Smith is working on recruiting someone else from another community organization to help facilitate the meetings; he will still be a member.
- Strategic Plan Community Forum is coming up and we would love participation from students and student reps. It will be held on Tuesday, November 17th from 5:00 PM – 8:00 PM.
- Dr. Smith enjoyed handing out lunches to our Veterans today at the Carnation Senior Center.
- Dr. Smith reported that they just finished the Emergency Management meeting. Meisha Robertson, Director of Business and Operations did a nice job leading that group.
- All other meetings Dr. Smith is involved with are continuing, regional superintendents, health experts, Superintendent’s Cabinet, and Washington Association of School Administrators (WASA) meetings.
- On November 3, Dr. Smith met with the focus group of Hispanic and English Learner students and that was awesome! He received a lot of great feedback from them about what their needs are. He is batching the information from those Focus Groups and all that information will be shared out and feed into our Strategic Planning Community Forum process.
- Dr. Smith sent the F-196 fiscal report to OSPI for approval.

ADJOURNMENT

There being no further business, Ms. Oviatt, Board President, adjourned the November 10, 2020, Board meeting at 7:16 PM.

Board President

Board Secretary

MINUTES PREPARED BY

Stacy Cook, Recording Secretary to the Board of Directors