

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
July 28, 2020 Duvall, WA 98019
Educational Service Center – Board Room via Zoom

CALL TO ORDER AND FLAG SALUTE

Ms. Lori Oviatt, Board President, called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance. Ms. Oviatt read the following, “Members of the public will be accessing this meeting by phone access only, per Governors Proclamation 20-28 Open Public Meetings issued on March 24, 2020, restricting public participation to online or phone access, with no oral or public comment, the public is welcome and encouraged to provide input by emailing the School Board at rsdschoolboard@rsd407.org or Stacy Cook at cooks@rsd407.org.

As a reminder to the public and those joining us on the call per the law RCW 28A.320.015, board meetings are public meetings, not public hearings, which is where the public can attend and listen and provide comment. Although the public is often allowed to participate in public meetings, public participation is not required by state law. A public hearing, on the other hand, is primarily intended to obtain public testimony or comment before significant decisions are made such as today's 2020 Facilities plan.

As the law states, the board of directors shall provide a reasonable opportunity for public written and oral comment and consideration of the comment by the board of directors. The Riverview Board of Directors offers this opportunity during the "Hearing of the Public" as specified by the policy 1115. During the COVID19 pandemic, the Board decided to only accept written comment via email to the Board. One reason is due to Zoom technology and security and hearing and witnessing many Zoom calls being shut down due to someone hacking the system. Thank you to those of you who have sent in written comment and for those listening in on today's call. You can read more about the Riverview School District policy on Hearing of the public on our website at rsd407.org, under Policy 1115 and Procedure 1115-1.

MEMBERS PRESENT

Ms. Oviatt, Ms. Fletcher, Ms. Van Noy, Ms. Parnell, Mr. Edwards (all via Zoom)

PUBLIC HEARING – 2020 CAPITAL FACILITIES PLAN

The Board asked if anyone wished to speak to the Capital Facilities Plan.

No one came forward to speak.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Ms. Oviatt mentioned the Tolt Dam evacuation siren sounded at 11:15am today. The Tolt River Highlands evacuation hill is for pedestrians only, however many vehicles were using it. If it had been the real deal the roads would have been blocked and people would need to walk up the hill.

Ms. Oviatt noted the Board should have a work study with Mr. Bawden, former Board Director, who is working on creating a solution for this problem.

Ms. Oviatt acknowledged the Board received many of emails regarding the reopening of schools and has responded to all the emails the Board received.

Mr. Edwards commented that these are very challenging times and we strive to make the best decisions for our kids moving forward. Mr. Edwards is busy with WSSDA (Washington State School Directors Association) and stated that every May and June the legislative committee meets to discuss proposals and items to focus on, moving forward. This year they met for four weeks instead of two and they are now ready for the General Assembly which will be happening virtually this year. Mr. Edwards stated he will continue serving as President of WSSDA through the year of 2022. Ms. Oviatt stated that WSSDA is an important organization to everyone in the state as it serves as their professional development resource, legislative resource, and they learn a great deal from other board directors in the state.

Hearing from the Public

The Board received and read the public email comments from Joe Walker [Read Here](#) and Laura Hanlon [Read Here](#)

CONSENT AGENDA

A list of routine agenda items will now be considered in a single motion. Board members have received and studied background information on all items.

Motion 20-51: To approve the July 28, 2020, Consent Agenda, as presented. (Ms. Parnell and Ms. Van Noy) Motion passed unanimously.

Approval of Regular School Board Minutes for June 23, 2020; and Board Work Study Minutes for June 16, 2020 and July 23.

Approval of Warrants

General Fund Warrant No. 211673 through No. 211748 in the amount of \$314,275.71; No. 211793 through 211882 in the amount of \$217,192.44; No. 211884 through 21199 in the amount of \$70,638.13 and direct deposits of \$114,119.44, \$4,800.06, \$91,914.10, \$21,868.03, and \$2,629.65 for a total of \$235,331.28. Capital Projects Fund Warrant No. 211749 through No. 211752 in the amount of \$32,011.90; and No. 211920 through 211923 in the amount of \$16,977.90 and direct deposits of \$16,955.45, \$2,283.08, \$12,272.20, and \$314.35 for a total of \$31,825.08. ASB Fund Warrant No. 211753 through No. 211754 in the amount of \$368.12 and No. 211883 through 211883 in the amount of \$500.00; and direct deposits of \$1,546.09, \$749.59, and \$1,264.69 for a total of \$3,560.37. Transportation Fund Warrant No. 211755 through No. 211755 in the amount of \$297,728.44. Total Payroll for June 30, 2020, was \$3,877,457.04; which includes General Fund Warrant No. 211756 through No. 211759 (Employee Warrants) in the amount of \$4,262.73; and General Fund Warrant No. 211760 through No. 2011785 (Payroll Vendor Warrants) in the amount of \$1,215,225.85; and direct deposits of \$1,906,205.53. Total Payroll for PSE Vacation Credit on June 30, 2020 was \$105,246.82, which includes the General Fund Warrant No. 211786 through 211787 (Employee Warrants) in the amount of \$2,340.73 and General Fund Warrant No. 211788 through No. 211792 (Payroll Vendor Warrants) in the amount of \$18,355.42; and direct deposits of \$70,740.42. Total Payroll for Mid-Month Payroll on July 15, 2020 was \$14,411.71; and Direct Deposit of \$9,925.24.

Approval of Personnel Actions

Approval of Service Contracts

Approval of Budget Status Report for June 2020

Ms. Oviatt thanked Meisha for the graphs she added to her report. They were very informative.

BUSINESS

2020 Capital Facilities Plan Adoption

The Six-Year Capital Facilities Plan generates impact fees from Duvall, Carnation, and King County through a formula projecting enrollment and facility capacity in our district. Ms. Robertson, Director of Business and Operations, explained nuances to this year's plan. The Board had a brief discussion about the report. [View Report](#)

Motion: 20-52 To adopt the 2020 Six-Year Capital Facilities Plan, as presented. (Ms. Van Noy and Ms. Fletcher) Motion Passed Unanimously.

Budget Update and/or Preliminary 20-21 General Fund Budget

Meisha Robertson, Director of Business and Operations, went over the status of the General Fund Budget for the 2020-2021 school year and answered questions from the Board.

According to State law, the budget was posted to the website by July 10th. This is a preliminary budget due to changes still being made during COVID-19. There will be a public hearing scheduled for the last school board meeting in August to finalize the budget and send into OSPI (Office of Public Instruction) for acceptance and it will then be put into a final F-195 budget. After OSPI has finalized the F-195 budget, Ms. Robertson will then generate a streamline Citizens budget based on the F-195 finalized budget.

School Board Cycle Calendar

The Board reviewed the Cycle Calendar and made the following changes/additions:

- Board Initiatives moved from July to August.
- Board of distinction application has been moved to August from September.

Board Agenda Topics for 2020-2021

The Board reviewed a preliminary version of upcoming Agenda Topics and made the following additions/changes:

- Snoqualmie Valley Community Network "Heart of the Valley Gala" date is set for February 27, 2021.
- Ms. Oviatt recommended the Board of Directors review changes for the Agenda Topics for the 2020-2021 school year. The Board will revisit this document at the next board meeting on Tuesday, August 11, 2020.

Ms. Oviatt announced the Board has meetings two times per month starting at 6:00pm. They will be conducted by Zoom until restrictions are lifted.

Board Roundtable Topics for 2020-2021 school year

The Board will discuss potential Board Roundtable topics for the 2020-2021 school year. The purpose of Board Roundtables is to meet with a group, get input and updates, and better understand their needs and roles. The outcome for the Board is to make better decisions by understanding the groups needs and roles. The Board has made policy changes based on information and feedback from the Roundtables.

- Ms. Oviatt, Board President, suggested for the Board members to look at the Board Roundtable Topics document and think about what to put on the agenda for this 2020-2021 school year.
- Ms. Parnell suggested doing a Roundtable with parents and another Roundtable with teachers after school has been in session for a couple months to find out how things are progressing.

Riverview Schools Fall 2020-2021 Reopening Plan

The school board has received and reviewed the Reopening Plan as presented. After reviewing information from Public Health - Seattle & King County, ongoing collaboration with surrounding school districts, and analyzing potential school reopening options, the Riverview School District is planning to open the 2020-2021 school year in a Remote Learning Model. Reopening plans are subject to change. Decisions by the Governor's Office, Office of Superintendent of Public Instruction, and/or Public Health - Seattle & King County may impact our current plan. School districts are required to adopt reopening plans through local board resolution. Those plans need to be on file with OSPI and the State Board of Education within two weeks of a district's fall starting date. The School Board has received and reviewed the Reopening Plan as presented.

Motion: 20-53 to defer action on the OSPI Reopening Plan A as the mode of instruction for the beginning of the 2020-2021 school year until the August 11, 2020 Board of Directors meeting. The Board has many questions for the District and Dr. Smith. The Board would prefer to set up some time with Dr. Smith at a Board Work Study to go over the questions. (Ms. Oviatt and Ms. Parnell) Motion passed unanimously.

- Ms. Van Noy commented the statements the Board has received have been well thought out and questions that need to be answered. The Governor's orders will ultimately be a deciding factor in the decision-making process.
- The Board of Directors will have a board work study on Thursday, August 6, 2020 and Tuesday, August 11, 2020 before the regular School Board Meeting which starts at 6:00 pm.

REPORTS

Superintendent's Report

Ms. Lutz provided an update on events over the past two weeks.

- **Cabinet work of next few weeks**
 - The Superintendent is working with many organizations and individuals on re-upping our 5-year Equity Plan along with working on scheduling our Strategic Planning Community Forum. At the start of the school year, the Superintendent will also be

- establishing an inclusive Reopening Advisory Committee with parent, student, staff, and community representation.
 - Student Services is shifting services/interventions for Remote Learning, working with Teaching and Learning on intervention plans/strategies for students
 - Teaching and Learning is building professional development for staff, working with building leaders in development of daily learning schedules, narrowing learning standards to Riverview's Essential Standards,
 - Technology is developing training modules for professional development, ensuring students and schools are set up for Remote Learning
 - Communications Department is updating The Riverview Way publication, continual updating of community on implementation of Remote Learning, supporting all departments as needed
 - Business and Operations is monitoring OSPI (Office of Superintendent of Public Instructions) regarding impacts of Remote Learning for each department, apportionment, transportation, etc; monitoring budget implications for 2020-21
 - Human Resources is preparing for conversations/negotiations with labor partners, revising staff on-boarding.
- **Riverview Way/Riverview Multitiered Systems of Support**
 - Updated, Strategic plan goals, Equity definition, inclusionary practices
 - **Planned Professional Learning for Employee Groups and Parents**
 - Training for staff on Core Four tools—
 - Skooler/See Saw
 - OneDrive
 - Teams/Zoom (synchronous learning)
 - ScreenCast-o-Matic (asynchronous learning)
 - Training for staff on instructional strategies in Remote Learning environment
 - Development of training modules for students, students, and families on Skooler LMS

Mr. Collins explained the Core Four are the four elements needed to become successful using technology in our remote learning environment. This is a model and promotion that is happening State and Nation wide for the tools necessary for success. Riverview School District is working with Jeff Utecht who is passionate about his technology work and is involved in technology enhancing as a tool for education. He has been recruited by OSPI for work around the Core Four.

Ms. Lutz added Riverview Directors and Administrators had an opportunity to train with Jeff Utecht in a six week training session that was amazing and now it is opened up to teachers and we have 45 people signed up for the next session so far. Reimagine Washington Education has put out best practice for adopting technology solutions in the classroom for specific enhanced learning. For more information go to; reimaginewaed.com and Jeffutecht.com

ADJOURNMENT

There being no further business, Ms. Oviatt, Board President, adjourned the July 28, 2020 Board meeting at 7:55pm.

Board President

Board Secretary

MINUTES PREPARED BY

Stacy Cook, Recording Secretary to the Board of Directors