

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Zoom Meeting
June 23, 2020
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Lori Oviatt, Board President, called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance. Ms. Oviatt read the following, “Members of the public will be accessing this meeting by phone access only, per the Governors’ Proclamation 20-28 Open Public Meetings issued on March 24, 2020, restricting public participation to online or phone access, with no oral or public comment -- the public is welcome and encouraged to provide input by emailing the School Board at rsdschoolboard@rsd407.org or Stacy Cook at cooks@rsd407.org.

MEMBERS PRESENT

Ms. Oviatt, Ms. Fletcher, Ms. Van Noy, Mr. Edwards (all via Zoom)
Student Representatives: Cedric Nagata, Sierra Owens (all via Zoom)

MEMBERS ABSENT

Ms. Parnell

2020 COMMUNITY SERVICE AWARD PRESENTATION

The School Board presented the Riverview PTSA Council with the 2020 Community Service Award. This award is given annually to a community group or organization in recognition of service they provide which benefits our students and our district. Theresa Tenney, President of the Riverview PTSA Council, along with Shelly Campbell, Nicole Rohwar and Lise Richardson were online via Zoom to accept this award.

The School Board of Directors, Superintendent Dr. Smith, and Student Representatives all agreed the PTSA Council on all the hard work and effort they put in throughout the year and are honored to present this award to them. The School Board agreed that the PTSA Council is inspirational and a key part of every single thing we do, and they appreciate all the behind the scenes leadership in our community.

Ms. Tenney graciously accepted the award on behalf of the PTSA Council and stated, “I am excited to share the award with the rest of the Council Board and the local PTSA and remind them that they are supported and appreciated by the district and the School Board.”

SENIOR STUDENT REPRESENTATIVE PRESENTATION

The School Board presented Cedric Nagata, Senior Student Representative, with gifts of appreciation for his time on the Board. They had weather issues that prevented them from going to one of the Legislative Conferences and other interesting challenges that Cedric has handled with grace. He will go far in his future endeavors. The School Board presented Cedric with a framed memory board that Ms. Bechtel creates for the graduating Senior representatives. He really appreciates receiving his

memory board from her. The School Board agreed that it has been a unique privilege to have Cedric serve as a Student Representative. He has transformed the role of Student Representative and taken it to the next level. The School Board wishes him well as he transitions into the University of Washington for engineering.

Dr. Smith said he really admires Cedric for the way he cares about people and how he has his priorities straight. "Cedric not only wants to make a difference for himself, his family, and friends but he wants to make a difference in the world. Congratulations on doing a fabulous job as a student representative." Cedric said he will forever cherish all of Dr. Smith's leadership nuggets.

Cedric said that he participated in the graduation ceremony, and it was amazing. He wants to thank everyone who was involved with it. He said he learned a lot of valuable lessons through the last two years and will carry those with him through college and life. He is looking forward to going to the University of Washington where he will be with his brother Pascal. He appreciates all the advice he has received from the School Board and Dr. Smith on his upcoming college experience. He also appreciated the letters of recommendation they provided for him. He is glad he got to experience testifying before legislators in Olympia for House Bill 2589.

BRIDGE BUILDER AWARD

The School Board presented Sandy Bechtel, Executive Assistant to the Superintendent, with the Bridge Builder Award. One could list a million reasons as to why Sandy deserves this award. From the School Board's perspective, she is the person who keeps them all organized, who treats them well with small tokens of appreciation. She keeps track of all the various details for all their board meetings, travel arrangements and provides a smile and positive attitude at each and every board meeting.

Dr. Smith said it was interesting, that Board President Oviatt used the phrase "million reasons" because he used the word "million" right after he was on the interview team that recommended Sandy's initial hire. He stated, "She is one in a million." His feeling has not changed over the 14 years Sandy has been with the Riverview School District. Since her hire Sandy has:

- Elevated our HR Program;
- Been kind and accepting of everyone;
- Been a true Riverview hero, exhibiting all the qualities of the Bridge-Builder Pin.

COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC

Board Communications

Ms. Oviatt said they are on the last board activity for the month of June. There were about fifteen activities. CHS graduation was awesome, well planned, and well executed. The Eighth-grade graduation ceremony was nicely done. She really enjoyed seeing all the student pictures along with their statements underneath their names. Fifth grade transitions turned out great too with a lot of creativity in our schools during these challenging times. Ms. Oviatt stated she appreciates all the work that went into all those activities.

Ms. Van Noy shared she has been handing out Power Packs the last two Fridays at Stillwater Elementary. 60 people came by to get them on the last day of school. Ms. Van Noy was pleased to hear a lot of people had read Dr. Smith's communication on re-opening schools with a positive perspective. Ms. Van Noy wanted to also give Mike Ward credit for the great communication as well. The parents Ms. Van Noy talked with felt that there was a lot of communication and they really appreciated it. Ms. Van Noy would like to thank Meisha Robertson, Director of Business & Operations and her team for all the hard work in getting all the fee refunds processed.

Mr. Edwards said he has had four legislative meetings on top of his regular job. He also had a Washington State School Directors Association, (WSSDA) Board of Directors meeting and Friday and Saturday two more days of WSSDA board committee meetings. He is also interviewing for the Washington State School Directors Association President Elect for next year.

Student Representative Cedric Nagata said he was happy to be able to go to graduation. He has been meeting with the WSSDA Suicide Prevention Work Group about how to move forward in implementing new House Bill 2589 and getting National Suicide Prevention lines printed on ID cards.

Dr. Smith wanted to commend his Superintendent's Cabinet members for all the extraordinary work and extra hours they put in during these challenging times. He also welcomed Crosby Ostercamp as our new Student Representative.

Student Representative Report (Reflections)

Student Representatives Cedric Nagata said it has been a great experience and he has grown immensely in the last two years. He has gone from stuttering a lot and not sharing his opinion at board meetings to speaking in front of State Legislators and presenting at conferences with confidence. The Board members approached him to find out about what other schools in the district were doing which was a great opportunity to expand the Student Representative report. He was glad he had the opportunity to help his community and school district.

Student Representative, Sierra Owens said she appreciates all the help the school board and Cedric have given her this year and is looking forward to next year. She loves being a student representative. Sierra congratulated Crosby Ostercamp and said she is looking forward to working with her next year.

Cedric and Sierra offered advice to Crosby Ostercamp, incoming Jr. Student Representative by telling her to voice her opinion as much as she can, do not be afraid to ask questions, and to be prepared for anything.

Agenda Adjustment

Motion 20-47: To revise Consent Agenda Item E. Donations, to reflect current changes (Ms. Van Noy and Mr. Edwards). Motion passed unanimously.

Hearing of the Public

No one submitted an email to the board to be shared at tonight's meeting.

CONSENT AGENDA

A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.

Motion 20-48: To approve the June 23, 2020, Consent Agenda, as amended (Ms. Van Noy and Ms. Fletcher). Motion passed unanimously.

Approval of Regular School Board Minutes for June 9, 2020; and Board Work Study Minutes for June 18, 2020.

Approval of Warrants

General Fund Warrant No. 211414 through No. 211664 in the amount of \$70,534.78; and direct deposits of \$135,693.10. Capital Projects Fund Warrant No. 211665 through No. 211668 in the amount of \$30,462.40; and direct deposits of \$2036.81. ASB Fund Warrant No. 211669 through No. 211672 in the amount of \$1087.11; and direct deposits of \$504.17. Total Payroll for June 15, 2020 was \$8,747.99; and direct deposits of \$6556.38.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Donations

The School Board wants to thank the Cedarcrest Select Boys Basketball and Carnation Elementary PTSA for their donations.

Approval of Superintendent's Contract

Approval of New Student Representative, Crosby Ostercamp

Approval of Budget Status Reports for May 2020.

BUSINESS

PTSA Annual Report

Theresa Tenney, Riverview PTSA Council President, presented the PTSA Annual Report for the 2019-2020 school year. Theresa Tenney thanked this amazing team for all their hard work throughout the year. Washington State has about 130,000 PTSA members which makes it a very powerful advocacy group for education, students, and families. View Full Report [Here](#)

Outstanding Educator Award

The Outstanding Educator Award was created by the Washington State PTA to recognize individuals who make significant contributions in their community to enhance the educational outcomes of all children or youth.

PTSA Council's Outstanding Educator awards were presented to Dr. Anthony Smith and Michael Ward. These two individuals have gone above and beyond in this extremely challenging year. They

work extremely hard and care deeply about Riverview students and our community. Read Tributes [Here](#)

Resolution 20-07, Resolution Concerning Petition to City of Duvall for Annexation

Meisha Robertson, Director of Business and Operations, explained that the 4.94 acres is part of the total forty-eight acre ERMA campus site. This Resolution is to aid the process of moving forward on this Annexation to move the property into the city of Duvall. On January 21, 2020, the process was started and now is ready to submit the 60% petition with all the required reports and assessments to support the petition. This Resolution will allow Dr. Smith to execute and submit on behalf of the School Board, the petition, and any necessary actions to be taken to complete the Annexation.

Dr. Smith explained that in the future if they decide to expand or build more on that property they would only need to deal with a single entity.

Motion # 20-49 To Adopt the Resolution 20-07, Concerning Petition to City of Duvall for Annexation presented (Ms. Van Noy and Mr. Edwards). Motion passed unanimously.

Strategic Plan Updates

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Objective 2A. Provide a financial and operational process that strengthens student learning and leverages financial markets to benefit the district taxpayers.

Task 4: Effectively onboard new staff into vital positions by providing leadership development and instilling specific occupation proficient essential for financial and operational success. Meisha Robertson, Director of Business and Operations, reported this task has been completed.

Objective 2B. Establish and implement a prioritized list of projects consistent with capital projects levy financing with the consent of the School Board.

Task 2: Review district best practices; develop and review final process. Meisha Robertson, Director of Business and Operations, reported this task has been completed.

Objective 2C: Manage all aspects of the District's Safety and Emergency Operations Plans.

Task 8: Implement a safety threat assessment process in secondary and elementary. Molly Lutz, Director of Student Services, reported that it is important to make sure the plan fits the PBIS (Positive Behavioral Interventions and Supports) structure. Ms. Lutz and Dr. Smith had a great conversation with the PSED (Puget Sound Educational Service District) about how to strategically implement the training into the structure of what is already in place. This Task has not been completed yet, but once the buildings get into tier two (which will probably not happen this year because of COVID-19) it will be pushed out for completion next school year.

Ms. Oviatt made note that the Business and Operations Strategic Plan Tasks, 2/C/4 and 2/C/6 were moved to the 2020-2021 school year for completion.

Ms. Robertson, Director of Business and Operations, explained that due to COVID-19 it was necessary to move some tasks to next year.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3B. Management of the Riverview School District's Communications Program.

Task 7: Provide annual end-of-year report, including metrics, on Communications Program accomplishments throughout the year. Mike Ward, Director of Communications, completed this task.

Mr. Ward, Communications Coordinator provided an end of the year report highlighting the accomplishments of the Communications program.

- Recognition from the National School Public Relations Association, (NSPRA). He also increased the school districts social media following on Instagram by 71%.
- At the start of the COVID-19 Pandemic he reached 26,804 people to inform and prepare for the closure of schools in the Riverview School District.
- A video from the Transportation department with the help of the IT department had 2,051,319 views.

Mr. Ward appreciates all the kindness everyone has shown, and it could not have happened without all the partnerships that are in place.

View Full Report [Here](#)

Legislative Representative Selection

According to policy, the Board needs to appoint a Board Legislative Representative every two years, in an even year, in June.

Motion: To appoint Carol Van Noy to serve as Legislative Representative of the Riverview Board of Directors for the next two years. (Lori Oviatt and Danny Edwards) Motion passed unanimously.

Policy No. 1115 – Board Meeting Scheduling, Second Reading

2020-2021 School Board Meeting Schedule

According to Policy 1115, "Regular meetings will be held at 6:00 PM on the second and fourth Tuesday of every month (except July and December when there will be one meeting scheduled each month) in the District Office Board Room...." According to this policy, the Board will hold "only one meeting in April on the fourth Tuesday if Spring Break falls during the second Tuesday of April." This will also be the case for the 2020-2021 school year. The board members have seen the 2020-2021 School Board Meeting Schedule and September 8, 2020 is when we start back up.

Motion 20-50: To approve Policy No. 1115 – Board Meeting Scheduling for Second Reading, as presented (Ms. Van Noy and Ms. Fletcher). Motion passed unanimously.

REPORTS

Superintendent's Report

Dr. Smith reported on the following:

- End of Year events went above and beyond anything he has seen in our Region.
- Joined the PSESD (Puget Sound Educational Service District) Transformational Collaborative.
- Attends two to three PSESD Superintendent meetings per week.
- School Board has been having weekly Work Studies to give counsel and to help guide our district.
- Superintendent Cabinet has been meeting two to three times weekly.
- Ad Team has been meeting twice weekly
- We are shifting our focus on meeting less and doing more. We had to meet to adjust to everything - now we are really focused on re-opening.
- Spent last two - half days with Superintendent's Cabinet and the supervisors for Transportation, Maintenance/Operations/Custodial, Food Services as well as other Specialists and Nurses to give input on creating charts of what is necessary for each department for the re-opening of schools plan. Also, a plan if we end up with a full closure again.
- Mapped out the steps leading up to the start of the school year. Next month we will need to get family and parent input on what their plans are. Are they going to re-engage with the shifting approach to school or do some people feel they need to stay engaged remotely - we are designing a program for that also.
- We welcome Terri Bookey as the new Principal at Carnation Elementary, she has experience both as a Principal and a District Office Administrator doing Title, LAP, EL and other categorical programs. She is going to be phenomenal.
- Kari Schuh will be moving on to Lake Washington School District as Executive Director of the WANIC Program.
- Concluded fifth year on the Washington Association of School Administrators Board. His three-year term in Governmental Advocacy at the State level and the Federal level is coming to an end as of July 1, 2020.
- He is looking forward to having kids back in our schools.

Ms. Oviatt thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Oviatt, Board President, adjourned the June 23, 2020, Board meeting at 8:04 PM.

Board President

Board Secretary

MINUTES PREPARED BY

Stacy Cook, Recording Secretary to the Board of Directors