

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Minutes of Board of Directors' Zoom Meeting**  
**May 12, 2020**  
**Duvall, WA 98019**  
**Educational Service Center – Board Room**

**CALL TO ORDER AND FLAG SALUTE**

Ms. Lori Oviatt, Board President, called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance. Ms. Oviatt read the following, “Members of the public will be accessing this meeting by phone access only, per Governors Proclamation 20-28 Open Public Meetings issued on March 24, 2020, restricting public participation to online or phone access, with no oral or public comment -- the public is welcome and encouraged to provide input by emailing the School Board at [rsdschoolboard@rsd407.org](mailto:rsdschoolboard@rsd407.org) or Sandy Bechtel at [bechtels@rsd407.org](mailto:bechtels@rsd407.org).

**MEMBERS PRESENT**

Ms. Oviatt, Mrs. Parnell, Mr. Edwards, Ms. Fletcher, Ms. Van Noy (all via Zoom)  
Student Representatives: Cedric Nagata, Sierra Owens (all via Zoom)

**COMMUNICATIONS, AGENDA ADJUSTMENT, AND HEARING OF THE PUBLIC**

**Board Communications**

Ms. Oviatt wanted to give an update on the Open Public Meeting Act. Most of the Governor’s proclamation regarding the Open Public Meeting Act and Public Records Act temporary suspension/waivers ended on May 4, 2020 but has been extended to May 31, 2020. (she read proclamation). School Boards are still prohibited from meeting together in person. The OPMA rules may extend based on the Governor’s decisions this event. The Board sent out an email to all staff on Friday, sharing our appreciation for the work the Riverview staff does day in and day out. Thanks to Mike Ward, Communications Coordinator, for his support in pulling together our message. The Board received many emails back of appreciation. video for staff appreciation with the help of Mike Ward, Communications Coordinator. Ms. Oviatt announced the Board had a Board Work Study Zoom meeting on April 30<sup>th</sup>. On May 5<sup>th</sup>, Ms. Oviatt met with Stacy Cook, future Executive Assistant, for a transition meeting. Ms. Oviatt attended the Superintendent’s Cabinet Zoom meeting on May 6<sup>th</sup> and on May 7<sup>th</sup>, the Board conducted another Board Work Study Zoom meeting. On May 8<sup>th</sup>, Ms. Oviatt and Mrs. Parnell delivered Dr. Smith’s semi-annual evaluation, which usually occurs earlier in the year than now. We will have a more comprehensive review in June.

Ms. Oviatt announced that Student Representative for 2020-2021 process was launched on Monday, with application due on May 22<sup>nd</sup>. We encourage all interested Sophomores (soon to be Juniors) to reach out to Mr. Ruhland, Cedarcrest Assistant Principal, or Mr. Bomar, Riverview Learning Center Principal, for an application, which is also available online. Thank you to Mrs. Parnell, Ms. Bechtel, Mr. Ruhland, and Mr. Bomar for the prep work and announcement.

Ms. Oviatt attended the WIAA (Washington Interscholastic Activities Association) SeaKing meeting on Monday, May 11<sup>th</sup> where the WIAA Representative Assembly passed 18 amendments. The results can be seen on the WIAA website.

## **Board Communications (Continued)**

Mrs. Parnell said many of the meetings Ms. Oviatt participated in, she did as well. She met with Stacy Cook on May 30<sup>th</sup> and talked on the phone. She also spent some time on May 4<sup>th</sup> speaking with our Student Representatives to bring them up to date on the Student Representative process. She also spoke on the phone with Ms. Oviatt about this. She participated with Ms. Oviatt to give Dr. Smith his semi-annual review. She is headed to Spokane next week to celebrate her dad's 81<sup>st</sup> birthday.

Ms. Van Noy said she has been busy working at SVCN (Snoqualmie Valley Community Network). Her mother's 97<sup>th</sup> birthday was on May 7<sup>th</sup> and they were able to go to her nursing facility, where she was on the balcony two stories up and Ms. Van Noy and her other relatives were on the ground level to see her and sing "Happy Birthday" to her. Ms. Van Noy wished all the mothers a happy Mother's Day.

Mr. Edwards said he continued to focus on what is going on with legislative matters. Most of the bills we were supporting are being vetoed, due to COVID-19 and the budget. He continues to attend WSSDA (Washington State School Directors' Association) Leadership meetings and has a WSSDA Board meeting next week. He also met with Stacy Cook as part of her transition into her new position.

Ms. Fletcher said she thought the Staff Appreciation email that went out was very nicely done. She is meeting with Stacy Cook tomorrow as part of her onboarding orientation.

Student Representative Cedric Nagata said AP testing is this week and he took his first one. It was different, not hard, but different than being in a normal testing environment. Last week was Teacher Appreciation Week, so he made sure he thanked his teachers and they also thanked them through Cedarcrest ASB. He really appreciates all of them. He is studying for his other AP tests and doing his online classes.

Student Representative Sierra Owens said Cedarcrest ASB has been doing videos for the teachers and she sent out some emails to her teachers. She has been busy working and doing schoolwork. She did get together with some friends over the weekend. She sends out her condolences to Ben May's family and said he was a really great guy.

Ms. Bechtel reported that she is working three days a week on site and two days at home. She had a nice Mother's Day with her son and grandchildren visiting for a bit.

Dr. Smith echoes Sierra's comments regarding Ben May. He has known the family for many years and our hearts go out to the family. He dropped off cards for the family.

Stacy Cook said she has enjoyed meeting with the Board. She has been reading a lot and acclimating to the big office up there. There is a lot of learning, but she is looking forward to it.

## **Agenda Adjustment**

**Motion 20-33:** To revise Consent Agenda Item D. Service Contracts, to reflect current changes; and add Consent Agenda Item E. Budget Report for March 2020, and Business Agenda Item D. Board Policy #1200 – Student Representative to the Board of Directors for First and Final Reading (Mrs. Parnell and Ms. Van Noy). Motion passed unanimously.

## **Hearing of the Public**

No one sent in any comments to the Board.

## **CONSENT AGENDA**

A list of routine agenda items will now be considered in a single motion. Board Members have received and studied background information on all items.

**Motion 20-34:** To approve the May 12, 2020, Consent Agenda, as amended (Ms. Van Noy and Mr. Edwards). Motion passed unanimously.

## **CONSENT AGENDA (Continued)**

Approval of Regular School Board Minutes for April 28, 2020; Special Board Minutes for April 14, 2020; and Board Work Study Minutes for April 28, 2020, April 30, 2020, and May 7, 2020.

### Approval of Warrants.

General Fund Warrant No. 210830 through No. 210948 in the amount of \$115,194.72; and direct deposits of \$64,802.41. Capital Projects Fund Warrant No. 210949 through No. 210950 in the amount of \$13,241.61; and direct deposits of \$118,093.33. ASB Fund Warrant No. 210951 through No. 210957 in the amount of \$3,732.01; and direct deposits of \$869.78. Total Payroll for April 30, 2020, was \$3,287,163.18, which includes General Fund Warrant No. 210797 through No. 210802 (Employee Warrants) in the amount of \$6,007.82; and General Fund Warrant No. 210803 through No. 210829 and No. 210958 (Payroll Warrants) in the amount of \$1,102,444.53; and direct deposits of \$1,563,394.56.

### Approval of Personnel Actions.

Ms. Oviatt noted that Cutberto Nambo, Custodian II, is retiring after working at Cherry Valley since 1999.

### Approval of Service Contracts.

Approval of Budget Status Reports for March 2020.

## **BUSINESS**

### **State Audit Results**

Meisha Robertson, Director of Business and Operations, briefly went over the State Auditor's results from the 2018-2019 audit. She said Mr. Edwards joined the district at the Exit Audit. We had an accountability audit to be sure the district is being accountable for their expenditures. This included professional learning, local revenue sub-fund, self-insurance program, accounts payable, electronic funds transfer, procurement, gifts and donations, and financial condition. The State Auditor's Office reported that our district had no deficiencies or weaknesses detected. Ms. Robertson was very happy to have a clean audit during her first year in this position. We also had a financial statement and federal grant compliance audit for special education. The district once again had no findings and no recommendations for this. We had a very clean audit, and everyone was very helpful. They were a great team to work with. We will be audited again next year, starting in February.

## **State Audit Results (Continued)**

Ms. Oviatt thanked Meisha Robertson for a clean audit and thanked Mr. Edwards for filling in as the Board Representative.

Mr. Edwards commented that he thought Meisha Robertson and her team did an amazing job and the audit team was very impressed. For having a brand-new person come in, Meisha did a phenomenal job!

Ms. Van Noy also congratulated Ms. Robertson on having a perfect audit her first year!

## **Resolution No. 20-04, Emergency Waiver of School Days and Instructional Hours**

WSSDA (Washington State School Directors' Association) has created a resolution for school boards to use to allow for an emergency waiver of school days and instructional hours, which includes the development of a continuous learning plan for all enrolled students consistent with WAC (Washington Administrative Code) Chapter 392-901, related to COVID-19 school closures. This allows the district to waive the requirements of 180 days and 1,020 instructional hours for the 2019-2020 school year only. Our district has already been approved for a waiver through the Washington State Board of Education.

**Motion 20-35:** To approve Resolution No. 20-04, Emergency Waiver of School Days and Instructional Hours, as presented (Mr. Edwards and Ms. Van Noy). Motion passed unanimously.

## **2020 Community Service Award Nominations**

Each year the Board chooses an organization or business group to recognize their service to our students and district. The Board has received a list of former recipients and suggested future recipients for this award. The chosen recipient will be presented with a plaque to keep and have their name engraved on the Board's Community Service Award plaque at a Board meeting in June.

Ms. Van Noy wanted an organization or group that helped us through our student deaths and has been involved in preventing student suicides and providing parent opportunities. She would like to nominate the Riverview PTSA Council. They held community events for students and parents at Tolt Middle School and have been very supportive of all our schools. The Board were all in agreement and noted their involvement in the Community Wellness Task Force, participating in community forums, and adding the Summer Resource Fair.

**Motion 20-36:** To select Riverview PTSA Council for the 2020 Community Service Award (Ms. Van Noy and Ms. Oviatt). Motion passed unanimously.

## **Policy No. 1200 – Student Representative to the Board of Directors, First and Final Reading**

Ms. Oviatt read that the Student Representative packet was revised last year to include students from the Riverview Learning Center. The revised policy incorporates those changes.

**Motion 20-37:** To approve Policy No. 1200 – Student Representative to the Board of Directors, for first and final reading, as presented (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

**Policy No. 1200 – Student Representative to the Board of Directors, First and Final Reading (Continued)**

Mr. Edwards and the rest of the Board agreed that it was great to include the Riverview Learning Center students. The Student Representatives also agreed.

**REPORTS**

**Legislative Report**

Mr. Edwards, Legislative Representative, reported on the following items as part of the legislative report:

- It is a year like we have never had before. We started by finally got the votes we needed to get education bills passed and now they are up in the air, due to COVID-19. We do not know what still could be cut. The cuts will run very deep. A tremendous amount of our budget comes from the state's gas tax and not many people are driving.
- WSSDA (Washington State School Directors' Association) is accepting new or amended position for our Legislative Assembly through May 20<sup>th</sup>. We are also working with the WSSDA Resolution Committee to no longer have two different conferences. The WSSDA Annual Conference and Legislative Session will be combined to create a General Assembly.
- Mrs. Parnell attended the last in-person WSSDA Nomination meeting in early March, where they set June 27<sup>th</sup> for the WSSDA Board of Directors interviews. She does not know if this will change or not.
- Ms. Van Noy said she is getting asked about Senate Bill 5395, the comprehensive sexual health education bill that passed. Mr. Edwards commented that this bill is very polarizing, and people have very strong opinions about it. It was poorly worded, but Senator Claire Wilson from Federal Way spearheaded this, and she was very adamant pushing it through. It was pretty partisan and now some people are trying to repeal it, so we have local control. We will see what happens with this one. Mrs. Parnell said she is aware of some people in the Snoqualmie Valley gathering signatures in an attempt to repeal this bill. Ms. Van Noy commented that her neighborhood has also been contacted. Mr. Edwards remarked that some of the most polarizing part of the bill is the curriculum at the elementary school.

Ms. Oviatt thanked Mr. Edwards for his report.

**Superintendent's Report**

Dr. Smith reported on the following:

- Starting this month, we didn't put in Enrollment Report because for the first time in history that he knows of, the apportionment projected our enrollment for the rest of this school year. On that note, they are using data to judge where we are. Last month we were at 3,214.28 student FTE and this month we are at 3,202.88 FTE, which is a difference of around 12 FTE students. We already know for the first year in history what our average FTE for the year is, which is 3,223.71. That report is usually ready at the end of June.
- He has spent the last couple of weeks dealing with the issues at hand.

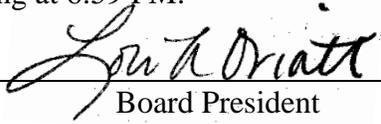
## Superintendent's Report (Continued)

- Superintendent's Cabinet and Ms. Oviatt attended a demo with Thoughtexchange. Board members were sent a link to try it out and see what it is all about. It is more about people exchanging thoughts and where that thinking leads to. We have a 15-month license to use this as often as we want. He is excited to use this tool with the schools and the School Board.
- He got to see what online teaching is like. He participated in Becky Panesko's and Laurie Minaglia's class as Thomas Hutchinson, which he does every year. Having to do this over Zoom video does not create the same lively energy and is pretty challenging.
- He is working hard on scheduling the end-of-year events to go out to the community on Thursday. This Friday at Cedarcrest, they will be handing out caps and gowns. It gives us a run-through for the graduation procession.
- He is continuing to have bond planning twice a week and will work on sending out specifics to the Board.
- Budget works continues. We are looking at budget reductions of \$5-6 million, with some coming from our ending fund balance. He and Meisha Robertson, Director of Business and Operations, have been meeting regularly with Robert Gallagher, Director of Human Resources, to do some reductions partly with attrition, as well as other budget accounts. We are at the very front end of this. Some budgets can take more reductions than others and we are working with the Administrative Team. We will all have to tighten our belts.
- Property loan – we received some great proposals and we should have a decision for the Board in the next 48 hours.
- We continue to get survey results for our Stay Engaged website. We are receiving more requests for technology help than ever before.
- What is going on moving forward?
  - Options for what school will look like when it is initiated:
    - Option 1 = school is back to where it was before COVID-19
    - Option 2 = remote learning
    - Option 3 = some sort of shifting school with students to maintain social distancing
    - Option 4 = hybrid approach combining any of the above
  - If we have school back to normal, there are going to be families that are not going to be comfortable with the way we are doing this and sensitive populations that are not conducive to being exposed to the virus.
  - He is starting to compile information and will become an expert in the next two weeks.
- He is working on the year-end events and is making it clear to our administrative team about self-distancing at the events for health and safety of everyone.
- We are learning a lot and taking the lessons we learned.
- Student registration – Chris Lupo is saying should we consider the option of having people register for school online? This is just another system that needs to move to online or have that option. We are having a discussion on this. John Welch, Puget Sound Educational Service District (PSESD) Director, asked if districts have a place on their student registration form that asks if their family has internet connectivity. This would be good to know that when students register, rather than two or three years later. We might be able to help solve that problem as a school district.
- He thought the teacher and employee recognition video was great and thanks to everyone that helped with this. Mike Ward, Communications Coordinator, put this video together.

Ms. Oviatt thanked Dr. Smith for his Superintendent report.

**ADJOURNMENT**

There being no further business, Ms. Oviatt, Board President, adjourned the May 12, 2020, Board meeting at 6:59 PM.

  
Board President

  
Board Secretary

**MINUTES PREPARED BY**

Sandy Bechtel, Recording Secretary to the Board of Directors