

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Duvall, WA 98019**  
**Minutes of Board of Directors' Meeting**  
**June 11, 2013**  
**Educational Service Center – Board Room**

**CALL TO ORDER**

Ms. Oviatt, Board President, called the meeting to order at 7:03 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Oviatt, Mr. Bawden, Mrs. Van Noy, Mr. Edwards, Ms. Fletcher  
Student Representatives: Mr. Knoth, Ms. Leslie

**Kianna Hales Presentation**

Kianna Hales, CHS junior, spoke about her experience at We Day Seattle and her efforts to continue the program at Cedarcrest of giving back to those in need. Kianna entered a computer programming contest and won a new Xbox/Kinect gaming system. She donated the prize to Children's Hospital transplant ward for rehabilitation patients and word soon spread, with others doing the same. Kianna's efforts were acknowledged by Steve Ballmer at We Day, with 15,000 student volunteers attending the event. She started her efforts at Cedarcrest with Be The Change Drive, bringing awareness to students about the issues with children in the local, state and world arenas. She now is planning a Mini We Day, along with other campaigns for fundraising and awareness. She said her generation can make a positive change in the world.

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

Ms. Oviatt noted the Board held a Work Study on June 3<sup>rd</sup> to discuss the Strategic Plan objectives and tasks; Mrs. Van Noy, Ms. Fletcher and she attended the RSD Graduation of 19 students from the PARADE and CLIP programs last night; and this afternoon all Board members attended the staff retirement open house, honoring Jeanne Harman, Doug Higgins, and Jan Kriner. Coming up is the Tolt Middle School Junior National Honor Society induction, Cedarcrest graduation, Tolt Moving Up Ceremony, and Mr. Robertson's retirement open house and dinner.

Ms. Oviatt mentioned the Board held their breakfast Work Study last Friday and initiated Dr. Smith on the early morning schedule. The Board's nominations of Kianna Hales and Peggy Filer were acknowledged at the Rise & Shine celebration on June 4<sup>th</sup>. Friday, she attended Senior Projects and found the presentations to be excellent. Ms. Oviatt noted she would be out of town for CHS graduation on Friday.

## **COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC, Cont.**

Ms. Fletcher said she had the opportunity to assist with REF's Duvall Run during Duvall Days, with 890 runners participating.

Mr. Edwards served on Senior Project panels, and attended the CHS guitar concert. Next Friday and Saturday, he will be in Olympia as he chairs the WSSDA Legislative Committee meeting.

Mrs. Van Noy was pleased that Kylie Leslie received recognition at the Rise and Shine breakfast. She said the Senior Projects were the best she's seen in a long time. She will also be in Olympia for a WSSDA Board meeting at the same time as Mr. Edwards.

Mr. Knoth noted he attended a CTE meeting last week, very interesting to see that almost all organizations attended state competitions. He was Mayor for a Day during Duvall Days, walked in the parade with US Representative Susan DelBene, and helped cut the ribbon on the Centennial project.

Ms. Leslie has been very busy with senior class events and is looking forward to graduation on Friday.

As this is Ms. Leslie's last Board Meeting, the Board presented her with small gifts of appreciation for her two years serving as student representative. The Board thanked her and spoke about her transformation in those two years to a well-rounded, confident leader, and wished her well.

### **Agenda Adjustment**

**Motion:** To amend the Consent Agenda, Item C. Personnel Actions, and to add Item H. Approval of Riverview Principals' Association Agreement for 2013-2016. (Bawden and Oviatt) Unanimous.

### **Hearing of Public**

Duvall Mayor Will Ibershof recognized Mr. Robertson's contributions with a little humor using the Top 9 reasons we will miss Conrad and the one reason we will not. He presented the Top 9 in a PowerPoint, and then said the one reason we will not miss him, is that he will never leave us. Mayor Ibershof presented Conrad with a street sign "Robertson Way" that will be used in a future development in Duvall, so he will always be here. Mr. Robertson thanked him for the high honor and said he felt very humbled.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board Members have received and studied background information on all items.

**Motion 13-37:** To approve the June 11, 2013, Consent Agenda, as amended. (Van Noy and Edwards) Motion carried 4-1, with Ms. Oviatt abstaining due to a conflict of interest on the Personnel Actions.

Approval of Regular School Board Meeting Minutes for May 28, 2013, Work Study Minutes for May 28, 2013, Work Study Minute for June 3, 2013, and Work Study Minutes for June 7, 2013

### Approval of Warrants

General Fund Warrant No. 189265 through 189372 in the amount of \$216,269.25, and direct deposits of \$9,324.39; Capital Projects Fund Warrant No. 189373 through 189380 in the amount of \$18,183.90; ASB Fund Warrant No. 189381 through 189401 in the amount of \$11,515.21, and direct deposits of \$82.13; and Private Purpose Trust Fund Warrant No. 189402 through 189422 in the amount of \$9,379.23 and direct deposits of \$11,896.10. Total payroll for May 31, 2013, was \$1,968,816.35, which includes General Fund Warrant No. 189196 through 189264 in the amount of \$668,333.04, and direct deposits of \$939,187.80.

### Approval of Personnel Actions

The Board acknowledged the hiring of new teachers for next year.

### Approval of Service Contracts

### Approval of Donations

The Board acknowledged the generous donations from Cherry Valley and Cedarcrest PTSAs, as well as Cedarcrest Football Booster Club, and Mrs. Romanelli for general athletics.

### Approval of Fees for 2013-14

### Approval of WIAA Membership Agreement for 2013-14

### Approval of Riverview Principals' Association Agreement for 2013-2016

## **BUSINESS**

### **ASB Budget Presentation**

Cedarcrest ASB officers Kim Fore, President; Rachel Wilhelm, Vice President; and Annabella LaBate, Secretary summarized their 2013-14 budget. Not present was ASB Treasurer, Michael Funk. For 2013-14, the ASB approved spending for uniforms in Girls' Soccer, Fastpitch, Baseball, Volleyball and Drill Team. The uniform rotation is reviewed on an annual basis.

## **BUSINESS, Cont.**

### **ASB Budget Presentation, Cont.**

Special projects for ASB spending included the continuance of the Action Agenda Daily Planners for all students, purchase of Cedarcrest T-shirts, and funding for a leadership camp during the summer at Cedarcrest. Cedarcrest would like to start “Wolf Wishes,” a program that other schools currently use. Students put in a wish (limited dollar) and ASB draws a name and grants their wish. Special requests were granted to groups that require students to pay ASB dues in order to participate. The amount of funds for distribution to all individual accounts, including general athletics was \$42,720. The 2013-14 budget reflects income generated through ASB cards, gate receipts, vending machine revenue, parking permits and interest earned. Annual operating costs include officials’ fees, ticket takers, security, post-season costs, training equipment, equipment repair and maintenance, homecoming expenses, as well as other miscellaneous costs. The Board asked a few questions of the officers.

Tolt Middle School ASB Advisor, Robert Reichert, and ASB Treasurer, Keelee Reid, explained that the magazine drive is the main revenue source for ASB. ASB cards will remain at \$20. Expenses include the activity bus one day a week, socials, no-cut athletics, and assemblies. Highlights for last year included more students helping with fundraising, 100 cans of spam donated for Hopelink, Martin Luther King, Jr. tribute, starting A Question of the Week, and 22 students attending We Day. TMS ASB is doing two community service projects for next year starting with a Mini We Day.

The elementary ASB budgets were also provided to the Board.

### **Alternative Program Review**

Janet Gavigan, RLC Principal, provided the annual report to the Board on the Alternative Learning Education (ALE) programs.

PARADE headcount this year has averaged about 130 students a month, equaling approximately 121.26 FTE; and CLIP has averaged 30.5 headcount a month, equaling 29.74 FTE. There are six certificated teachers in the PARADE program who have varying amounts of FTE which total to 4.35 teacher FTE. There is one certificated teacher for the CLIP program at 1.0 teacher FTE. In addition to teachers PARADE has approximately 10 hours of aide time a day for four days a week. CLIP has aide time for 3.5 hours a day, four days a week.

The alternative programs all support the district’s overall goals for academic achievement. Students need to meet the same requirements for graduation for the state and the district. We average a 1.2% dropout rate which tells us we work hard to hold on to students and it is an indication of an excellent staff and program. This year we graduated 18 students between both programs which represent nearly 10% of the overall graduates in our district for 2013.

## **BUSINESS, Cont.**

### **Alternative Program Review, Cont.**

The recent changes in the Alternative Learning Education laws and rules prior to last year has prompted many changes in the way we structure our programs, write plans for student learning, track progress, and comply with state expectations.

Written Student Learning Plans, also known as the WSLP, are designed for each student in the alternative programs, by a certified teacher. We maintain weekly contact with students as well as report monthly progress as part of obtaining monthly funding. Additionally, all teachers who are providing direct instruction must meet federal highly qualified teacher status. This year we've been able to document contact through attendance which was new after all the auditing done across the state last year. Students must be meeting satisfactory progress as outlined in the WSLP. Also a change this year was progress by grades as additional supportive evidence to the monthly requirement to document progress. If a student does not meet monthly satisfactory progress, development and monitoring of the intervention plan needs to occur.

As part of our evaluation of our programs and continuation of determining how to incorporate ALE expectations into our process, teachers attended the WALA conference where they went to many sessions about the different requirements for documentation. Between the information brought back from the conference and additional staff watching the state webinars, we have continued to learn all the areas that are potential issues for audit. As a result we have completely redesigned the filing system and tracking system for student files, tracking and verifying out-of-district attendance waivers, students enrolled in online learning, running start students, and ensuring staff are highly qualified. Our teacher-leader for ALE compliance, training, creation of templates, and self-auditing is Terry McClintic.

Mr. Robertson complimented Ms. Gavigan on the job she has done this year with the Riverview Learning Center and Human Resources.

### **Maintenance/Concession Project Change Order No. 1**

Change Order No. 1 includes Alt. Bid M-1a (provide fire sprinkler protection) in the amount of \$42,500, and sixteen credits in the amount of \$45,132, equaling a credit of \$2,632.

**Motion 13-38:** To approve Maintenance/Concession Project Change Order No. 1 in the amount of a credit of \$2,632.00. (Oviatt and Van Noy) Unanimous.

### **Board Agenda Topics**

The Board reviewed their agenda topics and removed some items from the "parking lot": CORE 24; Progress Review of Senior Project; and Steps to Going Green. They added a Board and Superintendent retreat on July 26<sup>th</sup>, from 2:30-6:00 PM, to be held at the Duvall Library.

## **REPORTS**

### **Enrollment Report**

Mr. Robertson reported June enrollment was down 12.17 FTE students, with the average deviation from budget for the year of -14.26, amounting to approximately \$70,000 less in funding.

### **Legislative Report**

Mr. Edwards reported the Governor called for a 2<sup>nd</sup> special session today that can run another 30 days. Both the House and the Senate seem far apart on the budget. He read from a letter State Superintendent Randy Dorn sent out today. "I'm disappointed that the Legislature didn't pass a budget. The most recent budget we saw was the Senate's, which continued to underfund the Supreme Court's call to adequately fund basic education...More generally, the Senate's proposal increases basic education funding by roughly \$1 billion...The minimum amount needed to put this state on the path to adequately funding education, according to the Quality Education Council, is \$1.4 billion. Anything less puts this state in danger of failing to meet its constitutional duty."

### **Superintendent Report**

Mr. Robertson reported:

1. Besides the weekly District Maintenance Building Construction meeting, I have attended the following meetings since the last board meeting: Rise and Shine Breakfast, Board Breakfast, Senior Awards Night, Center for Collaborative Support, the Rube Goldberg Science event at CHS, Senior Project presentations, monthly REA/Superintendent meeting, weekly mentoring with Dr. Smith, Board Breakfast Work Study, the PARADE/CLIP Graduation, Washington Network for Innovative Careers and the Staff Retirement Recognition. Also, Dr. Smith and I attended a meeting with Duvall Council and Carnation City Manager on extending the police protection in Carnation, since Carnation failed their levy.
2. Construction update: The remodeling of the District Maintenance Building project is progressing well and, with weather permitting, concrete will be poured later with week and plumbing beginning next week.
3. Today, three Riverview School District staff members were honored at the Staff Retirement event. Jeanne Harman, Doug Higgins and Jan Kriner will be retiring this month with a total of 52 years of service in the Riverview School District. We appreciate their dedication to the students of the Riverview School District and wish them the best in their retirement.

**ADJOURNMENT**

There being no further business, Ms. Oviatt adjourned the June 11, 2013, Board Meeting at 9:07 PM.

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Board President

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Board Secretary

**MINUTES PREPARED BY**

Cheryl B. Layman, Recording Secretary to the Board of Directors.