

RIVERVIEW SCHOOL DISTRICT NO. 407
Duvall, WA 98019
Minutes of Board of Directors' Meeting
March 26, 2013
Educational Service Center – Board Room

CALL TO ORDER

Ms. Oviatt, Board President, called the meeting to order at 7:04 PM, followed by the Pledge of Allegiance, led by Carnation Elementary students.

MEMBERS PRESENT

Ms. Oviatt, Mr. Bawden, Mrs. Van Noy, Mr. Edwards, Ms. Fletcher
Student Representatives: Mr. Knoth, Ms. Leslie

CARNATION ELEMENTARY STUDENT PRESENTATION

Mrs. Wendy Ward, third grade teacher, explained third graders in the Riverview School District have completed a Storypath Unit (an interactive unit where students participate like members of a society) on Pacific Northwest Coast Native Americans. Following the Storypath unit, students worked collaboratively on the OSPI Developed Social Studies Assessment (formally known as a Classroom Based Assessment CBA) titled Humans and the Environment. Students from Mrs. Ward's class explained how they collaborated to create PowerPoint research projects on different tribes from all over North America. In addition, they each presented portions of their classroom presentation. Grace Ehinger reported on the Navajo Tribe; Asher Hafen spoke about the Iroquois Tribe; Zoe Masuga presented the Sioux Tribe; and Anthony Levenson and Jasmine Rich described the Nez Perce Tribe. Dr. Randy Stocker, Principal, thanked the students and their parents. He also thanked the School Board for their visit during Classified Appreciation Week. He mentioned Carnation Elementary was remiss in honoring the Board during Board Appreciation Month, and then had each student deliver a small gift to the Board Members.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Ms. Oviatt announced the Board held a Work Study prior to tonight's meeting on student assessment data with Greg Lobdell, noting the Board's appreciation of his time and information on multiple data points of student achievement in Riverview.

Ms. Oviatt said she will be attending the first ever We Day event in the United States tomorrow at Key Arena. We Day, an initiative of Free The Children, is a concert, a rally, and a celebration of movement to inspire and encourage young people to serve their communities and work together to make the world a better place. We Day events have been taking place in Canada since 2007. Over 15,000 students who have launched community service projects both large and small are invited to attend, including students from Cedarcrest and Tolt. Some of the special guests will include Jennifer Hudson, Magic Johnson, Martin Sheen, MC Hammer, and Coach Pete Carroll, to name a few.

Ms. Fletcher noted she would be out of town for the next Board meeting and that she will be traveling separately to the NSBA Conference in San Diego. She reminded the Board to review the seminars in advance of the conference.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC, Cont.

Mr. Bawden attended two Emergency Preparedness meetings yesterday, one with the City at the Fire Station and one with Riverview. There will be a WSSDA Regional Meeting on April 29th, in Bellevue on TPEP, and he asked which Board members wanted to attend. Both Ms. Oviatt and Mrs. Van Noy said they would. Mr. Bawden reminded the Board of the PDC filing deadline of April 15. He also noted that he may be absent at the April 9th Board meeting due to work commitments.

Mr. Edwards encouraged the Board to review the WSSDA weekly legislative updates for current information. He noted WSSDA sent out the 2013 Citizens' Report Card on Washington schools from the League of Education Voters. He enjoyed visiting the schools and meeting with classified staff during Classified Employee Week.

Mrs. Van Noy also enjoyed Classified Employee Week and thanked Ms. Fletcher and Mrs. Layman for organizing the process. She recently attended the Friends of Youth Celebration of Youth luncheon and annual fund raiser for young people on the Eastside. On another note, King County Council Member, Kathy Lambert, won the 2013 United Way Spirit of Caring Award for Outstanding Public Official, for her leadership in bringing Project Safe Place to King County.

The Board decided that Greg Bawden and Jodi Fletcher will hand out diplomas at the Cedarcrest High School Graduation Ceremony.

Agenda Adjustment

Motion 13-21: To amend the March 26, 2013, Consent Agenda by revising Item C. Personnel Actions to reflect current changes. (Bawden and Oviatt) Unanimous.

Hearing of Public

Student Representative Report

Mr. Knoth and Ms. Leslie reported on Cedarcrest High School Activities.

- The March Magnanimity Project will end with a BBQ.
- DECA is headed to Nationals with 4 qualifiers, and 4 students accepted into academies! They raised \$365 during the miracle minute, which went to the Muscular Dystrophy Association.
- FBLA is busy running the school espresso stand and the Pack Shack student store. They are also preparing for their state competition at the end of April.
- FFA is headed to Districts! The FFA is sending two students to districts in Mount Baker this upcoming weekend. Also, their state competition is May 8th- 12th in Pullman.
- FIRST just returned from their 1st Regional Competition in Ellensburg. They qualified for the regional championship and made it all the way to the quarter finals. They also won the Gracious Professionalism award, which looks very good for the team and community.
- GSA is just finishing up their March Magnanimity material and getting ready for the Day of Silence. Also, they will be discussing the two upcoming Supreme Court cases.
- NHS just finished their blood drive on March 21st, which was a huge success. They wanted to thank everyone who donated their time and blood towards the event. NHS also continues their volunteer projects as a part of March Magnanimity, including the upcoming 8th grade dance.

Student Representative Report, Cont.

- TSA is headed to State. They leave at the end of this week.
- Random Acts of Kindness week was a hit! There will be another “Wanna Dance Wednesday” coming up soon. Also, RAK is having an Ixtapa lunch this Friday at 11:15 AM and the Board is invited! Just sign up with Mrs. Filer beforehand. In other news, the national RAK association wants to link our RAK’s website to theirs.
- VSMA is planning fundraisers like 3-on-3 basketball and ping pong tournaments to raise money for the state competition in April.
- Baseball is currently 4-0 in league! They had a tough loss to Anacortes, however, came back and had a great win against Lakewood last night.
- Track had their first meet last Thursday and will compete again this Thursday at Kings High School. They also will compete at Holder, their first Invite, on Saturday.
- Fastpitch Softball girls are undefeated.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board Members have received and studied background information on all items.

Motion 13-22: To approve the March 26, 2013, Consent Agenda as amended. (Edwards and Fletcher) Unanimous.

Approval of Regular School Board Meeting Minutes for March 12, 2013, and Board Work Study Minutes for March 12, 2013

Approval of Warrants

General Fund Warrant No. 188322 through 188425 in the amount of \$156,945.39, and direct deposits of \$21,557.00; Capital Projects Fund Warrant No. 188426 through 188434 in the amount of \$101,150.51; ASB Fund Warrant No. 188435 through 188450 in the amount of \$11,978.17, and direct deposits of \$403.00; and Private Purpose Trust Fund Warrant No. 188451 through 188453 in the amount of \$464.36, and direct deposits of \$883.53. Total payroll for March 15, 2013, was \$23,499.09, which includes General Fund Warrant No. 188454 through 188455 in the amount of \$670.70, and direct deposits of \$18,507.05.

Approval of Personnel Actions, as amended

Approval of Service Contracts

Approval of Budget Status Report

Approval of Donations

The Board acknowledged the Microsoft Matching Gifts donations.

Approval of Interdistrict Cooperative Agreement with WaNIC Branch Campus

OLD BUSINESS

Asset Preservation Program Compliance

Mr. Bill Adamo explained district buildings that are subjected to the OSPI “Asset Preservation Program” are required to undergo an annual evaluation of the conditions of key building components by April 1st of each year. The district is complying with these required reporting protocols in order to maintain eligibility in the state construction assistance program. The only district buildings that are subjected to these program requirements are Cedarcrest High and the Riverview Learning Center. This is the first year of the new state program requirement for state match funds.

Motion 13-23: To accept the Asset Preservation Building Summary Reports for 2012-2013 for Cedarcrest High School and the Riverview Learning Center. (Oviatt and Van Noy) Unanimous.

Strategic Plan Status

Goal 1: Increase the academic achievement of all students.

Objective 1H: Develop a plan to implement the Washington State Common Core Standards.

Task 4: Phase 1 of Common Core State Standards Plan to Board of Directors for approval. Dr. Smith noted this was reported to the Board last month.

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Objective 2A: Provide a financial process that strengthens student learning despite state funding uncertainties.

Task 4: If significant operating expenses need to be eliminated in the 2013-14 budget, define community involvement in that process. Mr. Adamo said the budget is showing a gap, but the district is not looking at cutting any programs.

Objective 2C: Monitor and exercise the Comprehensive Safety Plan.

Task 1: Continue to evaluate and revise the Comprehensive Safety Plan. Mr. Adamo reported the plan has been updated and is on the website. When the Emergency Operations Plan is developed, that will become part of the Comprehensive Safety Plan.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3A: Continue to implement a five-year Human Resources (HR) plan.

Task 3: Research the feasibility of implementing an electronic data storage system to retain historical records, including calendars, salary schedules, staffing data, employee turnover, absence records and legal logs. Sandy Bechtel, HR Coordinator, submitted the following written report: “We currently have several Excel files, Word documents and folders that are being maintained to store historical records like calendars, salary schedules, employee turnover, etc. Using a database structure would be more effective for these records. We can use a scanner to store all the documents, so they are easier to access. This has been used in the Business Office and can easily be used by Human Resources. It will require extensive organization for the initial set-up, but will be very worthwhile when it’s completed. This will be added as a future task to the Human Resources Plan.

Strategic Plan Status, Cont.

Task 3: Research the feasibility of implementing an electronic data storage system to retain historical records, including calendars, salary schedules, staffing data, employee turnover, absence records and legal logs. Cont.

Our Human Resources Department recently completed another review by Sherrie Evans, consultant with Human Resources Management Plus. This is her third review of our department with the previous reviews conducted in December of 2003 and November of 2008. We will be sharing those results at the May 28th Board meeting.”

Objective 3B: Continue to implement the district’s 5-year Communications Plan.

Task 5: Identify administrators who will represent the district in the community (on boards, committees, etc.). Dr. Smith reported we currently require all administrators to serve on one district-level committee each year. On an as-needed-basis, we will interface with the community, but are focusing on the district level at this time.

NEW BUSINESS

REPORTS

Legislative Report

Mr. Edwards noted it is day 65 of the 105 day session and there is already talk that it will go long. The revenue forecast is flat, with a projected shortfall of \$1.3 billion for the 2013-15 biennium. Add in the requirement to meet the state’s obligation for increased public schools funding, which also ranges from \$500 million to \$1.7 billion, depending on which caucus you’re talking with, and you can expect a major challenge getting out of session by the April 28th deadline. State revenue is expected to grow by 6.6 percent or about \$2 billion from the current budget period to the next. The projected shortfall comes from commitments to on-going programs, increased enrollment in K-12, the state’s Medicaid program, and restoring cuts from the 2011-13 biennium. The projected budget gap also includes about \$250 million for I-732 (teacher COLAs) that has been suspended for several years. The forecast did not factor in possible revenue from the state’s legalization of marijuana, presuming the federal government doesn’t intervene.

Senate budget writer Andy Hill said he expects to release a budget within 5-10 days. David Schumacher, Gov. Jay Inslee’s budget director, indicated that education priorities and the Governor’s proposal to meet the McCleary challenge also will be out soon. The House budget chair, Ross Hunter, has indicated that a House majority budget will be offered about a week after the Senate’s budget is released.

Mr. Edwards mentioned four bills he found interesting:

SHB 1556 *Creating initiatives in high schools to save lives in the event of cardiac arrest.* The legislature intends to create a generation of lifesavers by putting CPR skills in the hands of all high school graduates and providing schools with a flexible framework to prepare for an emergency. Instruction in CPR must be an instructional program developed by the American Heart Association or American Red Cross; include appropriate use of an automated external defibrillator; and incorporate hands-on practice in addition to cognitive learning.

REPORTS, Cont.

Legislative Report, Cont.

SHB 1556, Cont.

School districts may offer the instruction directly or arrange for the instruction to be provided by community-based providers. The instruction is not required to be provided by a certificated teacher. Certificated teachers providing the instruction are not required to be certified trainers of CPR. A student is not required to earn certification in CPR to successfully complete the instruction.

ESHB 1412 *Making community service a high school graduation requirement.* The legislature finds that volunteering connects students to their communities and provides an opportunity for students to practice and apply their academic and social skills in preparation for entering the workforce. Beginning with the graduating class of 2017, each student must complete community service, to be explained and documented using the student's culminating project. Parameters and requirements for the community service may be established only by a school district board of directors.

ESB 5104 *Placing epinephrine auto injectors in schools.* The legislature finds that allergies are a serious medical disorder that affect more than one in five persons in the United States and are the sixth leading cause of chronic disease. School districts may maintain at a school in a designated location a supply of epinephrine auto injectors based on the number of students enrolled in the school. Epinephrine prescriptions must be accompanied by a standing physician's order for the administration of school-supplied auto injectors, for use on school property, including the school building, playground, and school bus, as well as during field trips.

E2SSB 5243 *Establishing policies to support academic acceleration for high school students.* By September 1, 2013, each school district board of directors must adopt an academic acceleration policy for high school students as provided under this section. The district must automatically enroll any student, who meets the state standard on the high school statewide student assessment or meets a district-approved minimum threshold score on the PSAT, in the next most rigorous level of advance courses offered by the high school. Students who successfully complete such an advance course must then be enrolled in the next most rigorous level of advanced course, with the objective that students will eventually be automatically enrolled in courses that offer the opportunity to earn dual credit for high school and college.

Superintendent Report

Mr. Robertson gave his report.

1. Since the last board meeting, I have had the opportunity to attend the following meetings: the monthly Puget Sound Educational Service District, the Center for Collaborative Support, the monthly REA/Superintendent, Board Leadership and the weekly mentoring meetings with Dr. Smith.
2. The auditor is presently in the district performing their annual audit. In the future we will be asking two board members to attend the Exit Conference once it is scheduled. Last year Lori Oviatt and Greg Bawden attended the exit conference.

REPORTS, Cont.

Superintendent Report, Cont.

3. On Thursday, March 28th, the six finalists will be interviewing for the Director of Teaching and Learning position. Dr. Anthony Smith will lead a fifteen-member interviewing team consisting of parents; elementary, middle and high school teachers and specialist; teaching and learning staff, building administration and district office administration.
4. There will be no school in the Riverview School District from April 1st to April 5th, due to Spring Break.
5. Thank you to the school board for personally thanking all classified employees district wide for their contributions to improving education in the Riverview School District. To my knowledge you are the only school board who makes this personal effort to honor our classified staff in this manner during Classified Appreciation Month.

ADJOURNMENT

There being no further business, Ms. Oviatt adjourned the March 26, 2013, Board Meeting at 8:25 PM.

Board President

Board Secretary

MINUTES PREPARED BY

Cheryl B. Layman, Recording Secretary to the Board of Directors.