

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Duvall, WA 98019**  
**Minutes of Board of Directors' Meeting**  
**September 24, 2013**  
**Educational Service Center – Board Room**

**CALL TO ORDER**

Ms. Oviatt, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Oviatt, Mr. Bawden, Mrs. Van Noy, Mr. Edwards, Ms. Fletcher  
Student Representatives: Jake Knoth, Amanda Korn

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

Ms. Oviatt congratulated CHS graduate Austin Jenckes for singing on The Voice tonight and making it to Team Blake.

She also noted that Howard Miller passed away on Monday. Howard was a wonderful gentleman who gave so much of his time and effort for the children of the Valley. He was an avid sports fan and whenever he could, was present at our sporting events. In fact, the Howard Miller Field at Tolt Middle School is named after him.

Ms. Oviatt mentioned to the students that the student representative breakout session at the WSSDA Conference in Bellevue is on Sunday, November 24<sup>th</sup>, at 8:45 AM.

Mr. Bawden noted he will be attending the WSSDA Conference as they have agreed to provide hearing accommodations.

Ms. Fletcher thanked Mrs. Van Noy for showing her around the WSSDA Legislative Assembly last weekend. She said Mr. Edwards did a great job as Chair for the Legislative Committee.

Mrs. Van Noy complimented Mr. Edwards also on a fantastic job at the Legislative Assembly. She commented that she had known Mr. Miller for over 20 years and he was her mentor on the bond and levy committee before she was a board member. He will be greatly missed.

Mrs. Van Noy reported she has been very busy with United Way of King County, with their Day of Caring. On September 20<sup>th</sup>, 12,694 volunteers from 135 companies completed 415 projects all over King County; and on September 17<sup>th</sup>, more than 600 volunteers and 100 service providers enabled more than 1,400 people facing homelessness to receive the services they needed most, through United Way's Resource Exchange. She mentioned the Friends of Youth Breakfast on November 20<sup>th</sup>, at 7:45 AM at the Educational Service Center (ESC), supporting youth and families in Riverview.

**Agenda Adjustment**

**Motion 13-57:** To amend the Consent Agenda, Item C. Personnel Actions, and Item D. Service Contracts, to reflect current changes. (Edwards and Bawden) Unanimous

## **Student Representative Report**

Mr. Knoth and Ms. Korn reported on Cedarcrest High School activities.

- With Homecoming game on Friday and Dance on Saturday, ASB planned Spirit Week: Pajama Day, Hawaiian Day, Camo Day, Fancy Pants Day, and Toga Day on Friday. The next ASB project is Wolf Wishes.
- DECA recently had their first meeting with a great turnout. The new officers are getting ready for the year.
- FBLA has had an interesting start, as they needed a new advisor. Tracy Scott stepped up and is learning how to run the club.
- FFA's Apple Box fundraising sale is coming soon, where they sell boxes of 40 apples for \$40 a box. Next week they will be hosting the "Taste of Washington," an event where members go to the elementary and middle schools with local fruits and vegetables for students to try, showing them healthy can still taste good.
- FIRST Robotics team is starting two new subdivisions this year at the high school and one at Stillwater Elementary (FIRST Lego). A new fundraising plan is being implemented to help support their budget.
- GSA has their first meeting next Thursday. They will be discussing the upcoming year.
- Link Leader program consists of upperclassmen who volunteer their time to mentor freshman students. They had two training sessions over the summer to prepare for the grand freshmen orientation. The four-hour long event consisted of fun activities, tours, and a picnic, all in order to reach the goal of making the freshmen feel more comfortable.
- NHS has their first meeting this Thursday. Coming up, there will be a club-wide barbeque to induct the new members. A large amount of Sophomores are up for induction as well as Juniors and some Seniors.
- TSA had 70 students turnout for their first meeting. They are currently working on setting up all the new machines they received from the technology levy.
- RAK will be donning their orange vests and cleaning up downtown Duvall on Thursday. As the biggest club in the school, RAK had 124 students at their first meeting. As a result of their success, a school from South Carolina called Mrs. Filer recently to arrange a conference call with all of RAK's officers. Eight different states and two countries have contacted our RAK Club.
- Cedarcrest football won their first game against Sammamish; the following week they played at Lake Washington and lost, as well as losing the third game. The JV players had a very close first game against Kings, with a final score of 22-21. The freshman team obliterated Sammamish at their first game, with a final score of 50-0. The next home Varsity game is this Friday against Mt. Baker and it is Homecoming.
- The Volleyball team won all three games in the match with Sultan, but lost their second match to South Whidbey. Their most recent match was against Coupeville and they won. Tonight, they are playing a home game against Arch Bishop Murphy, and the next home game is on October 3<sup>rd</sup>.
- Girls' Soccer has had two games, winning their first game against Coupeville. Their second game was against South Whidbey and their next game will be at home this Thursday against Arch Bishop Murphy.
- Music Department: On October 5<sup>th</sup>, the band will be attending their first marching band competition in five years. They are currently working on a Chili Cook-Off fundraiser, and will be announcing their preliminary Spring Tour destination this Thursday.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board Members have received and studied background information on all items.

**Motion 13-58:** To approve the September 24, 2013, Consent Agenda, as amended. (Oviatt and Fletcher) Unanimous.

### Approval of Regular School Board Meeting Minutes for September 10, 2013

#### Approval of Warrants

General Fund Warrant No. 190260 through 190280 in the amount of \$65,543.92, No. 190283 through 190337 in the amount of \$65,404.85, No. 190349 in the amount of \$3,300.00, and direct deposits of \$7,172.47; Capital Projects Fund Warrant No. 190338 through 190343 in the amount of \$27,583.24, and No. 190350 through 190351 in the amount of \$254,794.69; ASB Fund Warrant No. 190281 through 190282 in the amount of \$5,592.27, and No. 190344 through 190346 in the amount of \$2,500.10; and Private Purpose Trust Fund Warrant No. 190347 through 190348 in the amount of \$1,554.50, and direct deposits of \$3,479.87. Total payroll for September 13, 2013, was \$1,424.61, which includes General Fund Warrant No. 190259 in the amount of \$35.23, and direct deposits of \$1,047.42.

#### Approval of Personnel Actions, as amended

The Board acknowledged the retirement of Mary Barr on October 31, 2013, and Cheryl Layman on June 30, 2014.

#### Approval of Service Contracts, as amended

#### Approval of Donations

Approval of Change Order No. 018 for Carnation Elementary Project Electrical Costs, and the addition of Rockwool at windows, total cost \$10,304

Approval of MOU between PSE Association and Riverview School District Regarding Health Care Pooling

## **BUSINESS**

### **Health Benefit Authorization**

A district-wide staff health insurance survey is being conducted the week of September 23<sup>rd</sup>, which will assist the district's Benefits Advisory Committee in determining whether or not to recommend a change from the current WEA/Premera plans to the Moda Health Plans. If there is a recommendation to change health insurance plans, it will go to the Superintendent by the end of this month. With 30 days of administrative work required to make this change and with a contract start date of November 1, 2013, a contract needs to be executed around October 1<sup>st</sup>. Since this short timeline does not coincide with Board of Directors meeting dates, it would be necessary to either call for a Special Board of Directors meeting or give the Superintendent authority to enter into a contract. Discussion followed. Mr. Adamo answered questions on the timelines.

## **Health Benefit Authorization, Cont.**

**Motion 13-59:** To authorize the Superintendent to enter into a contract with Moda Health Plans for employee health insurance beginning November 1, 2013, if recommended by the Benefit Advisory Committee. (Oviatt and Bawden) Unanimous.

## **PSE/RSD Contract Letter of Agreement**

PSE and Riverview have agreed to amend the Collective Bargaining Agreement which expires August 31, 2014. This includes extending the Agreement for one year to August 31, 2015; increasing the hourly rate by 2% in 2013-2014 and 2% in 2014-2015, and provide for a jointly determined allocation of \$38,996 to apply to the 2014-2015 salary schedule. Kory Loesch, PSE President, notified the Board that the Agreement was ratified by 100% yes votes, earlier this evening.

**Motion 13-60:** To approve the Agreement between Public School Employees of Riverview and Riverview School District, as presented. (Bawden and Fletcher) Unanimous.

## **Strategic Plan Status**

**Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.**

Objective 2C: Monitor the Comprehensive Safety Plan and adopt the Emergency Operations Plan.

Task 1: Each school will provide a draft schedule of identified Emergency Operations drills. Mr. Adamo reported he had received draft drill schedules from every building, and he noted that the Partial Evacuation Tolt Dam Drill will be held tomorrow.

**Goal 3: Provide Human Resources and Communication practices to improve student learning.**

Objective 3C: Develop and implement a parent and community relations program.

Task 1: Develop and implement a schedule that provides a balanced overview of the district's activities and events. Michael Ward submitted a draft schedule by month showing the district's annual activities and events.

**Goal 4: Complete and facilitate a successful Superintendent entry plan.**

Objective 4C: Evaluate the Superintendent using the WSSDA (Washington State School Directors' Association) standards-based evaluation pilot tool.

Task 1: The Superintendent and School Board will complete a training on the new evaluation tool. Ms. Oviatt said the Board would like a work study on this to determine how we move forward with the WSSDA evaluation tool.

## **REPORTS**

### **WSSDA Legislative Assembly Report**

Mr. Edwards reported the Assembly went really well, beginning with the Early Bird sessions, available at an additional cost, which is designed to allow people new to the role of Legislative Representative to learn from their colleagues, as well as meeting with some legislators. The Pre-Assembly on Friday was also really good. I hosted, with Tony Ghazel, my Vice-Chair from Orcas Island, an orientation event for any new people that didn't want to pay for the session before.

## **WSSDA Legislative Assembly Report, Cont.**

The speakers were terrific, starting with Supreme Court Justice Debra Stephens, author of the McCleary decision. She provided information about the history, and how the decision came to be. The next speaker was Randy Dorn, Superintendent of Public Instruction. He's committed that the state is not going to get away with avoiding their constitutional duty of amply funding basic education, and he went so far as to exclaim that reducing days violates that duty, and he would never allow that. All in all, a rousing speech. We then heard from several legislators, Senators Dammeier and McAuliffe, and Representatives Tomiko-Santos and Magendanz. We heard a brief report from Martha Rice, former WSSDA President, and current Federal Relations Network (FRN) Chair. I'm hopeful that the Board will support my returning to D.C. with the FRN contingent again in February. We then moved to caucus, where we explained the process for the next day's voting.

The next day was the actual Assembly itself. Terrific debate, lots of passionate people with a common goal of doing what's best for the kids! We didn't always agree, and there were many close votes, but we managed to finish on time, and WSSDA has apparently received several comments from people, saying that they really liked the Assembly this year. I received emails from Dr. Joelle Adams, and from Marie Sullivan, Director of Governmental Relations for WSSDA, that we're complimentary.

## **Superintendent Report**

Dr. Smith reported as follows:

- He shared his appreciation for PSE for two-year contract ratified tonight by 100% of the voting members, and especially appreciated their cooperation when times were tough in extending their contract. He complimented Mr. Adamo and Central Office staff for initiating the contact with PSE to do this extension a year before the contract ended.
- Last Saturday, I presented to Seattle University Superintendent Certification class. They asked if there was something I was unprepared for during my initial months, and I couldn't think of anything. With such great staff, community, school board and administrative assistant, it has made for a very smooth transition.
- Last couple of weeks we continued to make gains on Common Core State Standards (CCSS) and teacher evaluation system. Roni Rumsey and I continue to meet multiple times a week, and I appreciate her veteran leadership.
- Regarding Entry Plan highlights, I met on Fitness/Health Friday with Jeff McVey of Isagenics. He has a health and wellness business. Great conversation and I invited him to join a Senior Project panel. At the end, he passed on, "If you don't have your health, its difficult to do anything else."
- I attended football, girls' volleyball and girls' soccer games, and attended most of the curriculum nights. Met with Maria Mahowald and Bill Adamo and we are continuing progress with emergency operations planning. On October 25<sup>th</sup>, we will have our Emergency Response Teams training. Met with Pastor Tadd of Duvall Methodist Church. He, personally, will be moving to Oregon in the next month. He said by supporting schools, we are making the world a better place. He had numerous compliments on behalf of his parishioners on how great our students are and how wonderful the district has been.

**ADJOURNMENT**

There being no further business, Ms. Oviatt adjourned the September 24, 2013, Board Meeting at 8:00 PM.

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Board President

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Board Secretary

**MINUTES PREPARED BY**

Cheryl B. Layman, Recording Secretary to the Board of Directors.